

Village of Bellaire

Downtown Development Authority

Don Hoyt, Chairperson
Mark Irwin, Vice-chairperson
Doug Dawson, Secretary
Ken Fifelski, Treasurer

Downtown Development Authority Minutes Wednesday, May 25, 2016

- 1. Call to Order:** Dave Schulz called the meeting to order at 8:03 a.m..
- 2. Attendance**
Members Present: Don Hoyt, Ryan McConnel, Doug Dawson, Don Seman, Rolland Fink, Dave Schulz
Members Absent: Mark Irwin, Joe Short, Ken Fifelski
Others Present: Tyler Bevier, Ron Radimaker, Dave Hill
- 3. Approval of Consent Agenda:** The agenda was approved as presented.
Motioned by Seman , seconded by Fink. Motion carried a unanimous vote.
- 4. Public Comment on Agenda:** No public comment.
- 5. Old Business:**

1. Motion by Schulz, seconded by McConnel, to approve the contract with Dean Farrier from Farrier Surveying Inc. for the proposed boundary expansion for the Bellaire DDA, pending satisfaction from the Antrim County Equalization department, for an amount not to exceed \$1000.00. Motion carried a unanimous vote.
 2. Motion by Seaman, seconded by Fink to allow the DDA Director to donate necessary materials and labor for the improvement of the public restrooms and the expenses not to exceed \$150.00. The director is to ask Cathy Odem if the Village would pay for the expenses out of the Property and Buildings miscellaneous fund. Motion carried a unanimous vote.
 3. Motion by Fink, seconded by Seamen, to have the Director work with Public Works to get cost estimates for a single cigarette refuse bin, with reimbursable costs not to exceed \$80.00. Motion carried a unanimous vote.
 4. Motion by Schulz, seconded by Seamen, for the Bellaire DDA and Treasurer to remove the Village of Bellaire Treasurer, Cathy Odem from the Downtown Development Authority (DDA) accounts. Motion carried a unanimous vote.
 5. Motion by Schulz, seconded by Seamen, to authorize the Bellaire DDA Treasurer to purchase a new checkbook for the Bellaire DDA, for an amount not to exceed \$100.00. Motion carried a unanimous vote.
 6. Motion by Schulz, seconded by Seamen, to authorize the Treasurer and President to have access to an online checking account for the Bellaire DDA via a username account. Motion carried a unanimous vote.
 7. Motion by Schulz, seconded by Seamen, to have the DDA Director talk to Alden State Bank about online banking and safeguards for our situation of requiring more than one signature for the transfer of funds. Motion carried a unanimous vote.
- 6. New Business:**
1. Talked about working with the Elk Rapids DDA and having a possible bus route from Traverse City to Elk Rapids to Bellaire and back on the

weekends. Some possible costs and support from other entities was also discussed as means of funding such a project.

2. Ron Rademaker - Michigan Backroads, gave a presentation on web traffic and promoting Bellaire through his web based company. Prices and options for working with his company were handed out and to be discussed at a further date.
3. The Director gave a brief report on his findings and counts of the parking situation for downtown.
4. Chairperson update was given by Don Hoyt as he is not going to be able to remain on as Chairperson for the DDA.
7. **Miscellaneous Business: None**
8. **Member and Public Comment:**
 1. **Dave Hill had some questions about the meeting of the DDA and if a change might be possible so that possibly there could be more public in attendance.**
9. **Adjourned:** The meeting was adjourned at 9:17 a.m.. Motioned by Hoyt, seconded by Schulz to adjourn the meeting.

Minutes were compiled by:
Doug Dawson, Secretary