

**Bellaire Village Council
Meeting Minutes
February 17, 2010**

1. **Call to Order:** President Schulz called the meeting to order at 7:02 PM.

2. **Roll Call Attendance:**

Present: Officers Dave Schulz, Helen Schuckel, Butch Dewey, Dennis Balon, Anne Wendling, Brent Nelson & Trish Drollinger.

Absent: N/A

Staff Present: Cathy Odom, Brad Rowe & Ken Stead.

Also Present: Clarence Bennett, Linda Gallagher & Colette Stanish.

3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Nelson, to approve the agenda with the additions of old business item c, Clerk/Planner Employment Agreement & new business items d, Resolution #04 of 2010, Moka Liquor License, e, Parking Lot lease, f, 2009-10 Budget Amendments & g, public hearing and general meeting pay. Motion carried by voice vote.

4. **Conflict of Interest:** Trish Drollinger stated her conflict with the approval of the public safety budget.

5. **Consent Agenda:** The consent agenda was approved.

**Motion by Balon, seconded by Schulz, to approve the consent agenda as presented.
Motion carried by voice vote.**

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business:** The following items were presented.

- a) **Benefits & Wages:** There is an increased cost to the health care coverage and Administration is recommending no wage increases but keeping the current health care plan. Discussion of other communities who are freezing wages occurred. Administration also discussed raising the stipend given for opting out of health insurance, which has not been updated for several years. We currently have two employees who do opt out.

**Motion by Balon, seconded by Dewey, to approve the Administration Committee recommendation of no wage increases, to keep the current health care plan and to raise the benefit for opting out of the health care plan from \$3,600 to \$4,800 a year.
Motion carried by voice vote.**

- b) **FHT Recreation Plan:** Members saw no areas of concern with the Forest Home Township Recreation Plan and the following motion was made:

Motion by Dewey, seconded by Balon, to extend support for the Forest Home Township Recreation Plan. Motion carried by voice vote.

- c) **Clerk/Planner Employment Agreement:** The employment agreement for Janet Koch was presented with wages agreed upon and also includes the thirty (30) day probation period. Length of the agreement was discussed and changes were made to Section II b and to Section V to reflect the changes.

**Motion by Dewey, seconded by Wendling, to approve the employment agreement for Janet Koch with noted changes to Section II b and Section V to reflect the change in the length of the contract and to authorize President Schulz to sign it.
Motion carried by voice vote.**

8. **New Business:** The following items were presented.

- a) **Budget Resolution #02 of 2010:** This will approve the FY2010-11 budget excluding the public safety budget.

Motion by Balon, seconded by Schuckel, to approve Resolution #2 of 2010, the FY2010-11 budget. Motion carried by unanimous roll call vote.

- b) **Budget Resolution #03 of 2010:** This will approve the FY2010-11 public safety and entire Village budget.

Motion by Dewey, seconded by Wendling, to approve Resolution #03 of 2010, the FY2010-11 public safety budget and the total fiscal year budget. Motion carried by unanimous roll call vote.

- c) **New Hire Background Check Information:**

- **Consent Form:** This is a form that new hires will file giving us permission to conduct background checks.
- **HireRight Express:** After researching different options for background checks, this company seems to be the one that will provide us with the information that we are looking for. The cost would be about \$85.00 to become a member and for the first check. After that it will be approximately \$65 for each check we do.
- **Finger Printing Policy:** The County can do finger printing for us but this does not provide for a complete background check. With the HireRight Company we would get a more thorough check.

Motion by Balon, seconded by Schuckel, to approve establishing the consent form for background checks, and for a cost not to exceed \$100, for the background check with HireRight for the new Clerk/Planner. Motion carried by voice vote.

- d) **Resolution #04 of 2010, Moka Liquor License:** Moka would like Council approval for a Class C liquor license resolution allowing them to serve drinks. This was tabled until consultation from our attorney about some language concerns in the resolution.

Motion by Nelson, seconded by Schulz, to table this liquor license resolution request and approving consultation with our attorney for clarification of language. Motion carried by voice vote.

- e) **Parking Lot Lease:** This is a renewal of a previous lease allowing the County to use the parking area on Broad St. across from the County building for a period of two years.

Motion by Dewey, seconded by Drollinger, approving the parking lot lease with the County and authorizing the Village President to sign it. Motion carried by voice vote.

- f) **2009-10 Budget Amendments:** There are three budget amendments required to the 2009-10 fiscal year budget. They will cover unexpected expenses in motor pool and in the cemetery fund not originally budgeted for and to reflect the purchase approved by Council for the in car camera for the police department vehicle.

Motion by Dewey, seconded by Schulz, to approve the budget amendments as presented. Motion carried by voice vote.

- g) **Meeting Pay:** This was added to the agenda to discuss meeting pay for tonight's two meetings. President Schulz would like to waive payment for one of the meetings due to them being on the same night one right after the other.

Motion by Schuckel, seconded by Dewey, to waive the meeting fee for one of the meetings tonight. Motion carried by voice vote.

9. **Discussion Items:** None presented.

Department/Committee Reports:

- a) *Committee Report:* None presented.
- b) *Deputy Clerk/Treasurer:* None presented.
- c) *Department of public works:* None presented.
- d) *Police Department:* None presented.
- e) *Planning Commission:* None presented.

10. **Closing Member/Public Comments:**

- *David Schulz:* informed the Council that the energy grant funds may not go as far as we originally thought due to the items purchased needing to be manufactured or assembled in the United States. The work will also have to go out for competitive bidding.
- *Clarence Bennett:* asked if Kearney Township and the Village had an agreement to maintain the community hall together, stated that there is a lot of work that goes into planning these meetings and members should be paid for two, but it was noted that they were compensated at the committee level and he asked about the tax base decreasing.
- *Butch Dewey:* thanked Brad, Ken, Cathy & Dave for their hard work on the budget. President Schulz stated that it was a great learning experience for him and it showed how a team can work effectively.

11. **Adjourn:** Meeting adjourned at 7:49P.M.

Compiled by Cathy Odom, Deputy Clerk
Minutes are subject to approval.

Approved: _____

Date: _____