

**Bellaire Village Council
Meeting Minutes
December 3, 2014**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Roll Call Attendance:**
 - Present:** President David Schulz, Council Trustees Bryan Hardy, Dan Bennett, Trish Drollinger, Helen Schuckel & Eldon McPherson.
 - Absent:** N/A
 - Staff Present:** Lori Lockett, Clerk, Cathy Odom, Treasurer & Brad Rowe, Police Chief.
 - Also Present:** Colette Stanish, Marguerite Karabin, Don Seman, Ron Damer & Kevin Keiser.
3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Drollinger, to approve the agenda with the addition of new business item g, Council Trustee Recognition. Motion carried by voice vote.
4. **Conflict of Interest: Trustee:** None presented.
5. **Consent Agenda:** The consent agenda was approved.

Motion by McPherson, seconded by Schuckel, to approve the consent agenda as presented. Motion carried by voice vote.
6. **Public Comment on Agenda Items:** None presented.
7. **Old Business:**
 - a) **Certificate of Appreciation-L. Sexton:** Mrs. Sexton could not attend the meeting for a presentation. A personal call to her will be done by Chief Rowe.
 - b) **Resolution 18 of 2014, Glacial Hills:** There have been meetings with representatives from Forest Home Township, Antrim County and the Village to discuss maintenance of the trails. All three entities own property within the trail system. This group has come up with a resolution to appoint a representative from each entity that will help develop a maintenance agreement for the trail system. This group will also work with the Grand Traverse Land Conservancy about their maintenance plan and the possible development of a 501(C)3 to be used for the same purpose. At the last meeting, discussion led to appointing Trustee McPherson, however, since President Schulz has been attending past meetings regularly he would like to be appointed as the Village representative.

Motion by Bennett, seconded by Schuckel, to approve Resolution #18 of 2014, appointing David Schulz as the Village representative for the purpose of developing a maintenance agreement for the Glacial Hills Trail system. Motion carried by roll call vote. Ayes: Bennett, Schuckel, Drollinger, Hardy, McPherson & Schulz.
 - c) **Legal Correspondence-FOIA:** This was addressed at the last meeting but tabled until a projected cost could be obtained. Clerk Lockett informed Council that the cost for developing a resolution and policy for after hours FOIA inspection of documents will be about \$80.00. It will take the attorney about a ½ hour of time to develop.

Motion by Drollinger, seconded by Schulz, authorizing the Village to pay \$80.00 and appoint Clerk Lockett as the contact with legal counsel to develop a resolution and policy for after hours FOIA inspections. Motion carried by voice vote.

8. New Business:

- a. **President Pro Tempore:** A President Pro Tempore will need to be chosen. President Schulz would like to appoint Trustee Dan Bennett.

Motion by McPherson, seconded by Schuckel, to approve Trustee Bennett as the President Pro Tempore. Motion carried by voice vote with Trustee Bennett abstaining.

- b. **Committee Schedule:** Due to the election and to Mrs. Sexton's resignation, new committee assignments have to be established. President Schulz presented his suggestions for committee members.

Motion by Bennett, seconded by McPherson, to approve the committee appointments as presented. Motion carried by voice vote.

- c. **Mortensen Contract:** This is an annual agreement with the only changes to it from the previous year are current dates and a signature change from Gary Mortensen to Ron Mortensen.

Motion by Schuckel, seconded by Bennett, to authorize the Village President to sign the contract for 2015 between Mortensen Funeral Home and the Village of Bellaire. Motion carried by voice vote.

- d. **Council Vacancy:** We received interest forms for the vacant Council position from Dave Ciganick, Gary Manville, Kathleen Chimko, Julie Budas and Kevin Keiser. President Schulz stated that each candidate would serve the Village well making it a difficult choice. After review of all of the candidates he would like the Council to consider appointing Dave Ciganick to fill the vacant position. It was noted that Mr. Ciganick is currently serving on the Zoning Board of Appeals and is the listing agent for property owned by the Village that we are trying to sell. President Schulz stated that he would have to resign from the ZBA and Trustee Bennett stated that he should also remove himself as the listing agent for the property due to possible conflict.

Motion by Bennett, seconded by Drollinger, to appoint Dave Ciganick to fill the vacant Council position with a term expiration of November 20, 2016. Motion carried by voice vote.

- e. **DDA Appointments:** We received interest forms to serve on the Downtown Development Authority (DDA) Board from Mike Kovacs, Ken Fifelski, Lori Silk, Mark Irwin, Don Hoyt & Tim Watters. Five open positions are available. President Schulz explained that the majority of the Board must represent or own business in the District set up for the DDA. President Schulz stated that all would serve the Village well and would like the Council to approve the appointments of Mike Kovacs, Ken Fifelski, Don Hoyt, Lori Silk & Mark Irwin to those positions.

Motion by Bennett, seconded by McPherson, to approve the DDA appointments of Mike Kovacs, with a term expiration of 2-14-2016; Ken Fifelski, with a term expiration of 2-14-2017; Don Hoyt, with a term expiration of 2-14-2017; Lori Silk, with a term expiration of 2-14-2018 and Mark Irwin, with a term expiration of 2-14-2018. Motion carried by voice vote.

- f. **Banners:** We have banners that have advertisements that no longer exist. Arndt Electric would be interested in purchasing one for his business. Trustee Drollinger suggested looking at purchasing new banners due to the age and the fading of our current ones. President Schulz also suggested that we look for a better way of attaching the two sections together as the current way didn't hold up. It was noted that this could be looked at with the next budget.

Motion by McPherson, seconded by Schulz, to pursue an upgrade to our banners and offer the ability for businesses to purchase. Motion carried by voice vote.

- g. **Council Trustee Recognition:** President Schulz would like to acknowledge Butch Dewey for his years of service to the Village. He served on the Planning Commission, the Zoning Board of Appeals and on the Village Council.

Motion by Schulz, seconded by Drollinger, to have Clerk Lockett put together a Certificate of Appreciation for Butch Dewey for his years of service to the Village. Motion carried by voice vote.

10. Discussion Items

- a) **Budget:** It is now budget time for the Village. Committees should meet to identify the needs of the Village for the next fiscal year. President Schulz said that he likes categorize things we need into the must haves, the should haves and the wants. This will present what we want to see and it can then be fit into the budget if possible.
- b) **Village Christmas Get Together:** Council reviewed possible dates and set Monday, December 15, 2014 at 6:00 PM at Shorts Brewery for the Village Christmas Party.

10. Department/Committee Reports

- a) **Committee Reports:** None presented.
- b) **Clerk/Planner:** Clerk Lockett informed Council that the Planner is still reviewing the zoning ordinance and hopes to be done by the third week of this month.
- c) **Deputy Clerk/Treasurer:** None presented.
- d) **Department of Public Works:** None presented.
- e) **Police Department:** The Chief has worked with Patti Savant from the Chamber and he says they are ready for the Light Up The Night event.
- f) **Planning Commission:** None presented.

11. Closing Member/Public Comment:

- **David Schulz:** Due to the events in Ferguson, MO, there have been several discussions about making sure our public safety officers are equipped with the tools to do their job effectively. With body armor and cameras already in use, we are ahead of making sure they are safeguarded and that they can do their job.
- **Marguerite Karabin:** congratulated the newest elected officials and asked if they could make sure they are speaking loud enough for the audience to hear them.
- **Ron Damer:** congratulated the Council on the development of the DDA and discussion of the capture and entity opt out occurred.

Mr. Damer said that in light of what has happened in Traverse City and Harbor Springs, and with himself and others responsible for the construction of the woodenware park, he wondered if the Village has done any soil testing at our park. Trustee Drollinger noted that we have not done any testing at this time, but when we refurbish or clean up the equipment at that park, it is not done on site. The equipment is taken to the DPW garage for maintenance, so none of the cleaning agents were released into the soil. She stated that DPW Supervisor, Ken Stead, feels that we do not have a problem at this point. She also stated that the Parks Committee is currently looking at replacing the wooden equipment at the park due to its age.

Mr. Damer also presented to Council a plan that was part of the original park plan that shows board walks along the water's edge from River Street to downtown. It shows dock spaces for boats and kayaks to come in and visit downtown. He would still like to see something put in place that will allow this to happen.

12. Adjourn: Meeting adjourned at 8:03 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____