

# Village of Bellaire

## Downtown Development Authority

Mark Irwin, Chairperson  
Don Hoyt, Vice-chairperson  
Doug Dawson, Secretary  
Christy Wilson, Treasurer

### Downtown Development Authority Minutes Wednesday, March 20, 2019

1. **Call to Order:** Vice-Chairperson, Don Hoyt called the meeting to order at 8:02 a.m..
2. **Attendance**  
**Members Present:** Doug Dawson, Don Hoyt, Rolland Fink  
Dave Schulz, Christy Wilson,  
**Members Absent:** Don Seaman, Mark Irwin, Joe Short  
**Others Present:** Amanda Kik, Louise Wenzel, Brenda Fink
3. **Approval of Consent Agenda:** The agenda was approved with the following changes-New Business-C. Moved to D and C. reads Cross-hatch Contract  
Motioned by Schulz, seconded by Fink, motion carried a unanimous vote.
  - a. Financial Report: There was an ending balance of \$35,804.98
  - b. DDA Minutes Approval for February 27th, 2019
4. **Public Comment on Agenda:** None at this time
5. **Old Business**
  - a. Buy Local Program Update - Working on the map project for the community and a calendar of events for the upcoming year.

**6. New Business:**

- a. Vacant Board Seat - Motion by Schulz, seconded by Fink to accept the resignation from Ryan McConnell as a DDA board member. Motion carried a unanimous vote.  
Motion by Schulz, seconded by Wilson to appoint Louise Wenzel as a DDA board member and to have the village council approve her position at the next Village Council meeting. The term would run through February of 2020. Motion carried an unanimous vote.
  - b. Bellaire Community Hall Update - Looking for an updated timeline on the progress of the Village Hall for next months meeting.  
Motion by Schulz, seconded by Wilson to accept the agreement contract presented by Crosshatch for continuing work for another 12 months on the Village Hall project. Motion carried an unanimous vote.  
Motion by Schulz, seconded by Wilson for the DDA to compile a fund-raising committee for the Village Hall project. Motion carried an unanimous vote.
  - c. DDA Funding Opportunities/NLEA Assistance - Motion by Schulz, Seconded by Fink to get a definitive proposal from the NLEA on getting A Special Assessment set up and approved which would help fund the DDA. An invite to the NLEA to attend next months meeting and present a proposal. Motion carried an unanimous decision.
7. **Miscellaneous Business**-April 23rd is the community input session for the new campus plan.
8. **Public Comment on Non-Agenda Items:** None
9. **Adjourned:** Meeting was adjourned at 8:50 a.m..  
Motion by Wilson, seconded by Schulz to adjourn.

Meeting minutes compiled by, Doug Dawson