

Village of Bellaire

CEMETERY COMMITTEE

Helen Schuckel, Chair

Terry Smith (Forest Home Twp.)

David Schulz (Village Council)

MEETING MINUTES

June 24, 2010

1. **Call to Order:** Chairman Schuckel called the meeting to order at 10:01 a.m.
2. **Roll Call Attendance**
 - Present:** Chairman Schuckel, Terry Smith, David Schulz
 - Absent:** None.
 - Staff Present:** Ken Stead (DPW Superintendent), Janet Koch (Clerk)
 - Also Present:** N/A
3. **Approval of Agenda:** The agenda was approved as written.
Motion by Schulz, seconded by Schuckel, to approve the agenda as presented. Motion carried by voice vote.
4. **Approval of Minutes:** The minutes were approved.
Motion by Schuckel, seconded by Schulz, to approve the minutes of February 3, 2010 as presented. Motion carried by voice vote.
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business**
 - a) **Cemetery maintenance – donation of time:** Ed Roy, an area resident, contacted the village offices and volunteered to do some pruning in the cemetery. The committee agreed that insurance could be an issue and agreed that all maintenance concerns should be brought to the Cemetery Sexton. Supervisory concerns regarding the pruning of plantings on individual gravesites were also mentioned.
Motion by Schulz, seconded by Smith, that Janet Koch contact the resident, convey the thanks of the village, but also relay the committee's concerns and regretfully decline his offer of volunteer services. Motion carried by voice vote.
 - b) **Review of Rules and Regulations:** Ken Stead showed the committee photos of some cemetery ordinance violations. Flagrant violations were discussed, as were ongoing maintenance concerns with trees planted on individual gravesites. Another issue was regular lawn mowing and trimming.
Motion by Schulz, seconded by Smith, to have the Cemetery Sexton make an evaluation of the cemetery and report to the village council with his findings and any recommendation for additional labor costs. Motion carried by voice vote.
 - c) **Staffing:** The village council has voiced concerns over the cemetery's appearance and the costs involved for regular maintenance.
The committee decided to table the issue until a budgeting determination is made.

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- 8. **Discussion Items:** None presented.
- 9. **Communications/Informational:** None presented.
- 10. **Member/Public Comment:** None presented.
- 11. **Adjournment:** Meeting adjourned at 10:47 a.m.

Compiled by: _____
Janet Koch, Clerk

Approved: _____
Helen Schuckel, Chair

Date: _____