

# Village of Bellaire

## Downtown Development Authority

Don Hoyt, Chairperson  
Mark Irwin, Vice-chairperson  
Doug Dawson, Secretary  
Ken Fifelski, Treasurer

### **Downtown Development Authority Minutes** **Wednesday April 27, 2016** **8:00 a.m.**

- 1. Call to Order:** Chairperson Don Hoyt called the meeting to order at 8:00 a.m.
- 2. Attendance**  
**Members Present:** Don Hoyt, Ken Fifelski, David Schulz, Doug Dawson, Joe Short, Ryan McConnell, Rolland Fink, Don Seman  
**Members Absent:** Mark Irwin  
**Others Present:** Tyler Bevier
- 3. Approval of Consent Agenda:** The agenda was approved as presented. Motioned by Fink, seconded by Seman. Motion carried unanimous voice vote.
- 4. Public Comment on Agenda:** No public comment.

## 5. **Old Business:**

1. Motion by Seman, seconded by Schulz to put the parking meter plan on the back burner for the time being. Motion carried an unanimous vote.
2. Motion by Fink, seconded by Short to allow the DDA Director to work with the village council and village staff on the decor of the public bathrooms within the village of Bellaire. Motion carried an unanimous vote.
3. Motion by Fink, seconded by Short to have the DDA Director continue to work with the business owners and stakeholders and if needed, the village to carry out the Public Walkway improvements. Motion carried an unanimous vote.
4. Motion by Short, seconded by Fink to continue to have the DDA Director work with the Village Staff to research cost estimates for the Public Restroom Improvements. Motion carried an unanimous vote.
5. Motion by Short, seconded by Fink to Have Tyler Bevier do research into Park Architects and Engineers to come up with a plan and strategy for the park downtown and its future. Motion carried an unanimous vote.
6. There was discussion about having Accounting Services take over all the bookkeeping for the DDA.

## **New Business:**

1. Motion by Short, seconded by Hoyt to make the DDA Facebook page operational. Motion carried an unanimous vote.
2. Motion by Short, seconded by Seman, to accept the donation from Inspire Health for Tyler Bevier to attend the Chamber's Benefit Dinner May 12th. Motion carried an unanimous vote.

3. Motion by Fifelski, seconded by Seman to pay the current bills for the printing of the brochures. Motion carried an unanimous vote.

## **6. Miscellaneous Business:**

1. Looking at having the Traverse City Rotary do a walk through of the town and the ideas of the DDA on April 29th.

7. **Adjourned:** The meeting was adjourned at 9:18 a.m.. Motion to adjourn by Fink, seconded by Fifelski. Motion carried an unanimous vote.

Minutes were compiled by:  
Doug Dawson, Secretary