

Village of Bellaire
Downtown Development Authority

Don Hoyt, Chairperson
Mark Irwin, Vice-chairperson
Ken Fifelski, Treasurer
Doug Dawson, Secretary

POSTED: 10:22AM, Wed. April 20th

MEETING NOTICE

The Village of Bellaire's Downtown Development Authority
will be meeting on **Thursday, April 21st, 2016, 9:00am**
in the Village offices at 202 N. Bridge Street.

AGENDA:

- *Call to Order – **9:00AM**
- *Pledge of Allegiance
- *Roll Call
- *Consent of Agenda: Meeting Agenda, Financial Report and 4/13/16 DDA Minutes
- *Public Comment on Agenda Items
- *Old Business
 - a) Reclassification of Tyler's Employment Update
- *New Business
 - a) Contract Revision
 - b) Employment Identification Number (EIN) Application
 - c)
- * Miscellaneous Business of the Authority Board
- *Member/Public Comment on Non-Agenda Items
- *Adjourn

This is a tentative agenda until finalized and approved on **April 21, 2016**.
DDA Members: if you have any questions or cannot attend this meeting,
please leave a message for the DDA Secretary with the village clerk at 231-533-8213.

Next Steps

**1. File for EIN Number (Application Completed)
DDA Approval Needed**

**2A. Decide if Village Treasurer remains DDA
accountant**

**2B. OR purchase laptop for quickbooks or peach-tree
software**

**3. Small Reimbursement to Village for their
Treasurers Time?**

**4. 1099 Issued for first 4 paychecks of the year,
to be paid by director for 2017 tax-season**

**5. Withholding begins on future invoices, same
contract pay, reimbursable expenses remain the
same**