

BELLAIRE BUILDING AUTHORITY

VILLAGE OF BELLAIRE, MICHIGAN

Eric Cline, Chairman
Russ Fillmore

Ken Stead, Secretary
Cathy Odom,

Treasurer

Meeting Minutes

January 30, 2004

10:30 AM

Village Offices

Members Present: Elaine Dawson, Russ Fillmore and Ken Stead

Members Absent: N/A

Staff Present: Cathy Odom (Treasurer)

Others Present: N/A

1. **Call to Order:** Odom called the meeting to order at 10:40 AM.
2. **Approval of the Minutes:** The Minutes for April 29, 2002 were approved.

Motion by Stead, seconded by Fillmore, to approve the minutes of April 29, 2002 as presented. Motion passed by voice vote.

3. **Appointment of Officers:** Odom stated the Articles of Incorporation require that a chairman and secretary be appointed. Due to the resignation of Mr. Cline a new Chairman must be appointed. Mrs. Dawson nominated Mr. Fillmore and Mr. Stead agreed. The following motion was presented:

Motion by E. Dawson, seconded by K. Stead, to appoint R. Fillmore as the Chairman of the Bellaire Building Authority until his term ends on July 10, 2005. Motion passed by voice vote.

4. **Old Business:** Mr. Fillmore asked if the members needed to be sworn in each year and it was noted that members are sworn in for their term of office.
5. **New Business:** No items were presented.
6. **Communications/Informational:** No items were presented for discussion.
7. **Public/Member Comment:** There were no member or public comments.
8. **Adjournment:** The meeting was adjourned at 10:43 AM.

Respectfully Submitted:
Ken Stead, Secretary

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Minutes Subject to Approval

Approved: _____

Cathy Odom, Recording Secretary and Compiler