

**Bellaire Village Council
Meeting Minutes
November 17, 2010**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.

2. **Roll Call Attendance:**

Present: Officers Dave Schulz, Butch Dewey, Anne Wendling, Helen Schuckel, Trish Drollinger & Brent Nelson.

Absent: Dennis Balon

Staff Present: Cathy Odom & Janet Koch.

Also Present: Clarence Bennett & Patti Savant.

3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Nelson, to approve the agenda as presented.

Motion carried by voice vote.

4. **Conflict of Interest:** Brent Nelson stated a conflict with new business item c; Shanty Creek Bus Stop Request & Dave Schulz stated his conflict with new business item e, Destination Bellaire Request.

5. **Consent Agenda:** The consent agenda was approved.

Motion by Schuckel, seconded by Nelson, to approve the consent agenda as presented.

Motion carried by voice vote.

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business:** The following items were presented.

a) **Cemetery Committee Recommendations:**

- ❖ **Cemetery Rules:** The committee reviewed proposed changes to the cemetery rules to help make maintenance easier & more cost effective. The committee is recommending approval of the proposed rule changes. Headstone repair was discussed and it was noted that we are obligated for the repair because of liability. We can bill the site owner if we know the current owner of the site.

Motion by Schuckel, seconded by Wendling, to approve the changes to the Lakeview Cemetery rules & regulations. Motion carried by voice vote.

- ❖ **Ownership of Sites 1128 #3 & #4:** Lot #1128, graves 3 & 4 were purchased, however, when deceased were buried they were placed in the wrong area of the lot. When this occurred the Village issued them a new deed for 1128, 3A & 4A and did not retrieve the previous deed. They now have a deed for both sets of gravesites. The committee recommends sending a letter explaining the situation to see if they would donate the lots back to the Village.

Motion by Schulz, seconded by Dewey, to send a letter to the owner of the graves acknowledging our error but ask if they would donate the sites back to the Village.

Motion carried by voice vote.

- ❖ **Grave Openings:** We currently have an agreement with Mortensen Funeral Home to open graves for burial. They collect the fees and keep the revenue. We recently received an attorney opinion that says according to State statute, because it is our cemetery and for liability concerns, we are supposed to set the rates, collect the fees and then reimburse them for the cost of the grave opening. The committee is recommending we modify the agreement with Mortensen Funeral Home to reflect the collection of grave opening fees,

submitting the revenue to the Village and then reimburse them for the opening of the graves.

Motion by Schuckel, seconded by Schulz, to approve the recommendation of the Cemetery Committee to modify the agreement with Mortensen Funeral Home to reflect the collection of grave opening fees, having them submit the revenue to the Village and then reimburse them for the opening of the graves.

Motion carried by voice vote.

8. **New Business:** The following items were presented.

- a) **Chamber of Commerce Request:** The Chamber of Commerce would like to use the Council room again this year for their Santa Day to have ornament making for the kids and they are also requesting approval to close Broad St. between Ruthies and the Antrim Review for Santa and a few other activities. This is scheduled for December 4, 2010 and begins at 9:00 am.

Motion by Schulz, seconded by Dewey, to approve the Chamber of Commerce request to use the Community Hall chambers for ornament making and to close Broad St. between Ruthies and the Antrim Review for their Santa Day.

Motion carried by voice vote.

- b) **Resolution #14 of 2010, Election Changes:** This resolution will change our general elections to November of even years to be conducted by the townships and will also extend the current terms of the President and trustees.

Motion by Dewey, seconded by Schuckel, to adopt Resolution #14 of 2010, approving the election date change to November of even years, have them conducted by the townships and to extend the current terms of the President and Trustees. Motion carried by unanimous roll call vote.

Ayes: Dewey, Schuckel, Drollinger, Nelson, Wendling, Schulz Absent: Balon

- c) **Shanty Creek Bus Stop Request:** Shanty Creek is requesting the area on Broad St. by the split rail fence to form a bus stop to allow for a more formal bus route to bring to town and pick up from town guests staying at the resort. A sign would be placed in the area stating the bus schedule.

Motion by Schulz, seconded by Drollinger, to accept Shanty Creek Resorts request to establish a bus stop on the South side of Broad St. adjacent to the Antrim Review and approval to post their bus stop schedule.

Motion carried by voice vote. Abstention: Brent Nelson

Motion by Drollinger, seconded by Schuckel, to change the no parking sign to Bus Loading and Unloading Only. Motion carried by voice vote. Abstention: Nelson

- d) **Energy Grant Green Team:** The grant application for the NWMCOG energy grant is complete and needs to be approved by the Council. The "Green Team" for the grant has been established with Brent Nelson volunteering as the Council representative. Janet Koch explained some of the stipulations of the grant and once approved we can meet the deadline of December 1, 2010. One condition of the grant is that half of the savings generated from the grant will be placed in an account and used for future energy improvements. The grant value is \$40,000 and will be awarded to one entity per County per region. According to the NLEA, Elk Rapids and Banks Township are also applying.

Motion by Nelson, seconded by Schulz, to approve the grant application as presented and authorize its submission to NWMCOG.

Motion carried by voice vote.

- e) **Destination Bellaire Request:** Destination Bellaire would like permission to use the Council Chambers on December 9, 2010 from 2 -4 pm for a meeting that will work on a marketing campaign to promote Bellaire next year.

**Motion by Dewey, seconded by Wendling, to approve the use of the Council room on December 9, 2010 from 2-4 pm. by Destination Bellaire for a marketing meeting.
Motion carried by voice vote. Abstention: Schulz**

9. Discussion Items:

- a) **Per-Diem Rates:** President Schulz presented the current rates that members and staff receive per meeting. Budget time is around the corner and if costs have to be cut we may want to entertain the possibility of reducing per diem rates.
- b) **Christmas Party:** If we would like a Christmas Party a location and date needs to be determined. The date is scheduled for December 12, 2010 with everyone bringing appetizers. Location will be determined.

Department/Committee Reports:

- a) *Committee Reports:* None presented.
- b) *Clerk/Planner:* None presented.
- c) *Deputy Clerk/Treasurer:* Bellaire is going to be represented on the back of the MML magazine with pictures and an article that Janet Koch has written.
- d) *Department of Public Works:* None presented.
- e) *Police Department:* None presented.
- f) *Planning Commission:* None presented.

10. Closing Member/Public Comment:

- *Dave Schulz:* received a copy of the 15th Judicial District annual report for circuit court and it will be available for review in the Village offices. He also stated that Chris Hale and Judy Stilwell have been essential to the marketing campaign for Destination Bellaire. They are shooting for a \$22,000 advertising budget.
- *Clarence Bennett:* asked if we were freezing wages again and it was noted that this will be determined with budget discussions. He stated that per diem rates should not be reduced because he feels that it is earned. He also mentioned the use of the trucks used by DPW staff when reading meters.

11. Adjourn: Meeting adjourned at 7:47 P.M.

Compiled by Cathy Odom, Deputy Clerk
Minutes are subject to approval.

Approved: _____

Date: _____