

Village of Bellaire
PARKS COMMITTEE

Trish Drollinger, Chairman

Helen Schuckel

Brent Nelson

MEETING MINUTES

January 11, 2012

11:00 a.m.

1. **Call to Order:** Chairman Drollinger called the meeting to order at 11:06 a.m.

Attendance

Present: Trish Drollinger, Brent Nelson, Helen Schuckel

Absent: None

Staff Present: Ken Stead, DPW Supervisor & Janet Koch, Clerk

Also Present: None

2. **Approval of Agenda:** The agenda was approved as written.
Motion by Schuckel, seconded by Nelson, to approve the agenda as presented.
Motion carried by voice vote.
3. **Approval of Minutes:** The minutes were approved as written.
Motion by Schuckel, seconded by Drollinger, to approve the minutes of May 4, 2011 as presented. Motion carried by voice vote.
4. **Public Comment on Agenda Items:** No public was present.
5. **Old Business:** None presented.
6. **New Business**
 - a) **Flower boxes – Garden Club:** The committee looked at a proposal from the Bellaire Garden Club for the downtown flower boxes. The proposal includes Trees North Nursery providing the plants for the boxes and delivering the completed boxes to the wastebaskets for a cost of \$30 per planter. The Garden Club’s proposal makes that cost the responsibility of the village. The Garden Club would handle the maintenance and the village would water the flowers.

Koch said there are at least 22 planters, resulting in a minimum cost of \$660. Drollinger said the village could pay and plant the flowerboxes themselves for a much lower cost.

Motion by Schuckel, seconded by Nelson, to recommend to village council that the village plant the downtown flower boxes in 2012. Motion carried by unanimous voice vote.

- b) **2012-13 Budget:** The committee looked at the Parks fund revenues and expenditures. Stead said he'd added the Tru Green contract for fertilization and diamond dust.

Drollinger asked Stead if adding diamond dust would be enough to solve the problems described by Jim Emery, Superintendent of Bellaire Public Schools, in his letter to the village dated December 21, 2011. Stead said the field is in a poor location and that building up the field would cause water runoff into the dugouts.

Nelson suggested that the Parks Committee meet with representatives from the school to discuss what the school's concerns are. The committee agreed that would be a good idea. A tentative date of Monday, January 23 was set for that meeting.

Drollinger said the village should be putting away money to repair the transportation station. Stead said the DPW had renovated all of the transportation station's playground equipment the previous winter.

No action was taken by the committee.

7. **Discussion Items:** Drollinger said she'd been mentoring a group of students from Concord Academy and Alba who would like to build a skateboard park in Richard Park. They will be making a presentation to village council at the next council meeting.

Koch told the committee that the village's Recreation Plan needed to be submitted to the DNR by March 1, 2012 in order to receive any DNR grants this year. The committee discussed the practicalities of completing the plan in that length of time.

It was decided to invite the Planning Commission to the January 23 meeting and that involving the school in a discussion about the future of Bellaire's parks would be beneficial. Koch suggested inviting Patty Savant of the Bellaire Chamber of Commerce to the meeting. The committee thought that would be a good idea. Nelson said he'd talk to some school representatives about the meeting time.

8. **Communications/Informational:** None presented.

9. **Member/Public Comment:** None presented.

10. **Adjournment: Meeting adjourned at 11:50 a.m.**

Compiled by Janet Koch, Clerk
Minutes Subject to Approval

Approved: _____

Date: _____