

**Bellaire Village Council
Meeting Minutes
November 7, 2012**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.

2. **Roll Call Attendance:**

Present: Officers Dave Schulz, Laura Sexton, Anne Wendling, Butch Dewey, Helen Schuckel & Brent Nelson.

Absent: Trish Drollinger

Staff Present: Cathy Odom, Treasurer, Janet Koch, Clerk & Ken Stead, DPW Supervisor.

Also Present: Dan Bennett & Betty Hoover.

3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Nelson, to approve the agenda with the addition of new business item e, NLEA Letter of Support & item f, Michigan Par Plan Grant. Motion carried by unanimous voice vote.

4. **Conflict of Interest:** None presented.

5. **Consent Agenda:** The consent agenda was approved.

Motion by Sexton, seconded by Dewey, to approve the consent agenda as presented. Motion carried by unanimous voice vote.

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business:** None presented.

8. **New Business**

- a) **Bellaire Historical Society Request:** Betty Hoover asked permission to hire Eden Electric to run a line from one fluorescent fixture to provide lights to two display cabinets. She explained what they will be doing and President Schulz checked with the DPW Supervisor to make sure it did not create any difficulty, who saw no problem. President Schulz also asked them to make sure a permit was not needed from the County. Mr. Stead will check into it and will let her know.

Motion by Dewey, seconded by Sexton, to allow the Historical Society to hire Eden Electric to add an electric line to their two display cabinets. Motion carried by unanimous voice vote.

Betty Hoover also informed the Council that they have been storing some wood doors from the old locker rooms and would like permission to get rid of them. She stated they have found someone who will dispose of them but wanted to ask first. Council would like Mr. Stead to look at them first and will leave it up to his discretion as to keeping them or allowing Restore to have them.

Motion by Schulz, seconded by Dewey, to have Mr. Stead look at the doors and if we want to keep them we will find a place a store them, otherwise, if they're something we won't use in the future, we give permission for Restore to take them. Motion carried by unanimous voice vote.

Betty Hoover also let the Council know that this is her last year as President of the Historical Society. She will continue to work in the resource room when the museum is not open and would like permission to have a key to the front door. This would give the Society two keys instead of just the one. Council did not have a problem with her having a key.

- b) **Planning Commission Appointments:** The Planning Commission terms for Bob Shumaker and Ken Fedraw are expiring on November 30, 2012. Trustee Dewey's appointment as the ex-officio member of the Planning Commission is also set to expire on November 20, 2012. The terms run for three years. All have said they would not mind being reappointed.

Motion by Sexton, seconded by Schulz, to reappoint Bob Shumaker & Ken Fedraw, whose terms expire on November 30, 2015 and Trustee Dewey as the ex officio member to the Planning Commission with a term expiration of November 20, 2015. Motion carried by unanimous voice vote.

- c) **ZBA Appointments:** The Zoning Board of Appeals terms for Bob Massey and Colette Stanish will expire on November 15, 2012. They are three year terms and they have both showed interest in being reappointed.

Motion by Schuckel, seconded by Schulz, to reappoint Colette Stanish & Bob Massey to the Zoning Board of Appeals with terms expiring on November 15, 2015. Motion carried by unanimous voice vote.

- d) **Recreation Plan:** The Recreation Plan is ready for approval but cannot be approved until January due to a required 30 day display for public review and a required public hearing. Trustee Dewey compared this plan with the previous one and commended Clerk Koch for a job well done. It should open the door for possible grants. Once approved by the Council, the DNR will have to approve it and we will then be able to apply for DNR grants. This plan will also help with the Village capital improvements plan and other grants.

Motion by Schuckel, seconded by Schulz, to present the 2013-2017 Parks & Recreation Plan to the public for the minimum of 30 days with the public hearing to take place before the Council meeting in January. Motion carried by unanimous voice vote.

- e) **NLEA Letter of Support-Brownfield Development:** NLEA is working with the Brownfield Redevelopment Authority from four counties and is applying for a grant. There is no direct advantage for the Village but they would like a letter of support for the grant which would help in them in the grant process.

Motion by Schulz, seconded by Nelson, to authorize the clerk draft a letter of support for NLEA with giving the President permission to sign when complete. Motion carried by unanimous voice vote.

- f) **Michigan Par Plan Grant:** There is a grant available through the Michigan Par Plan which services our risk management needs through our insurance company. This grant can be used for things that will reduce risk & liability. The police department will have to outfit a new vehicle next year and the grant can be used for an in car video system. The police department would like to apply for the grant but to do so, a resolution will have to be approved by the governing body.

Motion by Sexton, seconded by Schuckel, to approve Resolution #11 of 2012, allowing the police department's application for a Michigan Township Participating Plan risk reduction grant. Motion carried by unanimous roll call vote.

9. Discussion Items:

- a) **FY2012-13 Budget:** it is time to begin working on the next fiscal budget. President Schulz stated he would like to see committees and staff start looking at what they would like to see placed in the budget for next year. He also stated the need to look at the budget for a plan to set aside funds for replacement of some of our older vehicles. President Schulz asked staff to check with schools for a more comprehensive look at insurance packages. Trustee Wendling also suggested looking at Shanty Creek & Meadowbrook. Clerk Koch asked what positions we would compare ourselves to in researching those entities. There could be a very broad span of benefit packages across different staffing levels. What do we compare the police to in those other entities. She questioned how useful this information will actually be. President Schulz stated that police

departments would have to be compared to other municipal police departments but with maintenance, financial and office manager functions we could see some similarities. He stated that if we do this research we would be in a position to tell any resident that may ask what we have done in looking at compensation and benefit packages. They are going to be apples to oranges but we can show that we made our determination based on what our staff does. Clerk Koch reminded Council that we will have to vote again this year on PA152, which is choosing to opt out, 80/20 or the hard cap for employee insurance.

- b) **Christmas Party:** Last year we scheduled an evening at Short's for our Christmas party and no one objected to having it there again this year. President Schulz asked Council to get with staff to choose the best day to hold the party.

10. Department/Committee Reports

- a) **Committee Reports:** None presented.
- b) **Clerk/Planner:** None presented.
- c) **Deputy Clerk/Treasurer:** A budget report was presented.
- d) **Department of Public Works:** A written report was presented.
- e) **Police Department:** A written report was presented.
- f) **Planning Commission:** None presented.

11. Closing Member/Public Comment:

- a) **David Schulz:** thanked Trustee Wendling for her years of service to the Village.
- b) **Dan Bennett:** informed the Council that he has worked to create a wellness program which produced significant savings on insurance. He stated that he could help with that if that was a direction Council wished to take.

12. Adjourn: Meeting adjourned at 7:36 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____