

Village of Bellaire

Downtown Development Authority

Mark Irwin, Chairperson
Don Hoyt, Vice-chairperson
Doug Dawson, Secretary
Christy Wilson, Treasurer

Downtown Development Authority Minutes Wednesday, November 29, 2017

1. **Call to Order:** Chairperson, Mark Irwin called the meeting to order at 8:03 a.m..
2. **Attendance**
Members Present: Doug Dawson, Ryan McConnell, Roland Fink, Don Hoyt, Mark Irwin, Joe Short, Christy Wilson
Members Absent: Don Seaman
Others Present: Amanda Baker - NLEA - rep
Patti Savant, Louise
3. **Approval of Consent Agenda:** The agenda was approved. Motioned by Hoyt, seconded by McConnell. Motion carried a unanimous vote.
 - a. Financial Report: None at this time.
 - b. November 29, 2017 DDA Minutes Approval - Motion by Hoyt, seconded by McConnell to approve the minutes. Motion carried a unanimous decision.

4. **Public Comment on Agenda:** None
5. **NLEA Director's Report:**
Reviewed the DDA communication database. The rest to be discussed under Old and New Business.
6. **Old Business: Project Updates-None at this time.**
7. **New Business:**
 1. Officer Election-Treasurer- Motion by Schulz, seconded by Short to elect Christy Wilson as the new DDA Treasurer. Motion carried a unanimous decision.
 2. 2018 Goal Setting Session - Took a look at what the long term and short term goals were of the DDA. Picked a couple a couple that were voted to be highest on the priority list and talked about ways in which these projects could be achieved.
 3. NLEA contract review - Asked the NLEA to give different options and costs for 2018 in helping the DDA to move forward and work towards achieving some of its goals.
 4. Quick Books - Discussed options for a accounting program that the DDA would use for 2018.
Motion by Irwin, seconded by Short to use Excel for the accounting program for the DDA in 2018. Motion carried a unanimous vote.
8. **Miscellaneous Business: None**
9. **Public Comment on Non-Agenda Items:** None
10. **Adjourned:** The meeting was adjourned at 9:34. Motion to adjourn by Irwin, seconded by McConnell. Motion carried a unanimous vote.

Meeting minutes compiled by,
Secretary, Doug Dawson