

Village of Bellaire
Downtown Development Authority

Don Hoyt, Chairperson
Mark Irwin, Vice-chairperson
Doug Dawon, Secretary
Ken Fifelski, Treasurer

DOWNTOWN DEVELOPMENT AUTHORITY MINUTES
Wednesday Oct. 28, 2015
8:00 am

1. **Call to Order:** Chairperson Don Hoyt called to meeting to order at 8:04 am
2. **Attendance**
 - Members Present:** Don Hoyt, Joe Short, Ken Fifelski, David Schulz, Doug Dawon, Rawley Fink
 - Members Absent:** Mike Kovacs, Don Seman, Mark Irwin
 - Others Present:** Bethany Pearson, NLEA
3. **Approval of Consent Agenda:** Schultz asked if Copier Costs could be added to New Business on the Agenda.

Motion by Schultz, seconded by Short to approve the consent agenda with the previously noted agenda change. All in favor.

4. **Public Comment on Agenda Items:** None.
5. **Old Business:**

Secretary Nominations: *Motion by Hoyt to nominate Dawon for the secretary position on the DDA Board, support by Schultz. All in favor.*

DDA Hiring Committee Update and Discussion: The DDA formed a hiring committee which interviews the top four candidates. The Committee unanimously agreed to recommend that the DDA board hire Tyler Bevier. Shorts Brewery has agreed to help fund the position provided the Village provide a space for the Director to have an office in the Village building.

Motion by Hoyt to offer the position to Tyler Bevier, support by Schultz. All in favor.

Motion by Hoyt to offer Tyler a position as a full time contract employee until January 31, 2017 for an amount not to exceed \$35,000, support by Short. All in favor.

Continue Discussion on Development Plan Framework: Short gave an overview of a piece of vacant property located at 204 Portage Drive. The committee discussed the potential for the parcel and whether or not to amend the DDA boundaries to include it in the DDA District. No decision was made.

The committee discussed the Development Plan and decided to wait until a director was hired before making any decisions.

7. New Business:

Copier Costs: Schultz notified the board that the Village has been paying for the administrative copying costs of the DDA but that this will need to change and proposed a .05 cent cost per copy moving forward.

8. Miscellaneous Business of the Authority Board: The DDA Board discussed snow removal on the sidewalks and the issues it causes potential downtown patrons. After discussion it was decided that Hoyt will contact the Streets Committee to discuss the issue and Schultz will seek answers from other communities using the Michigan Municipal League Listserv.

DDA members were also encouraged to attend an Antrim County Parks and Recreation meeting on November 5th.

9. Member/Public Comment on Non-Agenda Input: None

10. Adjourn: The meeting was adjourned at 9:07am

Minutes compiled by:
Bethany Pearson, Northern Lakes Economic Alliance
Minutes are subject to approval.

Approved: _____

Date: _____