

**Bellaire Village Council
Meeting Minutes
October 3, 2012**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Roll Call Attendance:**
 - Present:** Officers Dave Schulz, Laura Sexton, Trish Drollinger, Butch Dewey, Helen Schuckel & Brent Nelson.
 - Absent:** Anne Wendling
 - Staff Present:** Cathy Odom, Treasurer & Janet Koch, Clerk & Brad Rowe, Chief of Police.
 - Also Present:** Linda Gallagher, Patty Niepoth & Rachel Krino.
3. **Approval of Agenda:** The agenda was approved.
 - Motion by Schuckel, seconded by Nelson, to approve the agenda with the addition of new business item e, Council & Staff Meeting Stipends for 10-3-12. Motion carried by unanimous voice vote.**
4. **Conflict of Interest:** Trustee Sexton, a County employee, and President Schulz, a Meadowbrook employee, stated their conflict with the Public Works Committee recommendations concerning water & sewer connections at Meadowbrook Medical Care Facility, which is a County facility.
5. **Consent Agenda:** The consent agenda was approved.
 - Motion by Dewey, seconded by Schuckel, to approve the consent agenda as presented. Motion carried by unanimous voice vote.**
6. **Public Comment on Agenda Items:** None presented.
7. **Old Business:**
 - a) **Parkside Arts Council Lease:** The Public Works Committee met with Parkside Arts Council and is recommending that we continue their lease for \$450 a month until February 1, 2013. Parkside works on a grant system and their main concern is not being able to pay the rent. Parkside should know by February if they will receive any grants that will help. Parkside would also like us to consider changing the lease dates from October to February.
 - Motion by Dewey, seconded by Schuckel, to approve the continuation of the lease with Parkside Arts Council at \$450 per month until February 1, 2013. Motion withdrawn.**President Schulz stated that the current lease transitions to a month to month lease at the current rate if a new lease is not entered into. With this information Trustee Dewey and Trustee Schuckel withdrew their motion.
 - b) **Public Works Committee Recommendations:** This will discuss the water & sewer connection at Meadowbrook Medical Care Facility and due to the President's employment at the facility, he turned the meeting over to the President pro-tem, Trustee Dewey. Trustee Nelson informed the Council that the Property & Building Committee met to review connection fees on the new construction taking place at Meadowbrook. He explained that they will be tapping into their own line, not the Village's line and the ordinance doesn't make a provision in addressing this situation. President Schulz informed Council of the fire suppression plan in place that includes tanks for holding water in case of fire during construction.
 - Motion By Nelson, seconded by Drollinger, in regard to the possible tap in fees at the Meadowbrook addition, that because Meadowbrook is not tapping into the Village lines but tapping into their own service lines, no fees are warranted. Motion carried by voice vote with two abstentions, Trustee Sexton & President Schulz.**

The meeting was turned back over to President Schulz. The Committee also discussed a 2009 residential water leak that happened in 2009. The previous clerk set up a payment agreement with the resident, however, there is no paperwork regarding the agreement. The owner has made progress in paying down the balance of the bill, but not consistently and the balance remains significant.

Motion by Nelson, seconded by Drollinger, to send a letter to the residents owing from the 2009 water leak requiring that the regular payment plus a minimum of \$10 a month be paid on the delinquent water account until paid off. Motion carried by unanimous voice vote.

- c) **ORV Public hearing Discussion:** President Schulz explained that several people for the ORV ordinance were in attendance at the public hearing. He said he received an unsigned letter and Trustee Dewey said he received two calls opposing the ordinance. The pros and cons of putting an ordinance in place were also discussed at the hearing. One person in attendance provided a Michigan State study on the economic impact have had on communities.

Motion by Schulz, seconded by Dewey, to recommend that Public Safety continue discussions in adopting an ordinance for ORVs. Motion carried by unanimous voice vote.

8. New Business

- a) **Printer Replacement:** The clerks color printer is in need of repair and the cost to repair is in excess of the cost of a new one. This item is currently not in the budget but there are funds available in the general fund budget.

Motion by Drollinger, seconded by Schuckel, to authorize replacement of the color printer in the Clerk's office. Motion carried by unanimous voice vote.

- b) **Heating System Inspection & Repair:** The State inspected our boilers and we are required to have testing done every three years on control and safety devices. This testing must be done by someone who is certified and we have received a citation because this has not been done. Quotes from three heating companies, JP from Gaylord, Team Bob and Sheren from Traverse City, were obtained and they can all do the job. They can also diagnose what our problem might be with the zones on the boiler for the community hall. The cost for the testing and to diagnose the zone problems on the community hall boilers start at \$264. These quotes only include the community hall boilers. Two of the quotes are similar and one, based on hourly rates, could run a little higher depending on how long they are here. President Schulz suggested that we get the testing done and get the zone issue diagnosed. When testing is complete we will be able to focus on the cost for the zone issue.

Motion by Schulz, seconded by Sexton, to accept the estimate from JP's in Gaylord for the service call to do the testing and diagnosing the possible zone issues for heating with the Village's three boiler systems. Motion carried by unanimous voice vote.

- c) **Campground & Bath House Closure:** DPW supervisor is requesting permission to close the campground and bathhouse due to colder temperatures and the possibility of frozen pipes. Trustee Drollinger noted that closing the bathhouse may be all right but doesn't feel the gate should be closed yet.

Motion by Drollinger, seconded by Schulz, to close the campground bathhouse early, as soon as they can close it down. Motion carried by unanimous voice vote.

It was noted that sewer & water will be shut down to the campsites so allowing self contained campers to still camp was discussed. Council agreed that self contained campers can still camp through October 31, 2012, but primitive campers cannot due to the unavailability of restroom facilities.

- d) **Hydraulic Analysis Bids:** We received three bids for the hydraulic analysis. One from Fleis & Vandenbrink for \$6,400; one from McKim & Creed for \$10,763 & one from Applied Civil Engineering Services for \$19,900. This is required by state statute and there are funds in the budget to complete this job. The company hired will need some required field time to complete their analysis. The scope of the project and the bids to complete the work was discussed.

Motion by Dewey, seconded by Nelson, to contract the bid from Fleis & Vandenbrink to complete the work for the hydraulic analysis at a cost of \$6,400. Motion carried by unanimous voice vote.

- e) **Council & Staff Meeting Stipends for 10-3-12:** We had two meetings tonight and technically we get paid for both. President Schulz would like to consider the two meetings held tonight as one.

Motion by Schulz, second by Drollinger, that Village Council exercise an exemption to the two meeting process and that both meetings be considered a combined one meeting and Council & staff would receive one meeting stipend. Motion carried by unanimous voice vote.

9. **Discussion Items:** None presented.

10. **Department/Committee Reports**

- a) **President Schulz:** stated on behalf of Council that the Village operates with about 10 people, which makes it successful and thanked staff for their hard work.
- b) **Committee Reports:** None presented.
- c) **Clerk/Planner:** Janet informed Council this year's EVIP is complete and submitted. She also informed Council that we received a grant award for \$3,000 from Consumers Energy for tree replacement.
- d) **Deputy Clerk/Treasurer:** None presented.
- e) **Department of Public Works:** None presented.
- f) **Police Department:** None presented.
- g) **Planning Commission:** None presented.

11. **Closing Member/Public Comment:**

- a) **Linda Gallagher:** is a member of the Antrim County Parks & Recreation Commission. She received an update from the forester on the Americorp intern and the work she has been doing on the Cedar River. The Commission would like to know if the Village has any plans to dredge Craven Pond. It was noted from Council that funds were not available for dredging. They noted that grants have also been looked at but 25-50% matching funds are required and those funds are also not available.
- b) **Patty Niepoth:** thanked everyone for their support during the primary election.
- c) **Doug Weasler:** presented a statement about the Mormon view about political offices and stated that the Mormon do not endorse any specific candidate. They want voters to vote for the candidate they feel is best.

12. **Adjourn:** Meeting adjourned at 7:58 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____