

Bellaire Village Council
Meeting Minutes
April 4, 2018

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.

2. **Roll Call Attendance:**

Present: President David Schulz, Council Trustees David Ciganick, Bryan Hardy, Eldon McPherson, Trish Drollinger and Helen Schuckel.

Absent: Trustee Dan Bennett

Staff Present: Cathy Odom, Treasurer, Lori Luckett, Clerk, Ken Stead, DPW Supervisor & Bill Drollinger, Chief of Police.

Also Present: Tim Reicha, John Sych, Margie & Pat Boyd, Terry McBee & Bradley Keiser.

3. **Approval of Agenda:** The agenda was approved.

Motion by Schuckel, seconded by Hardy, to approve the agenda with the addition of new business item 1, Resolution #15 of 2018, Mammoth Distillery. Motion carried by voice vote.

4. **Conflict of Interest:** None presented.

5. **Consent Agenda:** The consent agenda was approved.

Motion by Hardy, seconded by McPherson, to approve the consent agenda as presented. Motion carried by voice vote.

6. **Public Comment on Agenda Items:** None presented.

7. **Old Business**

a) **Compensatory Time in Lieu of Overtime:** President Schulz informed Council that a time to meet with the attorney about this has yet to be scheduled, but will work on getting a meeting together.

b) **Fair Board Sign:** Clerk Luckett spoke with a representative of the Fair Board about the proposed sign they would like to install at Craven Park. The sign will be mounted on the inside of the stone pillars and it is larger than expected. She would like Council direction on the permit and fees. The Village is exempt from zoning, but we can follow the permit process if Council desires. A permit can be issued with or without the sign permit fee.

Motion by Drollinger, seconded by Schuckel, to issue a permit at no charge. Motion carried by voice vote.

c) **Streets & Motor Pool Recommendation:** Streets and Motor Pool met to discuss a parking issue on Park St. when there is an event going on at the school. Currently, parking is allowed on both sides of the street along the side of the school and north of the school. However, driveways are being blocked and it creates a narrow path for vehicles to get through. Emergency vehicles would also have a problem navigating through the street during these events. The committee is recommending that no parking signs be placed on the east side of Park St. from West Antrim to Victory Lane, on the west side of Park St. from Victory Lane to First St. and on the north side of Victory Lane from N. Bridge to Park St.

Motion by Ciganick, seconded by McPherson, to add no parking signs on the east side of Park St. from West Antrim to Victory Lane, on the west side of Park St. from Victory Lane to First St. and on the north side of Victory Lane from N. Bridge to Park St. Motion carried by voice vote.

Clerk Luckett explained that the Village needs consider developing an ordinance outlining procedures for towing vehicles. Council agreed to move forward with this ordinance.

8. New Business:

- a. **Paddle Antrim Event Request:** Paddle Antrim is seeking permission to hold their kayak event again this year. The event is scheduled for September 13-15, 2018, starting in Ellsworth and finishing in Elk Rapids. Paddlers will be in Bellaire on Friday, September 14. Paddle Antrim will portage the boats from Richardi Park to the Ohio St. launch, they will pay for security to watch the boats overnight and the paddlers will leave from here on Saturday, September 15 at 8:00 am. They would like permission to place a tent and porta-johns at the Ohio St. launch while the paddlers are here in Bellaire. They will make sure these do not impede other boating traffic. They would also like to place their banner on the Richardi Park fence up to two weeks prior to the event.

Motion by Hardy, seconded by Schuckel, to approve Paddle Antrim's request to hold their kayak event scheduled for September 13-15, 2018. Motion carried by voice vote.

- b. **Community Hall Use Request-Crosshatch:** Crosshatch is seeking permission to hold their Board meeting in the Village offices on Saturday, April 14, 2018 from 9-5. They would also like to give a tour of the building sometime during this meeting. President Schulz explained that our current policy doesn't allow community hall usage unless the event is open to the public and this meeting is not. The other issue is someone will have to be available to let them in the morning and to be available to unlock the upstairs during their tour of the building. Discussion led to Treasurer Odom being available to open the door in the morning and President Schulz being available to unlock the upstairs door during their tour if Council allows the meeting to be held in the hall.

Motion by Schulz, seconded by Hardy, to make an exception and allow the Crosshatch Board to use the community hall to hold their Board meeting on April 14, 2018 from 9-5. Motion carried by voice vote.

- c. **Shanty to Shorts 5K Run:** We received an email from Kendall Langdon seeking permission to hold the Shanty to Shorts 5K run again this year. There are no changes to the route and times and they have already spoken with Chief Drollinger and he sees no problem with the event. An area of Broad St, by N. Bridge will be closed for a short period as this is where the finish line will be. Start time at 10 am and awards at Shorts about 11:15 am.

Motion by Hardy, seconded by McPherson, to approve the Shanty to Shorts 5K run. Motion carried by voice vote.

- d. **Paddle Antrim Grant Opportunity:** Paddle Antrim is offering another grant opportunity. Clerk Luckett explained that if Council would like to apply and if awarded, it could be used for the soil borings for the future kayak station.

Motion by McPherson, seconded by Schuckel, authorizing the Village President to sign the Paddle Antrim Grant application. Motion carried by voice vote.

- e. **Resolution #14 of 2018, State Trunk Line Contract:** Council approved the State Trunk Line contract at the last meeting, however, a resolution naming the persons who can sign the contract must be approved by resolution.

Motion by McPherson, seconded by Schuckel, to approve Resolution #18 of 2018, authorizing the Village President and the Village Street Administrator to sign State Trunk Line contracts. Motion carried by roll call vote. Ayes: McPherson, Schuckel, Ciganick, Drollinger, Hardy & Schulz. Nays: None Absent: Bennett.

- f. **2017-18 Major Street Budget Amendment:** Council approved a budget amendment in Major Streets in April of 2017 for the underwater bridge inspections. This amendment created a negative fund balance in major streets which is not allowed. Our expense budget for the year was in good standing making this amendment unnecessary. This can be corrected if Council repeals this amendment.

Motion by Ciganick, seconded by McPherson, to repeal the underwater bridge inspection amendment made in April of 2017. Motion carried by voice vote.

- g. **Proclamation-Women's Resource Center:** The Women's Resource Center is asking for the Village's support again this year by approving a proclamation naming April 2018 as Sexual Assault Awareness Month.

Motion by McPherson, seconded by Ciganick, authorizing the Village President to sign the proclamation naming April 2018 as Sexual Assault Awareness Month for the Women's Resource Center. Motion carried by voice vote.

- h. **Old Cemetery Mower:** There is a 91-92 John Deere lawn mower at the cemetery that is not used any longer and Council was asked if it should be sold. Discussion occurred about using it for a back up or elsewhere if needed. Based on the discussion, Council chose not to sell it at this time.

- i. **Cemetery Requests:** We received an email correspondence from Brian Alger who mowed the cemetery for us last year. If Council would like him to return this year he is interested in doing so. He would also like to see more copies of the cemetery rules posted in different locations throughout the cemetery. He would like to be able to post a sign explaining that all cemetery rules will be enforced. He would like to add a reminder for people to read the rules before planting, that all non conforming items will be removed and disposed of by cemetery personnel and would also like to include where rules can be found. He also mentioned his wage and working hours, which he would like to confirm. President Schulz noted that his wage included the cost of living increase. Council counted on him returning and stated that he is a seasonal worker and should be considered as an employee who returns to the job annually.

Motion by Schulz, seconded by Hardy, to extend the offer for Mr. Alger to return to work for maintenance of the cemetery. Motion carried by voice vote.

- j. **BSBL Contract:** It is time to renew the Bellaire Summer Ball League Contract for the summer of 2018. There are no changes except for the date.

Motion by McPherson, seconded by Drollinger, to approve the 2018 Bellaire Summer Ball League Contract. Motion carried by voice vote.

- k. **DDA Matters:** Mr. Irwin from the DDA explained that they did not hire the NLEA this year and that he will be providing updates to the Council. He said the DDA has taken on the flower barrel project this year and would like them out by May 15th if possible. He said the DDA will fund the flowers and place them in the barrels. He updated Council on the sign for Emma's Way. DDA members attended a Seeing Eye dog forum and signed a contract with Crosshatch to explore potential uses for the community hall building. President Schulz informed Council that the Ad hoc committee met and is looking at an out of the box idea and will present it to Council when more information is available. He also explained that if the idea to return this building to a community hall moves forward, costs for maintenance of this building will be taken over by the new entity.

- l. **Resolution #15 of 2018, Mammoth Distillery:** Mammoth Distillery would like Council to consider approval of Resolution #15 of 2018, allowing for a LCC small distiller's license to provide a tasting room and a place to finish their aging product. They will be located at 109 N. Bridge St.

Motion by McPherson, seconded by Schulz, to authorize the Village Clerk to sign Resolution #15 of 2018, Mammoth Distillery license approval. Motion carried by roll call vote. Ayes: McPherson, Ciganick, Drollinger, Hardy, Schuckel & Schulz. Nays: None. Absent: Bennett

9. Discussion Items: None presented.

10. Department/Committee Reports:

- a) **Committee Reports:** Committee minutes were included in packets for review for those committees that have met.
- b) **Clerk/Planner:** Clerk Lockett informed Council that she posted notice in the paper and online seeking interested candidates to serve on the Master Plan subcommittee. We are looking for 8-11 people.
- c) **Treasurer/Deputy Clerk:** Treasurer Odom informed Council that the audit on site visit was done on March 21, 2018. A draft should be available soon. She also discussed a softball alumni game that is being planned in April and would like to know if Council would like the high school team to fill out waivers if they are covered by the school. Council agreed they would like them to sign a waiver just to make sure we are covered.
- d) **Department of Public Works:** None presented.
- e) **Police Department:** None presented.

11. Closing Member/Public Comment:

- **Dave Hill:** Mr. Hill suggested Council should consider a waste receptacle that covers trash and recyclables. He said they could possibly be sponsored by businesses and a company could be hired to empty them with the cost being covered by the sponsors. He said it might be a good thing for the DDA to look into.

12. Adjourn: Meeting adjourned at 7:44 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____