

**Bellaire Village Council
Meeting Minutes
February 5, 2014**

1. **Call to Order:** President Schulz called the meeting to order at 7:02 PM.

2. **Roll Call Attendance:**

Present: President David Schulz, Council Trustees Trish Drollinger, Butch Dewey, Eldon McPherson & Dan Bennett.

Absent: Laurie Sexton & Helen Schuckel

Staff Present: Lori Lockett, Clerk, Cathy Odom, Treasurer & Ken Stead, DPW Supervisor.

Also Present: Linda Gallagher, Jan Kellogg, Scott Newman-Bale, Tom Lapointe, Don Seman, Todd Gyulveszi & Chris (Shorts).

3. **Approval of Agenda:** The agenda was approved.

Motion by Dewey, seconded by Bennett, to approve the agenda with the addition of new business item j, meeting stipend. Motion carried by voice vote.

4. **Conflict of Interest:** None presented.

5. **Consent Agenda:** The consent agenda was approved as presented.

Motion by Bennett, seconded by McPherson, to approve the consent agenda with the removal of the closed session minutes. Motion carried by voice vote.

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business:**

a) **Shorts Anniversary Party-Sound Variance:** Shorts sent a letter notifying neighbors of their intent to request a variance to the noise ordinance for their 10th anniversary celebration on April 26th, 2014 to provide a music festival until midnight that evening. No one voiced concerns and the following motion was made.

Motion by Schulz, seconded by Bennett, to grant a variance to the noise/sound ordinance for Shorts 10th anniversary celebration taking place on April 26, 2014 allowing for an extension from 10 pm to midnight. Motion carried by voice vote.

8. **New Business:**

a. **MEDC Grant-Application Approval:** The public hearing was held and there were no concerns expressed. A recommendation came from the public hearing to authorize the Village President to sign the State of Michigan Community Development Block Grant Program (CDBG) Application.

Motion by Bennett, seconded by Schulz, to approve Resolution #01 of 2014, an authorizing resolution for the Michigan Community Development Block Grant Program Application. Motion carried by roll call vote.

Ayes: Bennett, Dewey, Drollinger, McPherson & Schulz. Absent: Schuckel & Sexton

Part 1 of the application references the Village of Bellaire Master Plan of 2008. As part of the application process, we must approve its use for the Shorts expansion project.

Motion by Dewey, seconded by McPherson, to approve the Village of Bellaire Master Plan 2008 for use as the Bellaire Village CDBG Community Development Plan for the Shorts Brewing Expansion Project CDBG Application. Motion carried by roll call vote.

Ayes: Dewey, McPherson, Bennett, Drollinger & Schulz Absent: Schuckel & Sexton

- b. **Grant Agreement-Village/Shorts:** Included in your packet is an agreement between Shorts and the Village that states Shorts will reimburse the Village for all costs incurred by the Village for the Shorts Brewing expansion project.

Motion by McPherson, seconded by Bennett, to authorize the Village President to sign the agreement between Shorts Brewing Company and the Village of Bellaire. Motion carried by voice vote.

- c. **MEDC Grant Consultant-NLEA:** It is encouraged that due to the size of this grant the Village hire a consultant to act as an administrator. It is not free of charge but will be an expense that is covered by Shorts Brewing Company. The Northern Lakes Economic Alliance (NLEA) would like to act as the administrator.

Motion by Dewey, seconded by Schulz, to identify NLEA as the MEDC grant consultant for the CDBG program. Motion carried by voice vote.

- d. **DDA Ordinance:** We held the public hearing for the development of a Downtown Development Authority (DDA). Antrim County and the Bellaire Public Library have sent letters expressing their decision to opt out at this time. The door is still open to negotiate their opting back in at a later date.

Motion by Schulz, seconded by Bennett, to approve Ordinance #01 of 2014 and authorize the Village President and Deputy Clerk to sign the ordinance. Motion carried by roll call vote.

Ayes: Bennett, Dewey, Drollinger, McPherson & Schulz. Absent: Schuckel & Sexton.

- e. **Food Pantry Lease:** The Bellaire Food Pantry leases one of the Village's buildings for the food pantry. It is time to renew the lease. The only changes to the lease are to update the dates. The lease is for five (5) years.

Motion by Drollinger, seconded by Dewey, to approve the lease agreement between the Village of Bellaire and the Bellaire Community Food Pantry, Inc. Motion carried by voice vote.

- f. **Mortensen Funeral Home Agreement:** This is an annual agreement that we enter into with the funeral home and pertains to grave openings.

Motion by Dewey, seconded by Drollinger, to approve the 2014 calendar year cemetery contract and to authorize the Village President to sign the contract. Motion carried by voice vote.

- g. **Admin Recommendations:** The Administration Committee has met to discuss wages, health benefits and the 2014-15 budget. President Schulz informed the Council that the current health policy the employees have is not in compliance with the Affordable Care Act (ACA). A synopsis of ACA compliant plans was presented and the Platinum Plan, as close as possible, maintains the current level of benefits that we currently have in place. The proposed budget includes the Platinum Plan costs. President Schulz explained that he estimated the cost of health benefits for a new DPW employee and included that and their wage in the proposed budget. He also included an estimate of health care and wage costs for a third officer in the proposed budget. Council reviewed the differences in revenue and expenses for the proposed budget and discussed a few of the expenses within the budget. The Administration Committee will be meeting again to discuss wages and to finalize the proposed budget. Property tax revenue was discussed and it was noted that the Village would not receive and increase in taxable value. Trustee Dewey noted his concern about funding for future motor pool equipment.

Motion by Dewey, seconded by Bennett, to adopt the Blue Cross Blue Shield Mapped CBPPO Platinum Health Plan for the employees for the 2014-15 fiscal year. Motion carried by voice vote.

President Schulz also explained the proposed budget doesn't include any wage increases. He said they worked through some calculations and found that for every 1% increase in wages amounts to about a \$4,000 increase in wages and fringes. Every \$.25 increase amounts to about a \$5,000 increase in wages and benefits. He stated that the committee will review if any increases are possible.

- h. Special Meeting-Budget:** A date for a budget public hearing and special meeting was discussed. The public hearing and special meeting were set for February 26, 2014 and will start at 6:30 pm.
- i. Clerk/Treasurer Appointment:** The Clerk and Treasurer are appointed every two (2) years and it is time to officially appoint them. President Schulz would like to re-appoint Cathy Odom as the Village Treasurer and Lori Luckett as the Village Clerk.

Motion by Dewey, seconded by Bennett, to appoint Cathy Odom as the Treasurer/Deputy Clerk and Lori Luckett as the Clerk for the Village of Bellaire. Motion carried by voice vote.

- j. Meeting Stipend:** President Schulz would like to count the two (2) meetings tonight as one and compensate Council and staff for only one meeting.

Motion by Schulz, seconded by Bennett, for purposes of compensation, that the Public Hearing and tonight's Village Council meeting be treated as one meeting and we will receive only one meeting stipend. Motion carried by voice vote.

9. Discussion Items:

- a. Budget-Preliminary:** The proposed budget was previously discussed.

10. Department/Committee Reports

- a) Committee Reports:* None presented.
- b) Clerk/Planner:* None presented.
- c) Deputy Clerk/Treasurer:* None presented.
- d) Department of Public Works:* A written report was presented.
- e) Police Department:* A written report was presented.
- f) Planning Commission:* None presented.

11. Closing Member/Public Comment:

- a. Butch Dewey:* stated a property & Building Committee meeting needs to be set to discuss the Parkside Arts Council Lease. It was set for Tuesday, February 11, 2014 at 11 am.
- b. Linda Gallagher:* verified that the Village has a water drip order. She also verified that the DDA was created when the ordinance was approved.
- c. Don Seaman:* introduced himself and stated that he is interested in serving on the DDA board.

12. Adjourn: Meeting adjourned at 7:55 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____