

**Bellaire Village Council
Meeting Minutes
September 4, 2013**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.

2. **Roll Call Attendance:**

Present: Officers David Schulz, Council Trustees Trish Drollinger, Butch Dewey, Eldon McPherson, Helen Schuckel & Laura Sexton.

Absent: Dan Bennett

Staff Present: Cathy Odom, Treasurer, Janet Koch, Clerk & Bill Drollinger, Police Officer.

Also Present: Frances Dorman, Tylor Somers, John Somers, Katie Odom & Mark Stone.

3. **Approval of Agenda:** The agenda was approved.

Motion by Sexton, seconded by Schuckel, to approve the agenda with the removal of new business item c, PAC-Community Grant Application. Motion carried by unanimous voice vote.

4. **Conflict of Interest:** None presented.

5. **Consent Agenda:** The consent agenda was approved and Mr. Fillmore's letter of retirement was recognized.

Motion by Schuckel, seconded by McPherson, to approve the consent agenda as presented. Motion carried by unanimous voice vote.

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business:**

a) **Resolution-Chamber Beer Tent:** Last month we approved the permit for the Bellaire Chamber of Commerce to have a beer tent at the harvest festival. The verbiage of the motion was general authorizing the President to sign any necessary documents. There is a resolution that needed to be formally approved. It will be Resolution #10 of 2013.

Motion by Sexton, seconded by Schuckel, to approve Resolution #10 of 2013 as presented. Motion carried by roll call vote.

Ayes: Sexton, Schuckel, Dewey, Drollinger, McPherson & Schulz. Absent: Bennett.

8. **New Business**

a) **Hydroelectric Dam-Mark Stone:** Mark Stone is the Antrim County Drain Commissioner and operates the County dams. The County owns a hydroelectric dam in Elk Rapids and a dam at Richardi Park. Through the process of relicensing the Hydro dam in Elk Rapids, they have learned a lot about the licensing process. He presented the County's preliminary plan to change the Richardi Park Dam to a hydroelectric dam for the purpose of producing electricity for the County's buildings. He stated that they could sell it to residents but they would not make as much as they would save if they produced it for the County's use. They have studied the flows at the site and discussed maintaining the water levels. They also reviewed the electrical consumption of the County and it is estimated that the hydro dam would produce about 70% of needed electric use. They researched different generators that could be used without having to build a new powerhouse. They are looking into retro fitting the existing dam. They are looking into using a siphon turbine generator which uses metal duct at the surface of the water with the generator installed inside the duct work. This is approximately a million dollar investment with a 16-18 year payback. Equipment would last about 40 years and relicensing takes place after 35 years. This is not a simple project with many of the complications being regulatory. One regulatory issue is ownership and production of power

under State of Michigan Law. For use of public power, it is required that the County have a continuous land ownership from the property where the power is generated to the property where the power is being used. He presented a map of the owners of the area. The County has been in contact with Mr. Unger pertaining to property he owns and Mr. Stone noted that this property would have to be obtained before they could move forward with the project. He also stated the Village and the County would have to work together to accomplish the task of the them obtaining the property they need from the Village. He stated that a big factor in the approval of the licensing process in the construction or management of the hydro dam has to do with improvement to recreational access for the public. He stated that he will be happy to answer any questions and wanted to make sure the Village is and stays informed. President Schulz stated that at one time there were regulations about giving away park property that was originally donated. Property donated for park use would have reverted back to the donator if it were given up. We would have to review these stipulations to see if they still stand. Trustee McPherson asked about the effect of the water flow if a hydro dam was installed. Flow levels were discussed. Trustee Sexton asked if co-ownership would work and Mr. Stone stated that he did not have an answer to that question. This could be looked into.

- b) **Right of Way License-Somers/Odom:** President Schulz informed the Council that Tylor Somers & Katie Odom bought a piece of property that borders on the west by North Street, and on the South side by W. Broad. These streets are undeveloped in this location. They would like to receive a right of way license that would allow them to use part of North Street for a driveway to access their property. A copy of the license is ready for review and it is similar to the one given to the Area Seniors for the use of Maple St. Drollinger stated concerns with run off. John Somers explained that they would like to use about 100' of North St. They have contacted Tony Marshall who will help make sure that run off is handled properly. He also stated they would like to move the guardrail that is currently there to the end of the 100' once complete. Drollinger noted her concerns for run off because of the history in that area and do we want them to be responsible for future issues. Schulz noted that there are things that can be done if there is a problem and the Village could also look at that as a future road project due to the other properties located in that area.

Motion by Schulz, seconded by Dewey, to grant the public right of way license to Tylor Somers and Katie Odom for the purpose of installation of their driveway. Motion carried by unanimous voice vote.

- c) **PAC-Community Grant Application:** PAC has decided not to pursue the grant at this time and the item was removed from the agenda.
- d) **Budget Amendment-New Truck:** At the last meeting Council approved the purchase of a new truck for the DPW. However, a formal budget amendment needs to be done to approve the purchase in the amount of \$13,266 from the fund balance account in the general fund to motor pool capital outlay account.

Motion by Dewey, seconded by McPherson, to approve the budget amendment as presented. Motion carried by unanimous voice vote.

- e) **Pension Resolution:** Annually we need to pass a resolution restating the plan documents of the pension plan. This will be Resolution #11 of 2013.

Motion by Sexton, seconded by Schuckel, to approve Resolution 11 of 2013, a restatement of the pension plan documents. Motion carried by roll call vote.

Ayes: Sexton, Schuckel, Dewey, McPherson & Schulz. Abstain: Drollinger Absent: Bennett.

- f) **EVIP-Phase I:** The clerk has prepared the EVIP phase 1 documentation required by the State of Michigan for revenue sharing. Phase 1 includes fiscal and financial information and will be placed on our website, noting key financials, revenues & expenditures so that our fiscal

health can be viewed by the public. Clerk Koch informed Council that it was not yet complete but the majority of the information is included. She also stated that the new BS & A software was a big help and the preparation time for the document was shortened.

Motion by Dewey, seconded by Schulz, to permit the President to sign the Economic Vitality Incentive Program/County Incentive Program Certification of Accountability and Transparency. Motion carried by unanimous voice vote.

9. Discussion Items: None presented.

10. Department/Committee Reports

a) *Committee Reports:* None presented.

b) *Clerk/Planner:* None presented.

c) *Deputy Clerk/Treasurer:* Clerk Koch informed Council that we received a \$2,500 award from the Place Making Grant, which is less than what we applied for. We will have to discuss details of project so that we can put any matching funds into the next budget. The project will need to be complete by September of 2014. Clerk Koch also stated that she put together a timeline for the development of the DDA. The DDA district was discussed with it being noted that it will include the Central Business District.

d) *Department of Public Works:* None presented.

e) *Police Department:* None presented.

f) *Planning Commission:* None presented.

11. Closing Member/Public Comment: None presented.

12. Adjourn: Meeting adjourned at 7:54 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____