

**Village of Bellaire**  
**Downtown Development Authority**

**Don Hoyt, Chairperson**  
**Mike Kovacs, Vice-chairperson**  
**Lori Silk, Secretary**  
**Ken Fifelski, Treasurer**

**DOWNTOWN DEVELOPMENT AUTHORITY MINUTES**  
**Wednesday May 27, 2015**  
**8:30 am**

1. **Call to Order:** Chairperson Don Hoyt called to meeting to order at 8:30 am
2. **Attendance**
  - Members Present:** Don Hoyt, Lori Silk, Joe Short, Ken Fifelski, Mark Irwin, David Schulz and Julie Budas
  - Members Absent:** Mike Kovacs, Don Seman
  - Others Present:** Bethany Pearson, NLEA and Rollie Fink, Uniquely North
3. **Approval of Agenda:** The agenda was approved as presented.  
  
**Motion by Member Julie Budas, seconded by Member Mark Irwin, to approve the agenda as amended. Motion carried by unanimous voice vote.**
4. **Approval of Minutes** – The minutes of the April 29, 2015 meeting were approved with the spelling correction of Cathy Odom.  
  
**Motion by Member Julie Budas, seconded by Member Ken Fifelski, to approve the minutes of the April 29, 2015 meeting with correction. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items: No Public Comment**
6. **Old Business: No old business**
7. **New Business:**
  - a) **Change to bylaws Article 3, Section 6: Treasurer to read a) Maintain the financial records of the Authority and, with the director and Village Treasurer, shall approve all vouchers and the expenditure of funds of the Authority.**  
  
**Motion by Member Don Hoyt, seconded by Member Julie Budas, to make the above change to the bylaws. Motion carried by unanimous vote.**

**b) Discuss the Development Plan Framework subcommittee meeting notes:  
Joe Short presented the notes from the May 20, 2015 subcommittee meeting.**

- **Hire a person to work on administrative work 20 to 30 hours a week**
- **Mission Statement**
- **History**

**Primary Objective- Capture TIF by 2016**

- \*Plan by September**
- \*Boundaries assessed**
- \*Project community can rally behind**
  - Kayak Portage**
  - Community Center Development Plan**
  - Way finding signage**
- \*Business Development**
- \*Apply Michigan Main Street Program**
- \*Alternative Housing**
- \*Continue Development Plan**

**Leslie Meyers attended the meeting and offered to write the development plan for The DDA.**

**Motion by Member Dave Schulz, seconded by Member Don Hoyt, to engage Leslie Meyers to begin working on creating the Village of Bellaire DDA plan. Motion carried by unanimous vote.**

**8. Miscellaneous Business of the Authority Board: No Miscellaneous Business**

**9. Member/Public Comment on Non-Agenda Input: No Public Comments**

**10. Adjourn:** The meeting was adjourned at 10:00 a.m.

Minutes compiled by:  
Lori Silk, Secretary  
Minutes are subject to approval.

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_