

**Bellaire Village Council
Meeting Minutes
March 7, 2012**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Roll Call Attendance:**
 - Present:** Officers Dave Schulz, Butch Dewey, Trish Drollinger & Helen Schuckel.
 - Absent:** Dennis Balon, Anne Wendling & Brent Nelson.
 - Staff Present:** Cathy Odom, Treasurer & Janet Koch, Clerk
 - Also Present:** Colette Stanish, Yvonne Stephens (Island), Rachel Krino (Parkside Arts Council), Betty Hoover (Historical Society) & Matthew Drake (Shorts Brewery).
3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Drollinger, to approve the agenda with the additions of new business item k, Water/Sewer Adjustment-Power Outage and item l, Council Meeting Attendance. Motion carried by unanimous voice vote.
4. **Conflict of Interest:** Trustee Drollinger noted her conflict with new business item j, complaint.
5. **Consent Agenda:** The consent agenda was approved.

Motion by Nelson, seconded by Schuckel, to approve the consent agenda as presented. Motion carried by unanimous voice vote.
6. **Public Comment on Agenda Items:** None presented.
7. **Old Business**
 - a) **Fire Suppression:** The Public Works Committee met and discussed fire suppression charges and the refusal of one company to pay it. The water is supplied to buildings that have in house sprinklers installed and in case of fire are not charged for the water used. Other places that are charged this fee pay suppression charges and the committee recommends that these fees not be waived. Trustee Nelson will contact the owner and let them know that the fees will not be waived. Clerk Koch explained that some fire suppression lines are separate from regular water lines and some are not. If water is shut off for nonpayment, then it would shut off their water service.

The committee also met to discuss the school's request to waive late fees for a water payment and the committee agreed that if waived it would set an unfair precedence. President Schulz would like to place this on the agenda for discussion and the following motion was made:

Motion by Schuckel, seconded by Drollinger, to add Bellaire Public School late fees to the agenda, item m, under new business. Motion carried by unanimous voice vote.
 - b) **Downtown Flower Boxes:** At the last meeting discussion occurred about not using the flower boxes this year but a decision was never finalized. After discussion Council agreed not to use the flower boxes this year and directed Clerk Koch to send a letter to the Garden Club.

Motion by Drollinger, seconded by Schulz, not to use the flower boxes in the trash cans this year. Motion carried by unanimous voice vote.
8. **New Business**
 - a) **Shorts Brewery Kayak Event:** Matt from Shorts Brewery presented their plans for the annual Shorts to Shorts paddle event which is scheduled for April 27, 2012. They are expecting about 300 people this year. They would like permission to direct traffic and rope off the grassy area down by Ohio St. so they can stop parking in that area. They will supply the portable restrooms this year and they will clean up. Island would like to set up a food vending area. Council saw no

problem as long as they followed the health department guidelines. They would also like to request that they make Bridge Lane a one way for making a drop off site. Council noted that they would have to get police guidance for that.

Motion by Schulz, seconded by Dewey, to approve Shorts request to rope off Village property for the kayak event and serve as directional traffic control for their drop off site between 6-8 am. Friday, April 27, 2012. Motion carried by unanimous voice vote.

- b) **Historical Society-Betty Hoover:** stated that she wanted to be on the agenda to discuss Council rules for the use of the community hall but has decided not to address it at this time. They are planning a July 7, 2012 event to celebrate the 75th birthday of the community hall and would like any pictures that anyone would like to share. She commented that she liked the idea of the bike rack and noted where she would like to see it placed. She noted that the new wall is up and nothing else was disturbed, which now gives them the room they need for high school class pictures. She noted that she has researched costs for bathroom fixtures and would like them to be stainless steel. They will seek donations from the community for this cost and a plaque noting who donated what could be put up. She reminded Council that the bathroom could not fit a wheelchair into it.
- c) **Parkside Arts Council Requests:** asked permission for several things. They would like to remove the center door, replace it with paneling on inside and a possible display case in the hallway. They would like to paint the front hallway the same color as the gallery and they would paint both sides. They would also like to remove the carpet and refinish the wood floor underneath it. They would like to do the gallery floor only. Betty Hoover from the museum noted that it may make the museum noisier. Yvonne Stevens from Island informed Council that they would like to go with a standard manufactured bike rack. They would use concrete piers to attach it, it would be powder coated to stand up to rust and Island would maintain ownership. If they moved they would take it with them but would return the area to its original state. They would like to have it installed by their planned May 12, 2012 biking event. President Schulz would like to make sure that the location of the rack has bikes that are parked there not extending onto the sidewalk. Rachel Krino from Parkside also asked what Council thought about an exterior sculpture and if it is something she can look into. It could be a community based project. They would also like Council thoughts on a display case placed outside showcasing community events. President Schulz verified that this case would be used by all in the community hall.

Motion by Dewey, seconded by Schuckel, to allow Parkside Arts Council to remove the middle door and replace with a tasteful display. Motion carried by unanimous voice vote.

Motion by Schulz, seconded by Drollinger, to permit Island and Parkside Arts Council to create a bike rack area with the provision that drainage moves away from the building, the placement of the rack doesn't have bikes project out onto the sidewalk and they work with the DPW Supervisor recommendations on location & installation. Motion carried by unanimous voice vote.

Motion by Dewey, seconded by Drollinger, to allow Parkside Arts Council to paint the front hallway. Motion carried by unanimous voice vote.

- d) **Resolution #06 of 2012, Street Administrator:** This is an annual resolution designating the Village Street Administrator for the FY2012-13.

Motion by Drollinger, seconded by Dewey, designating Ken Stead as the Village Street Administrator for the FY2012-13. Motion carried by unanimous roll call vote.

- e) **Resolution #07 of 2012, Bond Counsel:** This is an annual resolution naming the Village Bond Counsel for the FY2012-13.

Motion by Dewey, seconded by Schulz, naming Miller, Paddock, Canfield & Stone as the Village Bond Counsel for the FY2012-13. Motion carried by unanimous roll call vote.

- f) **Resolution #08 of 2012, Financial Institutions:** This is an annual resolution naming the Village depositors for the FY2012-13.

Motion by Schuckel, seconded by Schulz, naming Alden State Bank of Bellaire, Michigan; Citizen's Bank of Bellaire, Michigan; Huntington National Bank of Bellaire, Michigan and Bay Winds Federal Credit Union of Bellaire, Michigan as the Village financial depositors for the FY2012-13. Motion carried by unanimous roll call vote.

- g) **Meeting Dates:** Meeting dates for the FY2012-13 were approved. Meetings will continue to be held on the first Wednesday of the month at 7:00 pm. President Schulz noted the July meeting will be held the third Wednesday of the month due to the July 4th holiday falling on the first Wednesday of July.

Motion by Drollinger, seconded by Schuckel, to approve the FY2012-13 meeting date schedule as presented. Motion carried by unanimous voice vote.

- h) **Clerk/Planner Appointment:** The Clerk/Planner needs to be reappointed to another two year team which will expire in March, 2014.

Motion by Schulz, seconded by Dewey, to appoint Janet Koch as the Clerk/Planner for a two year term ending March, 2014. Motion carried by unanimous voice vote.

- i) **Treasurer Appointment:** The Treasurer needs to be reappointed to another two year term which will expire in March, 2014.

Motion by Schulz, seconded by Drollinger, to appoint Cathy Odom as the Treasurer/Deputy Clerk for a two year term ending March, 2014. Motion carried by unanimous voice vote.

- j) **Complaint:** A letter came to the attention of the Council of a complaint concerning Officer Drollinger. The person filing the complaint would like the Village to investigate the matter. President Schulz stated he did receive a phone call from the person and they indicated the nature of the complaint. At the time, President Schulz informed him that he takes it seriously and will investigate, but that it wouldn't be right away due to personal reasons. President Schulz would like to send this to the Administration Committee for their investigation. Council agreed and it was sent to committee.

- k) **Water/Sewer Adjustments-Power Outage:** There were a couple individuals requesting to receive an adjustment on their water/sewer billing in case they ran their water to reduce the risk of freezing pipes during the recent power outage. President Schulz stated that it was a very conscientious effort on their part to contact the Village requesting that consideration.

Motion by Schulz, seconded by Dewey, that for the individuals that contacted the Village requesting the consideration that we do make the consideration in their next upcoming water bill, determination to be made, adjustment wise, on the recommendations on the clerk, treasurer & DPW supervisor. Motion carried by unanimous voice vote.

- l) **Council Meeting Attendance:** We have had a trustee that has missed the last four meetings and President Schulz would like to send a letter requesting the trustee's intentions for the Council position. President Schulz did speak with the Councilman about sending a letter asking for a hiatus until June 1, 2012, but one has not been received. This was originally brought up by the Councilman but nothing further had been said.

Motion by Schulz, seconded by Dewey, to have the clerk in the name of the president write a polite letter to the Village Trustee requesting feedback on the likelihood of continued service. Motion carried by unanimous voice vote.

- m) **Bellaire Public School-Late Fees:** The Public Works Committee met to discuss a request to remove \$11.00 in late fees from the schools account, which resulted in a shut off notice being sent. The Public Works Committee recommends that the fees not be removed. Since the

meeting, a private citizen did step up and pay the late fees for them and no action is needed. President Schulz expressed Council's thanks to the citizen who stepped up.

Motion by Schulz, seconded by Drollinger, that Council not be inclined to waive the late fee that had been assessed to the school. Motion carried by unanimous voice vote.

9. Discussion Items:

- **EnerCom, Inc.:** This company provides alternative gas & electric pricing and Antrim County is on the list of customers. Questions posed by Council is do we need to sign a contract and what are the terms. Trustee Drollinger stated that there is a 2 year agreement with penalties if you stop it early. President Schulz asked the office staff to research the experience others have had and noted that the County Planning office could help. Council would like to know the savings and about the service provided by them.

10. Department/Committee Reports

- a) *Committee Reports:* None presented.
- b) *Clerk/Planner:* Details of the third phase of EVIP are not clear yet and information hasn't been easy to find, however, there is a webinar tomorrow and she hopes to find the answers to our questions after that.
- c) *Deputy Clerk/Treasurer:* None presented.
- d) *Department of Public Works:* None presented.
- e) *Police Department:* None presented.
- f) *Planning Commission:* None presented.

11. Closing Member/Public Comment:

- *David Schulz:* There was a hearing about EVIP plans for the State's next fiscal year and Council should read what the State is proposing. He asked that the information be placed in the next council packet. He also thanked the fire department, local police department and the DPW staff for their hard work during the power outage.
- *Rachel Krino:* Destination Bellaire has had discussions about the flower boxes. If a solution about them could be found would Council address it. It was noted that they would address other options that become available.

12. Adjourn: Meeting adjourned at 8:08 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____