

**Bellaire Village Council
Meeting Minutes
March 6, 2013**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.

2. **Roll Call Attendance:**

Present: Officers Dave Schulz, Council Trustees Trish Drollinger, Dan Bennett, Brent Nelson, Butch Dewey & Helen Schuckel.

Absent: Laura Sexton

Staff Present: Cathy Odom, Treasurer, Janet Koch, Clerk & Brad Rowe, Chief of Police.

Also Present: Colette Stanish

3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Bennett, to approve the agenda with the additions of new business item f, lifeguard, item g, County lease-Richardi Park, item h, GTRLC-letter of support & item i, NLEA Luncheon. Motion carried by unanimous voice vote.

4. **Conflict of Interest:** None presented.

5. **Consent Agenda:** The consent agenda was approved.

Motion by Schuckel, seconded by Drollinger, to approve the consent agenda as presented. Motion carried by unanimous voice vote.

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business:** None presented.

8. **New Business**

a) **Memorandum of Understanding-Bellaire Youth Center:** This is a memorandum of understanding outlining the responsibilities of the Village and the Youth Center for the grant administration.

Motion by Bennett, seconded by Schuckel, authorizing the Village President to sign the Memorandum of Understanding between the Village of Bellaire and the Bellaire Youth Center regarding the 2% Grand Traverse Band Indian Grant for the Bellaire Youth Center after school program. Motion carried by unanimous voice vote.

b) **Ordinance #01 of 2013, Sidewalks:** The attorney has reviewed the sidewalk ordinance, made some language changes, clarified definitions and it's now ready for approval.

Motion by Drollinger, seconded by Dewey, to approve Ordinance #01 of 2013, amending Chapter 101 of the Village codebook. Motion carried by unanimous roll call vote.
Ayes: Drollinger, Dewey, Bennett, Nelson, Schuckel & Schulz Absent: Sexton

c) **Resolution #04 of 2013, DNR Recreation Passport Grant App:** This will authorize a grant with a 25% match to revitalize the Transportation Station in Richardi Park. Clerk Koch stated it would increase accessibility to the park. It's a minimum \$7,500 grant application with a \$2,500 match of Village monies, which can come from labor. Concrete would be approximately \$1,500, placing a new surface in the park would be \$2,250, a new slide would be \$1,825, plus anything else you might like in there. These grants are very competitive with less than 25% of the applicants receiving it. She estimates filing for the grant will take her about 40 hours.

Motion by Schuckel, seconded by Drollinger, to approve Resolution #04 of 2013, supporting the Michigan Recreation Passport Grant Application.
Ayes: Schuckel, Drollinger, Bennett, Dewey, Nelson, Schulz Absent: Sexton

- d) **Police Vehicle Sale:** The police department will be purchasing a new vehicle, which will allow for the sale of the 2004 Tahoe. Chief Rowe stated that blue book has it listed for approximately \$5,000. He said \$3,000 should outfit the new vehicle. Drollinger said to put it on Craigslist for \$5,000 and see what happens. President Schulz mentioned that we put an ad in the paper also. Officer Drollinger has started to strip the vehicle but is not finished.

Motion by Schulz, seconded by Drollinger, to first pursue the sale of the 2004 police vehicle on Craigslist for two weeks and if no sale put out for bids. The motion further states in the event an acceptable offer at or above \$3,000 the Village is authorized to sell the vehicle because we will not meet until after that and if after two weeks we do not have a sale on Craigslist then we place it for bid in the Antrim Review. Motion carried by unanimous voice vote.

- e) **Reserve Officer:** Council approved additional wages for an officer to work one extra day a month. This was intended for Officer Light, however, we now have a reserve officer, Cal Ricks, whose certification is about to expire. For him to keep his certification active he must work one day a month for a year. Chief Rowe stated this would give the Village four officers with arrest powers. He retired from Walled Lake with 27 years experience, he would accept minimum wage and his schedule is open. He has had heart surgery, but has been given a clean bill of health. He is familiar with the area and we would train him on our record system.

Motion by Bennett, seconded by Schulz, to allow Cal Ricks, a reserve officer, to work one day a month to keep his certification active at minimum wage. Motion carried by unanimous voice vote.

- f) **Lifeguard:** We have found a lifeguard class that begins on April 1, 2013 in Kalkaska at a cost of \$150, but we have not yet placed an ad in the paper for the position. Trustee Drollinger has had contact with one person that is interested and will contact her to fill out an application. She would like to run an ad in the paper for a week to see who else might be interested. She would like permission from Council to have the Parks Committee run the ad, interview the applicants and hire someone in time for them to start the class on April 1.

Motion by Schulz, seconded by Dewey, to authorize the Parks Committee to proceed with selecting, interviewing and scheduling a person for the lifeguard position and the classes in Kalkaska. Motion carried by unanimous voice vote.

- g) **Village/County Lease-Richardi Park:** President Schulz stated that we previously had a lease with the County that expired in 2005 for part of Richardi Park. He has discussed with the County about putting another lease in place. The area it would cover is a possible location for the portage station. The prosecutor has developed a 20 year lease with a 20 year option. The County has not yet acted on the lease so we have time for review by our legal counsel.

Motion by Schulz, seconded by Bennett, to table any action on Council approval pending our legal counsel's review and recommendation. Motion carried by unanimous voice vote.

- h) **GTRLC-Letter of Support:** The Grand Traverse Regional Land Conservancy (GTRLC) is looking at waterway trails and there is a possible grant opportunity for the project. It is a tight time frame with the grant being due at the end of the month. They will be happy to pursue the grant but are looking for letters of support from entities that have shown support for this project.

Motion by Dewey, seconded by Bennett, to participate in and authorize the Village Clerk to compose and Village President to sign a letter of support. Motion carried by unanimous voice vote.

- i) **NLEA Luncheon:** The NLEA is having their annual luncheon in May and if anyone is interested in attending let the staff know and they will get you signed up. The cost is \$200 to reserve a table. No action taken.

9. Discussion Items: None presented.

10. Department/Committee Reports

- a) **Committee Reports:** None presented.
- b) **Clerk/Planner:** informed committee members that some meetings had to be set up and also stated she has a copy of the Antrim County Master Plan if anyone is interested in looking at it.
- c) **Deputy Clerk/Treasurer:** The audit is scheduled for April 9, 2013.
- d) **Department of Public Works:** None presented.
- e) **Police Department:** Chief Rowe informed Council the committee met to discuss the open container ordinance. He stated our attorney said there is a state law that says you will not consume intoxicants along a public highway. Our attorney stated that it means any right of way, which would include sidewalk and the entire right of way so it would address the issue of consumption, not possession. Consumption is more the issue anyway. The prosecutor stated there may be a cross definition of public highway and he would research it and get back to Chief Rowe.
- f) **Planning Commission:** None presented.

11. Closing Member/Public Comment: None presented.

12. Adjourn: Meeting adjourned at 7:30 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____