

**Village of Bellaire**  
**PLANNING COMMISSION**

**William Drollinger, Chairman**

**Commissioners: Butch Dewey, Ken Fedraw, Fred Harris, Robert Shumaker**

**MEETING MINUTES**

May 1, 2012

1. **Call to Order:** Chairman Drollinger called the meeting to order at 5:00 p.m.
2. **Roll Call Attendance**
  - Present:** Chairman Drollinger, Butch Dewey, Ken Fedraw, Fred Harris, Robert Shumaker
  - Absent:** None absent
  - Staff Present:** Janet Koch, Zoning Administrator
  - Also Present:** Heidi Shaffer, Antrim Conservation District
3. **Approval of Agenda:** The agenda was approved as written.
  - Motion by Dewey, seconded by Fedraw, to approve the agenda as written.**
  - Motion carried by unanimous voice vote.**
4. **Approval of Public Hearing Minutes:** The minutes were approved as written.
  - Motion by Shumaker, seconded by Harris, to approve the minutes of the February 21, 2012 Public Hearing as written. Motion carried by unanimous voice vote.**
5. **Approval of Regular Meeting Minutes:** The minutes were approved as written.
  - Motion by Harris, seconded by Drollinger, to approve the minutes of the February 21, 2012 Regular Meeting as written. Motion carried by unanimous voice vote.**
6. **Public Comment on Agenda Items:** None presented.
7. **Old Business:** None presented.
8. **New Business**
  - a) **Proposed Storm Water Ordinance**

Heidi Shaffer from the Antrim County Conservation District made a presentation about the importance of the Antrim County Storm Water Ordinance. This ordinance was passed by the county in 2008.

Shaffer asked the Planning Commission to amend the village's zoning ordinance to include support of the Antrim County Storm Water Ordinance. Koch will get a copy of the ordinance to commission members. She will also consult with the village's attorney regarding the issue.

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**b) Recreation Plan**

A draft of a survey regarding the future of village’s parks was included with the Planning Commission’s packets. To file a Recreation Plan with the MDNR, community input is required. A survey is one of the allowed options for community input. The only changes in the survey were the addition of a question about an historical walking path, adding location information about the boat launches, and revising the list of 2006 goals to ask that people select their top three concerns.

The survey will be mailed with the summer property tax bills which go out around the Fourth of July.

**9. Discussion Items (Non-action):**

**a) Zoning Administrator’s Report**

Koch said she’d talked to the village attorney, Bryan Graham, about some small changes to the zoning ordinance. She reported that Graham said most of the changes would be considered administrative changes and wouldn’t need to be changed by amendment. An example of an administrative change would be adding a letter “e” to Section 11.3(C)(1).

However, Graham recommended that the chart in Section 3.23(F) be changed by amendment. Currently, the maximum sign sizes are noted with a superscript of “2” followed by the term “square feet.” A change by amendment will clarify the ambiguity of this chart.

**10. Communications/Informational:** None presented.

**11. Member/Public Comment:** None presented.

**12. Adjournment: Meeting adjourned at 6:15 p.m.**

Minutes compiled by:  
Janet Koch, Zoning Administrator & Recording Secretary

Approved: \_\_\_\_\_  
William Drollinger, Chair

Date: \_\_\_\_\_