

**Bellaire Village Council
Meeting Minutes
September 5, 2012**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Roll Call Attendance:**
 - Present:** Officers Dave Schulz, Anne Wendling, Trish Drollinger, Butch Dewey, Helen Schuckel & Brent Nelson.
 - Absent:** Laura Sexton
 - Staff Present:** Cathy Odom, Treasurer & Janet Koch, Clerk & DPW Supervisor Ken Stead.
 - Also Present:** Colette Stanish, Kevin Keiser, Rachel Krino, MaryEllen Murphy, Jamie Creason, Jill S. & Brad Kik.
3. **Approval of Agenda:** The agenda was approved.
 - Motion by Schuckel, seconded by Dewey, to approve the agenda as presented.**
 - Motion carried by unanimous voice vote.**
4. **Conflict of Interest:** None presented.
5. **Consent Agenda:** The consent agenda was approved.
 - Motion by Dewey, seconded by Schuckel, to approve the consent agenda as presented.**
 - Motion carried by unanimous voice vote.**
6. **Public Comment on Agenda Items:** None presented.
7. **Old Business:** None presented.
8. **New Business**
 - a) **Zoning Ordinance Amendment:** The Planning Commission met to discuss changes to Section 3.23.F of the sign ordinance which is being completed for clarification reasons. This was presented to the attorney and his recommendation is to accept the changes.
 - Motion by Dewey, seconded by Schulz, to approve the zoning ordinance amendment as presented. Motion carried by unanimous voice vote.**
 - b) **EVIP:** The new year EVIP is due October 1, 2012. This requires an updated dashboard and citizen's guide and are almost completed. A new requirement this year is to provide a 2013/14 projected budget and we will use the auditor's reports to complete this portion of the EVIP.
 - Motion by Schulz, seconded by Dewey, to have the Clerk & Treasurer complete the 2012 dashboard, the 2012 citizen's guide and the projected 2013/14 budget development, all to be reviewed by the Village President in time for submission to be in compliance with the October 1, 2012 EVIP category 1 due date. Motion carried by unanimous voice vote.**
 - c) **Resolution #11 of 2012, Performance Resolution (2012):** This resolution is part of the State's requirement for us to receive a permit which will allow us to work in State rights-of-way. This resolution would be for 2012.
 - Motion by Nelson, seconded by Dewey, to approve Resolution #11 of 2012, a State performance resolution for working in the State rights-of-way. Motion carried by unanimous roll call vote.**
 - d) **Resolution #12 of 2012, Performance Resolution (2013):** This resolution is part of the State's requirement for us to receive a permit which will allow us to work in State rights-of-way. This resolution would be for 2013.

Motion by Dewey, seconded by Drollinger, to approve Resolution #12 of 2012, a State performance resolution for working in the State rights-of-way. Motion carried by unanimous roll call vote.

- e) **Campground:** The President was approached by a camper who may be camping at the campground in October. They discussed the possibility of the camper acting as caretaker in exchange for camping fees. The camper would entertain this but President Schulz would like Council approval. After discussion Council did not agree and no further action was taken.
- f) **Parkside Lease:** Property & Building met to review the lease we have with Parkside Arts Council (PAC). Mr. Dewey stated that the Clerk has a community room use log and are happy that it is being used. The committee did have some concerns, one of which is not being informed of events that are being scheduled by PAC. To avoid conflicts the Village should be aware of events taking place. The Village also needs some contact numbers to be able to refer them to visitors when they come in expecting the gallery to be open. Mr. Dewey stated they increased the rent to \$475 for maintenance purposes. Rachel from the PAC stated they have not yet met with their board to review the contract and she stated they would like to meet with the Village committee before approving the new lease. Rachel also presented to Council some of their concerns particularly with the rent amount. Rachel stated they received a \$5,000 grant last year which covered much of their rent and there is not a secured grant for this year as of yet, which may make rent payments more difficult to make especially if the rent were increased. President Schulz noted that they have not been open as stated. PAC stated they had difficulty obtaining volunteers. PAC would like to obtain a grant that would allow them to hire someone to cover the gallery hours. Rachel informed Council of a capital improvements grant that is available with matching funds. President Schulz noted that matching funds is a problem with tight budgets. PAC would like to meet with the committee and this was tabled until the next meeting. The Clerk will get them a copy of the proposed lease.
- g) **Maple St. Property Listing:** The Maple St. property listing has expired. It has been listed for \$10,000. The Property & Building Committee met to discuss and would like to recommend to Council to approve relisting the property for another year at the same price.

Motion by Dewey, seconded by Drollinger, to relist the Maple St. property for another year for \$10,000. Motion carried by unanimous voice vote.

- h) **Brush Pile-Hours of Operation:** We received a call or two about extending the hours of operation for the brush pile during the fall. It was noted that having the specific open hours has helped tremendously with the overcrowding. Discussion occurred about just leaving the leaf section open for the fall. Mr. Stead stated that the brush pile section should still be used only during the specified hours, but opening the leaf section could be possible. We can notify residents by putting a notice on the September water bills and leave it open through October 31, 2012.

Motion by Schulz, seconded by Drollinger, to leave access to the leaf area open authorizing the DPW Supervisor, if they see abuse, to return to the hours we have posted. The motion further states to notify residents via the September water bill running through October 31, 2012. Motion carried by unanimous voice vote.

9. Discussion Items:

- **Connecting Entrepreneur Training-From Boot Straps to Purse Strings:** This is a workshop sponsored by MSU in Petoskey On Tuesday, October 9, 2012. The cost is \$75 per person. If anyone is interested in attending let staff know and they will sign you up.

10. Department/Committee Reports

- a) *President Schulz:* None presented.

b) **Committee Reports:**

- **Public Safety:** Public Safety met to discuss the ORV ordinance and has decided to hold a public hearing before the next Council meeting.

c) **Clerk/Planner:** A realtor called her about the Village's interest in purchasing the Portage property.

d) **Deputy Clerk/Treasurer:** None presented.

e) **Department of Public Works:** A written report was presented. Well #4 has failed and is out of service. MIOSHA completed an inspection of the Village grounds, the violations found were fixed but there may still be fines.

f) **Police Department:** None presented.

g) **Planning Commission:** None presented.

11. Closing Member/Public Comment:

- a) **Dave Schulz:** spoke with a County Commissioner about the future success of the area and that it couldn't be done without a partnership of local governments and other community related organizations. The Commissioner agreed. They had a discussion about the Chain O Lakes and the increase in kayak usage. They discussed the possibility of a kayak portage station that may help bring visitors to the area, which would help economically. President Schulz asked Council if this is something they would like to pursue. Grants could possibly be obtained and we could co-op with other entities which would benefit the area. After discussion, Council decided that the Parks Committee could look into it.

12. Adjourn: Meeting adjourned at 7:57 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____