

**Bellaire Village Council  
Meeting Minutes  
February 24, 2016**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Roll Call Attendance:**
  - Present:** President David Schulz, Council Trustees Trish Drollinger, Bryan Hardy, Eldon McPherson & Helen Schuckel.
  - Absent:** Dave Ciganick & Dan Bennett.
  - Staff Present:** Lori Lockett, Clerk, Cathy Odom, Treasurer, Bill Drollinger, Police Officer & Ken Stead, DPW Supervisor.
  - Also Present:** None

3. **Approval of Agenda:** The agenda was approved.

**Motion by Schuckel, seconded by McPherson, to approve the agenda with the deletion of new business item a, Reserve Officer Resignation and the addition of new business items h, Cost of Living Index/Wage Scale. Motion carried by voice vote.**

4. **Conflict of Interest:** Trish Drollinger noted her conflict with the public safety budget. President Schulz noted his conflict with the Meadowbrook meter easement cost and will pass the gavel to Trustee Drollinger.

5. **Approval of Minutes:** Minutes of the February 3, 2016 meeting were approved.

**Motion by Schuckel, seconded by Hardy, to approve the minutes of the February 3, 2016 Village Council meeting as presented. Motion carried by voice vote.**

6. **Public Comment on Agenda Items:** None presented.

7. **New Business:**

- a. **Meadowbrook Meter-Easement Cost:** President Schulz turned the meeting over to Trustee Drollinger due to his conflict with this item. We received a quote from Fleis & Vandenbrink for an easement survey that needs to be completed before the installation of the permanent meter. If they provide this service now it will cost \$1,800, but if we wait until spring, the cost drops to \$1,000 due to easier access without snow & ice. It was noted that further savings are possible if we can combine fieldwork with another task in the Village. Mr. Stead noted that it might be possible to combine the post replacement at Richardi Park bathhouse with this project.

**Motion by Schuckel, seconded by Hardy, to approve the quote from Fleis & Vandenbrink for the easement survey at a cost of \$1,000 for the meter at Meadowbrook. Motion carried by voice vote with one abstention by David Schulz.**

- b. **Budget Amendments:** A list of potential budget amendments was presented. Treasurer Odom explained each of the proposed amendments and stated that she will only post those amendments that are needed. Which amendments are needed will be determined once the final payroll and invoices for February are paid.

**Motion by Schulz, seconded by Hardy, to authorize the Village Treasurer to execute the various budget amendments as identified in the document, Village of Bellaire 2015-16 Year End Budget Amendments, on an as needed basis to be determined following final payment of all invoices in 2015-16 and the final wages to be paid in 2015-16. Motion carried by voice vote.**

**c. FY2016-17 Budget:**

- **Resolution #05 of 2016:** This will approve proposed revenues and expenditures for the FY2016-17 budget and address the proposed property tax millage rates to be levied to support the proposed budget. President Schulz read the final amounts to be included in this resolution and the following motion was made.

**Motion by Drollinger, seconded by Schuckel, to approve Resolution #05 of 2016, adopting the Village of Bellaire FY2016-17 proposed budget. Motion carried by roll call vote. Ayes: Drollinger, Schuckel, Hardy, McPherson & Schulz. Nays: None. Absent: Bennett & Ciganick.**

- **Resolution #06 of 2016:** This will approve the proposed revenues & expenditures for the public safety and overall Village budget for the FY2016-17.

**Motion by Schuckel, seconded by Hardy, to approve Resolution #06 of 2016, adopting the Village of Bellaire FY2016-17 public safety and the overall budget. Motion carried by roll call vote. Ayes: Schuckel, Hardy, McPherson & Schulz. Nays: None Abstain: Drollinger. Absent: Bennett & Ciganick.**

- d. Resolution #07 of 2016, DDA Budget:** The DDA presents their annual budget for FY2016-17 and it needs to be approved by the Village Council. President Schulz identified the proposed DDA revenue of \$35,000 and proposed expenditures of \$31,500. President Schulz noted that the DDA is moving forward and likes what they are accomplishing.

**Motion by McPherson, seconded by Drollinger, to approve Resolution #07 of 2016, approving the FY2016-17 DDA Budget. Motion carried by roll call vote. Ayes: McPherson, Drollinger, Hardy, Schuckel & Schulz. Nays: None Absent: Bennett & Ciganick.**

- e. Resolution #08 of 2016, Women's Resource Center:** The Village agreed to this proclamation last year and the Resource Center is looking for us to do so again. This resolution would support the Women's Resource Center by naming April 2016 as sexual assault awareness month.

**Motion by Schulz, seconded by Hardy, to approve Resolution #08 of 2016, naming April 2016 as sexual assault awareness month. Motion carried by roll call vote. Ayes: Hardy, Drollinger, McPherson, Schuckel & Schulz Nays: None Absent: Bennett & Ciganick**

- f. Meeting Stipends:** President Schulz asked Council members if they would consider tonight's public hearing and special meeting as one.

**Motions by Drollinger, seconded by Hardy, to consider tonight's public hearing and special meeting as one and agree to be paid for only one meeting. Motion carried by voice vote.**

- g. Cost of Living Index/Wage Scale:** The Administration Committee researched where to locate the cost of living index that could be used to help determine wages on an annual basis. They are recommending that the Village use the Bureau of labor Statistic Midwest Division. The following motion was made.

**Motion by Schulz, seconded by Hardy, that the Village of Bellaire use the Bureau of Labor Statistics Midwest Division, December to December, in which the Consumer Price Index (CPI) factor for the coming year will be the greater of either "all items" or "all items less food and energy. Motion carried by voice vote.**

- 8. Discussion Items:** None presented.

**9. Department/Committee Reports:**

- **Department of Public Works:** Mr. Stead informed Council that the new truck has been delivered and is being used.
- **Police Department:** Council was informed that we have received job applications, several from out of state.

**10. Closing Member/Public Comment:**

- **David Schulz:** informed Council that the County is still looking at the recycling program and at several options to fund it. Costs are expected to increase at the end of the contract.
- **Colette Stanish:** Mrs. Stanish stated her opinion on the new wage scale and the wages being considered for a first year officer. She asked if there are funds available in the budget to increase that wage if needed. President Schulz explained how the wage scale was determined. He stated that Council can determine where on the wage scale the new officer will be placed based on experience.

**11. Adjourn:** Meeting adjourned at 7:30 P.M.

Compiled by Cathy Odom  
Minutes are subject to approval.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_