

Village of Bellaire
PLANNING COMMISSION

William Drollinger, Chairman

Commissioners: Clarence Bennett, Butch Dewey, Ken Fedraw, Robert Shumaker

MEETING MINUTES

November 1, 2011

- 1. Call to Order: Chairman Drollinger called the meeting to order at 5:20 p.m.**
- 2. Roll Call Attendance**
 - Present:** Chairman Drollinger, Butch Dewey, Ken Fedraw
 - Absent:** Clarence Bennett, Robert Shumaker
 - Staff Present:** Janet Koch, Zoning Administrator
 - Also Present:** Dennis Spillane
- 3. Approval of Agenda:** The agenda was approved as written.
 - Motion by Dewey, seconded by Fedraw, to approve the agenda as written.**
 - Motion carried by unanimous voice vote.**
- 4. Approval of the September 6, 2011 Regular Meeting Minutes:** The minutes were approved as written.
 - Motion by Dewey, seconded by Fedraw, to approve the minutes as written.**
 - Motion carried by unanimous voice vote.**
- 5. Public Comment on Agenda Items:** None presented.
- 6. Zoning Administrator's Report:** Presented by Janet Koch
- 7. Old Business:** None presented.
- 8. New Business**
 - a) Recreation Plan**

Koch said the DNR guidelines for a recreation plan requires at least two types of public input, one of which has to be a public hearing before the governing body that adopts the plan. The Planning Commission has to have a least one other type of public input, and Koch said the earlier the public is involved and the more often the public is involved, the stronger the plan. Methods approved are citizen luncheons, community workshops, focus groups, questionnaires, community survey, and public information resource groups. Koch said there is no due date for the new plan, but that it has to be in place before applying for any DNR grant.

Drollinger and Dewey recalled that the community had offered input in meetings and through a survey when the current plan was being created. A copy of the 2005 survey was included in the commissioner's packets.

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Drollinger said his wife, Tricia Drollinger, chair of the village council's Parks Committee, was speaking at Concord Academy in Alba about a skateboard park and will be getting input from the students. He said maybe that could be a part of the plan.

Fedraw suggested that a speaker could draw in the public. A speaker about kayaking or a trail system was suggested, especially a speaker with experience in establishing successful systems. Koch said she'd try and find someone for the next scheduled Planning Commission meeting.

Ideas discussed to include in the revised Recreation Plan were some type of secured locking mechanism for kayaks at the Ohio Street boat ramp and a portaging station below the dam. Koch said she would like to see a more focused action plan than the current recreation plan has.

Koch asked if the Planning Commission felt the survey should be revised. Additions discussed were asking the number of times responders to the survey had visited the village's park facilities in the last year, if responders wanted to see the village opened to ORV use, and if responders saw the need for more park signage.

9. Discussion Items (Non-action): None.

10. Communications/Informational: None.

11. Member/Public Comment: Dennis Spillane said he wanted to update the Planning Commission on work at Willow Drive. He said they were careful to avoid obstructing access to anyone else's property. He applied for a sign permit on M-88 and acknowledged that he'd have to contact MDOT regarding a sign permit. He said he'd sent a letter to Janet Koch, the Zoning Administrator, regarding contaminated runoff at Don Lash's property. He said Mr. Lash, at the August 2, 2011 meeting had stated he'd cut a swale across to the neighboring property. Mr. Spillane sees no means of containment for oils, bilge water, or antifreeze on Mr. Lash's property. Mr. Spillane said at a minimum Mr. Lash should be required to put up a berm. Mr. Spillane said this stuff goes into the ground and eventually gets in the water table and into the Chain of Lakes. He sees the same situation at the E. Cayuga address of Mr. Lash's business. Mr. Spillane also said he sees abandoned boats over water and sewer easements which need to be readily accessed. He said the reason he came to the meeting was to update to the Planning Commission on the progress at Willow Drive. Koch said the complaint letter was on the village council's agenda for the following evening.

Fedraw said he appreciated Mr. Spillane's concern for the environment. Spillane said he's worked with the DEQ and they are more than helpful.

12. Adjournment: Meeting adjourned at 6:15 p.m.

Minutes compiled by:
Janet Koch, Zoning Administrator

Approved: _____
William Drollinger, Chair

Date: _____