

Village of Bellaire

Downtown Development Authority

Mark Irwin, Chairperson
Don Hoyt, Vice-chairperson
Doug Dawson, Secretary
Ken Fifelski, Treasurer

Downtown Development Authority Minutes Wednesday, October 25, 2017

1. **Call to Order:** Chairperson, Mark Irwin called the meeting to order at 8:03 a.m..
2. **Attendance**
Members Present: Doug Dawson, Ryan McConnell, Don Seman, Roland Fink, Ken Fifelski, Don Hoyt, Dave Schulz
Members Absent: Joe Short
Others Present: Amanda Baker - NLEA - rep
Christy Wilson, Patti Savant
3. **Approval of Consent Agenda:** The agenda was approved with the addition to New Business c. N.L.E.A. contract discussion. Motioned by Seman, seconded by Fink. Motion carried a unanimous vote.
 - a. Financial Report: The account currently held \$6055.62.
 - b. September 27, 2017 DDA Minutes Approval - Motion by Seman, seconded by Fink to approve the minutes. Motion carried a unanimous decision.

4. **Public Comment on Agenda:** None
5. **NLEA Director's Report:**
Reviewed the DDA communication database. Discussed the special assessment and the protocol that it would take to enact it. Pros and Cons to a special assessment tax.
6. **Old Business:**
 - a. Pedestrian walkway lights-Ribbon cutting on Dec. 2nd at 5:00ish.
 - b. Motion by Schulz, seconded by Fink, to name the walkway - "Emma's Way". Motion carried a unanimous decision.
 - c. October Business after hours-5:30 - 7:00. Looking for door prizes.
7. **New Business:**
 - a. County/Village/DDA planning-Looking to work with a firm to help With the best use of vacant land, current building uses and the direction that the village would like to grow.
 - b. Special Assessment-discussed earlier.
 - c. N.L.E.A. contract-the contract with the N.L.E.A. is coming due in January and was looking into options for the next year. Do we need ull Time staffing or can we get by with less.
 - D. Resignation of Treasurer-Ken Fifelski informed us of his resignation as Treasurer of the Bellaire DDA.
Motion by Schulz, seconded by Hoyt, to accept the resignation request by Fifelski. Motion carried a unanimous vote with a heavy heart. A Big thanks to Ken for all of his help over the years.
8. **Miscellaneous Business: None**
9. **Public Comment on Non-Agenda Items:** None
10. **Adjourned:** The meeting was adjourned at 9:12. Motion to adjourn by Schulz, seconded by McConnell. Motion carried a unanimous vote.

Meeting minutes compiled by,
Secretary, Doug Dawson

