

Village of Bellaire

Downtown Development Authority

Mark Irwin, Chairperson
Don Hoyt, Vice-chairperson
Doug Dawson, Secretary
Ken Fifelski, Treasurer

Downtown Development Authority Minutes Wednesday, November 29, 2017

1. **Call to Order:** Chairperson, Mark Irwin called the meeting to order at 8:05 a.m..
2. **Attendance**
Members Present: Doug Dawson, Ryan McConnell, Don Seman, Roland Fink, Ken Fifelski, Don Hoyt, Dave Schulz, Joe Short
Members Absent:
Others Present: Amanda Baker - NLEA - rep
Christy Wilson, Patti Savant, Louise
3. **Approval of Consent Agenda:** The agenda was approved with the addition to New Business c. Special Assessment and Old Business VI After Hours Recap.
Motioned by Seman, seconded by McConnell. Motion carried a unanimous vote.
 - a. Financial Report: None at this time.
 - b. October 25, 2017 DDA Minutes Approval - Motion by Seman, seconded by Fink to approve the minutes. Motion carried a unanimous decision.

4. **Public Comment on Agenda:** None

5. **NLEA Director's Report:**

Reviewed the DDA communication database. The rest to be discussed under Old and New Business.

6. **Old Business:**

- a. Pedestrian Walkway and Alleyway lights- Lights will be on a timer and turn off at 11:00p.m.. Trying to be mindful of the apartments on either side of the alleyway.
- b. Project Updates
 1. Sidewalk and Bike Parking- None
 2. Educational Programs- A speaker on Service dogs and proper etiquette for store owners,
 3. Buy Local- Trying to promote downtown shopping by having days with longer store hours or combined sale days.
 4. Kayak Launch- Cost of the launch could be between \$40,000-\$60,000. Was looking to do a crowdfunding project to raise half and receive matching grant money for the rest.
 5. Community Hall- Just an idea for now, need to look for possible funding avenues.
 6. After Hours Recap- Thought that things went very well and had a nice turnout. Reviewing the project priority sheets to help determine what the public finds to be most important and would like to see done first.

7. **New Business:**

1. Officer Election-Treasurer- Put on hold until next month.
2. 2018 NLEA contract- The current contract is good thru the end of January. Looking to have the same calendar schedule as the Village. Looking to see how much help and involvement would be needed from the NLEA for the upcoming year.

3. **Special Assessment-** A special assessment is about a 9 month process to complete and requires some specific projects to be outlined for where and how the money would be used.

8. **Miscellaneous Business: None**

9. **Public Comment on Non-Agenda Items:** Louise, Comments on the Treasures position, the reviewing of the books is very important, to have a plan to complete specific projects by the DDA and to have a plan on how everything is going to come together.

10. **Adjourned:** The meeting was adjourned at 9:06. Motion to adjourn by McConnell, seconded by Schulz. Motion carried a unanimous vote.

Meeting minutes compiled by,
Secretary, Doug Dawson