

# Village of Bellaire

## PARKS COMMITTEE

**Trish Drollinger, Chairman**

**Helen Schuckel**

**Eldon McPherson**

### MEETING MINUTES

December 9, 2013

11:00 AM

**Members Present:** Butch Dewey, Dave Schulz & Eldon McPherson.

**Members Absent:** N/A

**Staff Present:** Cathy Odom

**Others Present:** Patti Savant

1. **Call to Order:** Meeting called to order at 11:18 am.
2. **Approval of Agenda:** The agenda for were approved as presented.

**Motion by McPherson, seconded by Schuckel, to approve the agenda as presented.  
Motion carried by voice vote.**

3. **Approval of Minutes:** The minutes of the last meeting were approved.

**Motion by Drollinger, seconded by Schuckel, to approve the March 26, 2013  
minutes as presented. Motion carried by voice vote.**

4. **Public Comment on Agenda Items:** None presented.
5. **Old Business:** None presented.
6. **New Business:**

- a) **Budget:** The committee reviewed the current year's revenue and expense budget. Discussion occurred about the how the self service worked and about the increased revenue earned at Craven Park without a caretaker. The committee then discussed and set the proposed budget for the 2014-15 fiscal year. Trustee McPherson said the signs by the gazebo are faded and hard to read. It was noted to have Mr. Stead obtain a quote fort the signs for the budget. The signs by the spillway are also missing, but that area is County owned and we should contact the them to let them know that there are not any no trespassing signs in the area.
- b) **Craven Park Campground:** Cathy Odom informed the committee that she was actually impressed at how well not having a caretaker at the campground worked. Odom did tell the committee of some issues that occurred with taking reservations. Some would reserve a site and then move to another site when they got here because they liked it better. She stated that the campground was never full, even during the holidays. Sometimes we caught it and sometimes they called to let us know. Discussion occurred about

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## Village of Bellaire Finance and Insurance Committee

reservations and whether to have more sites available or keep it same, but committee did want to have sites available that could be reserved. Odom stated another issue we had was campers camping in full hook up sites and not paying the full hook up price or camping in water & electric sites and paying the primitive price. We lost about \$600 in revenue because of this. When addressed at Council we were told not to pursue. How to resolve this issue was discussed. It was noted that there is a sign by the check in envelopes that explains the cost for each type of site. Trustee Drollinger stated that we need a sign that says how much each specific site costs. Making all campsites was discussed however, the committee didn't agree. Using colored dots on each post, one color for each price, was thought to be a good idea. Sites to add to the reservation list was determined.

**Motion by McPherson, seconded by Drollinger, to recommend to the Village Council to make the entire block that includes the current sites that are reserved and to further recommend using colored dots indicating the price of each site. Motion carried by voice vote.**

- c) **Policies #5 & #6:** Policies #5 & #6 dealing with Craven Park were reviewed, changes were made and will be recommended to Council for approval.

**Motion by Drollinger, seconded by Schuckel, to recommend to the Village Council to approve the changes to Policy #5 & #6 to reflect how things are now actually done. Motion carried by voice vote.**

### 7. Discussion Items:

- **Flowers:** Trustee Drollinger asked Ms. Savant how come the flowers for the barrels cost so much. Trustee Schuckel informed the committee that whoever bought the flowers for them purchased many single plants instead of flats, which are cheaper. It was suggested that the Village work with the Chamber and Destination Bellaire next spring on the flowers so that everything will look similar.

8. **Communications/Informational:** None presented.

9. **Member/Public Comment:** None presented.

10. **Adjournment:** Meeting adjourned at 12:20 PM.

Respectfully Submitted:  
Cathy Odom, Village Clerk

### Minutes Subject to Approval

Approved: \_\_\_\_\_

Date: \_\_\_\_\_