

Village of Bellaire

PARKS COMMITTEE

Patricia Drollinger, Chairman

Eldon McPherson

Helen Schuckel

COMMITTEE MEETING MINUTES

January 4, 2016

1:00 p.m.

1. **Call to Order:** Chairman Drollinger called the meeting to order at 1:02 p.m.

Attendance

Present: Chairman Drollinger, Trustee McPherson and Trustee Schuckel
Absent: None
Staff Present: Lori Luckett, Clerk; Ken Stead, DPW Supervisor
Also Present: Gary and Terry Lockwood

2. **Approval of Agenda:** The agenda was approved with the addition of “Additional Budget Items” under Old Business.

Motion by Trustee Schuckel, seconded by Trustee McPherson, to approve the agenda as amended. Motion carried by voice vote.

3. **Approval of Minutes:** The minutes of the November 18, 2015 meeting were approved.

Motion by Trustee McPherson, seconded by Trustee Schuckel, to approve the minutes of November 18, 2015 as presented. Motion carried by voice vote.

4. **Public Comment on Agenda Items:** None presented.

5. **Old Business**

- a) **Additional Budget Items:** Supervisor Stead reported that the structural supports for the Richardi Park bath house are rotting and in need of replacement. He indicated that the support beams were to have been installed above ground and with brackets to keep the beams out of the moisture. These beams were installed in a different manner and without approved change orders. Ben Kladder from Fleis & VandenBrink will be assisting with the engineering and providing a cost estimate for the repairs. Supervisor Stead thought that the cost of repairs would be at least \$7,000.00. Supervisor Stead indicated that he had already increased the repair and maintenance amount in the proposed budget by \$5000.00.

There was discussion about trees at Craven Park and additional trees recently marked for removal. Supervisor Stead reported that the tree stumps need to be removed and that he will work with Ron Robinson to get a quote for their removal. Chairman Drollinger asked if there were other items to be included and if the amount included for replacement of the doors was sufficient. Supervisor Stead stated that he thought the amount allocated for three new doors was sufficient. After further discussion and because the total cost for bath house repair is not yet known, the motion was made and supported to increase the repair and maintenance line item by \$5000.00, to \$35,000.00.

Motion by Chairman Drollinger, seconded by Trustee McPherson, to recommend to village council that it support the proposed changes to the budget. Motion carried by voice vote.

6. **New Business**

- a) **Request for Ice Arena at Richardi Park:** Gary Lockwood introduced himself and his wife, Terry, to the committee. He indicated that they had moved to Bellaire full time two years ago and that they were both

involved with the Bellaire Youth Center. According to Mr. Lockwood there are currently 48 students involved in the elementary program; and 30 to 34 students in the junior high program. He is a member of the Bellaire Youth Center board and parishioner at the Methodist Church. Mr. Lockwood thought that resurrecting the ice rink at Richardi Park would be nice for the Bellaire youth and the community. He suggested that the ice rink could be maintained by volunteers if the Village of Bellaire assisted. Mr. Lockwood was hopeful that the Village would work with the Bellaire Youth Center board in supporting the ice rink for the community. Mr. Lockwood asked whether there were funds in the budget for the rink. Supervisor Stead and Chairman Drollinger indicated that the village is park poor and that there was not money in the budget. Supervisor Stead explained the problems workers had with previous efforts to build a rink. Mr. Lockwood thought the community would get behind this effort. There was discussion of the possible location of the ice rink; the water source; the efforts involved to develop the ice rink; and lack of amenities at the site. Chairman Drollinger suggested that if the work was being done by volunteers there would need to be insurance provided. Mr. Lockwood suggested that a rider could address this concern. Mr. Lockwood indicated that there are a number of adults who will volunteer to help. Mr. and Mrs. Lockwood will be attending the village council meeting on January 6; he was hoping that the committee would work with him. Chairman Drollinger explained that if Mr. Lockwood could organize this effort with donations the committee would be interested. Chairman Drollinger suggested that Mr. Lockwood bring as much information as possible to the village council meeting January 6. Mr. Lockwood stated that he was looking for cooperation in generating something for the Village of Bellaire and requested that the committee make a recommendation with restrictions. Chairman Drollinger suggested that Mr. and Mrs. Lockwood meet with the committee prior to the village council meeting to review the information they are able to gather. She explained that the committee cannot make the decision but makes recommendations to the village council. Trustee McPherson asked Supervisor Stead to identify the three biggest obstacles a group of volunteers would have to overcome and to which the village might have to contribute. According to Supervisor Stead, the first is keeping it clean and free of snow; there will have to be people to remove the snow. Second, the water hose will have to be shut off and put in a warm spot so that it does not freeze. He explained that when the DPW built the rink the ice was sprayed for five days to get it started and then watered on a weekly basis. It was suggested that the equipment could possibly be kept at the Methodist Church. The third, identified by the committee, was that there has to be a designated group to supervise the ice making and maintenance. After further discussion, the committee agreed to meet with the Mr. and Mrs. Lockwood on January 6 at 6:00 p.m. The Lockwoods thanked the committee and left the meeting. Brief discussion followed with the committee identifying additional costs for the village including plowing the parking lot and trash removal from the site.

- 7. **Discussion Items:** None presented.
- 8. **Communications/Informational:** None presented.
- 9. **Member/Public Comment:** None presented.
- 10. **Adjournment:** Meeting adjourned at 1:47 p.m.

Compiled by Lori Luckett, Clerk
Minutes Subject to Approval

Approved: _____

Date: _____