

# Village of Bellaire

## PARKS COMMITTEE

Patricia Drollinger, Chairman

Eldon McPherson

Helen Schuckel

### COMMITTEE MEETING MINUTES

April 11, 2016

10:00 a.m.

1. **Call to Order:** Chairman Drollinger called the meeting to order at 10:00 a.m.

#### Attendance

**Present:** Chairman Drollinger, Trustee McPherson  
**Absent:** Trustee Schuckel  
**Staff Present:** Lori Lockett, Clerk; Ken Stead, DPW Supervisor  
**Also Present:** Crystal Swain

2. **Approval of Agenda:** Chairman Drollinger requested that the order of “New Business” items be reversed because the fair request will be addressed at the fairgrounds. The agenda was approved as amended.  
**Motion by Trustee McPherson, seconded by Chairman Drollinger, to approve the agenda as amended.**  
**Motion carried by voice vote.**
3. **Approval of Minutes:** The minutes of the January 6, 2016 meeting were approved.  
**Motion by Chairman Drollinger, seconded by Trustee McPherson, to approve the minutes of the January 6, 2016 meeting as presented. Motion carried by voice vote.**
4. **Public Comment on Agenda Items:** None presented.
5. **Old Business:** None presented.
6. **New Business**
  - a) **No Parking Signage at Craven Park:** Stead reported that the standard No Parking signs would not deter those attending ball games from parking throughout the campground. He indicated that he had made a sign that prohibited parking in the campground for ball games and public safety had issued tickets. Lockett presented a previous quote from Image 360 showing the cost for two 12” by 18” aluminum signs. The committee discussed the location of the sign and thought it should be at the entrance. After further discussion the committee agreed the signs should read, “No Parking in the Campground for Ball Games” and include “violators will be ticketed” if the price allows. There was discussion about whether there was money in the current budget to cover signs. Lockett indicated that No Parking signs were paid for out of last year’s maintenance budget; she will check to review the budget and check with the Treasurer. A motion was made to recommend that the purchase of two signs not to exceed a total cost of \$150.00.  
**Motion by Chairman Drollinger, seconded by Trustee McPherson, to recommend to village council that the purchase of two 12”x 18” signs not to exceed a total cost of \$150.00 be approved. Motion carried by voice vote.**
  - b) **Antrim County Fair Request:** Crystal Swain explained that there is a horse club within the 4H that is interested in expanding the use of the facilities; possibly holding events one day a month. In order to accommodate more events the arena needs to be larger. They would like to lengthen the arena and widen it by eventually moving the announcer’s booth. The request is to extend the length no more than 45 feet on one end

and 30 feet on the other. According to Mrs. Swain, there are some trees that need to be removed, some of which have fallen over. Once the trees are removed the ground would have to be leveled. Mrs. Swain explained the proposed locations of gates. She indicated that eventually they would also like to widen the arena. The arena is currently 135 feet long; they would like to extend it to the east no more than 45 feet. The plan is to be able to show hogs and cattle in one area and have the remainder of the arena available for showing. Mike Meriwether has looked at the site and has approved. Stead noted that widening the arena may necessitate soil erosion permits because of the proximity to the water. Additionally, 4H would like to use the area by the batting cage for the trail class. This year the horse show will start at 9:00 a.m. rather than 9:30 a.m. If the trail class is moved out of the arena, it will allow the other events to run concurrently and finish in a timely manner. There are no permanent structures to be placed for the trail class, they are just requesting permission to use the space. One of the clubs is working to raise funds to buy their own equipment for trail classes and dog shows. Currently, they have to borrow the needed equipment. The club would like to have twilight shows to raise funds and use the area for more events. Chairman Drollinger asked that events be coordinated with office staff so as not to conflict with ballgames. The hope is to use the facilities into the fall. According to Mrs. Swain, there are a number of people who help out who are not in the 4H but are interested in working with the kids. They would like to open up events to other riders. There are fees charged per class but the shows would be coordinated by 4H. It would be nice for the Antrim County riders to be able to show in Antrim County. Mrs. Swain said that certain classes have been added so that the local 4H students can compete at the higher levels. The meeting adjourned to the Antrim County Fairgrounds at 10:26 a.m. The committee reconvened the meeting at 10:32 a.m. Mrs. Swain led the committee on a walkthrough of the site identifying the areas into which the 4H wished to expand and level the arena. The committee agreed that there was room to expand the arena and that it would be nice to have the area cleaned up. A motion was made to recommend approval of the request to extend the length of the arena to the east and west; and subject to any required permits from the Antrim County Conservation District and Soil Erosion Control, to approve future expansion of the arena 8 feet north.

**Motion by Chairman Drollinger, seconded by Trustee McPherson, to recommend to village council that the request from the Antrim County 4H to expand the arena 45 feet in length to the east and 30 feet in length to the west be approved; and, that subject to any required permitting from the Antrim County Conservation District and Soil Erosion Control, the request for future expansion of the arena 8 feet to the north be approved. Motion carried by voice vote.**

There was discussion about a possible sign for the entrance to the fairgrounds. Chairman Drollinger asked that it be added as a discussion item for the next village council meeting.

Mrs. Swain next led the committee to the area adjacent to the batting cage that 4H was requesting to use for the trail classes. Mrs. Swain pointed out two trees roughly 75 feet apart that mark the width of the proposed area. 4H will clean up the area upon completion of the classes. The 4H show will be held August 11 through August 13 this year. The total size depends on whether there are baseball games scheduled. 4H will check with staff to confirm whether there are other events scheduled.

**Motion by Chairman Drollinger, seconded by Trustee McPherson, to recommend to village council that the request from the Antrim County 4H to use the area adjacent to the batting cage for trail classes be approved. Motion carried by voice vote.**

7. **Discussion Items:** None presented.
8. **Communications/Informational:** None presented.
9. **Member/Public Comment:** None presented.
10. **Adjournment:** Meeting adjourned at 10:47 a.m.

Compiled by Lori Lockett, Clerk  
Minutes Subject to Approval

Approved: \_\_\_\_\_

Date: \_\_\_\_\_