

Village of Bellaire

Downtown Development Authority

Mark Irwin, Chairperson
Don Hoyt, Vice-chairperson
Doug Dawson, Secretary
Christy Wilson, Treasurer

Downtown Development Authority Minutes Wednesday, January 30, 2019

1. **Call to Order:** Chairperson, Mark Irwin called the meeting to order at 8:03 a.m..

2. **Attendance**
Members Present: Doug Dawson, Don Hoyt, Joe Short
Dave Schulz, Mark Irwin, Christy Wilson, Don Seaman
Rolland Fink
Members Absent: Ryan McConnell
Others Present: Brenda Fink

3. **Approval of Consent Agenda:** The agenda was approved with
The deletion of November Minutes Approval and addition to New
Business - P.O. Box
Motioned by Schulz, seconded by Fink, motion carried a
unanimous vote.
 - a. Financial Report: Ending bank balance for November-\$38,549.98
 - b. DDA Minutes Approval for November 28, 2018. Scratched until Feb.

4. **Public Comment on Agenda:** None at this time

5. Old Business

- a. PRC Sub Committee - Looking to Invite Lockett to the February meeting to help keep communication lines open and see if there is any way that we can help assist in matters.
- b. BEDC Sub Committee update - waiting on the new commissioners who were just seated to get there new meeting schedule adjusted.

6. New Business:

1. Board Member Terms - Motion by Schulz, seconded by Hoyt to the reappointment of board members Joe Short and Don Seman.
 2. Officer Election - Motion by Irwin, seconded by Seman that officers all remain the same.
 3. 2019 Preliminary Budget - Motion by Irwin, seconded by Fink to approve the 2019 budget.
 4. Goal Setting - Buy Local Program to produce a Bellaire Loop Map with markers. Wayfinding system for parking in Bellaire. Special assessment for downtown to help achieve the vision and development of Bellaire.
 5. P.O. Box - Motion by Schulz, seconded by Hoyt to not renew the current P.O. Box and use the Village's P.O. Box and have a system for getting the mail from them.
 6. Bellaire Community Hall Update - The discussion group meeting showed that everyone had similar ideas for the usage of the hall. The next big grant due date is in April and we should be able to meet the deadline. Next month we will hopefully be meeting the Fundraising Advisor. Next month we will also hopefully be getting a estimated time line budget for the project and a estimated operational finance of the building.
- 7. Miscellaneous Business-**For next month to discuss the local snow Banks and pursuing the audit to be a low mod community.

8. **Public Comment on Non-Agenda Items:** None
9. **Adjourned:** Meeting was adjourned at 9:19 a.m..

Meeting minutes compiled by,
Doug Dawson