

**Village of Bellaire**  
**CEMETERY COMMITTEE**

**Helen Schuckel, Chair**  
**Terry Smith (Forest Home Twp.)                      David Schulz (Village Council)**

**COMMITTEE MEETING MINUTES**  
November 25, 2014

1. **Call to Order:** Chairman Schuckel called the meeting to order at 9:03 a.m.
2. **Roll Call Attendance**
  - Present:** Chairman Schuckel and Smith
  - Absent:** Schulz
  - Staff Present:** Luckett
  - Also Present:** None.
3. **Approval of Agenda:** The agenda was approved as written.
  - Motion by Smith, seconded by Schuckel, to approve the agenda as presented.**
  - Motion carried by voice vote.**
4. **Approval of the May 23, 2012 Meeting Minutes:** The minutes were approved.
  - Motion by Smith, seconded by Schuckel, to approve the minutes of May 23, 2012 as presented. Motion carried by voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business –** None.
7. **New Business**
  - a) **2015 Cemetery Contract with Mortensen Funeral Home –** There was brief discussion that the contract for 2015 was the annual renewal. Luckett advised that the 2014 contract had been presented for signature but had not been returned to the Village.
    - Motion by Smith, seconded by Schuckel, to recommend to the village council that the contract between the Village of Bellaire and Mortensen Funeral Home for grave openings at Lakeview Cemetery be approved. Motion carried by voice vote.**
8. **Discussion Items –** There was discussion about lawn mowing during this past summer. Luckett advised that staff had received complaints about the frequency of the lawn mowing. The cemetery is mowed prior to Memorial Day and July 4<sup>th</sup>. Members pointed out that budgetary constraints limit the frequency of the mowing. Smith indicated that Forest Home Township purchases the flags for the cemetery which are provided to the boy scouts for distribution in the cemetery. Luckett also informed the committee that a resident had requested permission to paint a bench in the cemetery. The bench was not village property but had been placed in the cemetery many years ago. Luckett also informed the committee

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that village staff is currently inputting cemetery data into the cemetery program. Once the information from the ledgers is added, staff will cross reference with the information on cards and deeds.

- 9. Communications/Informational:** None presented.
- 10. Member/Public Comment:** None presented.
- 11. Adjournment:** Meeting adjourned at 9:10 a.m.

Compiled by: Lori Luckett, Clerk

Approved: \_\_\_\_\_  
Helen Schuckel, Chair

Date: \_\_\_\_\_