

**Village of Bellaire**  
**PLANNING COMMISSION**

**William Drollinger, Chairman**

**Commissioners: Butch Dewey, Ken Fedraw, Fred Harris, Robert Shumaker**

**MEETING MINUTES**

November 6, 2012

1. **Call to Order:** Chairman Drollinger called the meeting to order at 5:00 p.m.
2. **Roll Call Attendance**
  - Present:** Chairman Drollinger, Butch Dewey, Fred Harris, Robert Shumaker
  - Absent:** Ken Fedraw
  - Staff Present:** Janet Koch, Zoning Administrator
  - Also Present:** Jim Emery, Superintendent of the Bellaire Public Schools, Patti Savant, director of the Bellaire Chamber of Commerce.
3. **Approval of Agenda:** The agenda was approved.
  - Motion by Harris, seconded by Dewey, to approve the agenda as written. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes were approved.
  - Motion by Dewey, seconded by Harris, to approve the minutes of the September 11, 2012 meeting as written. Motion carried by unanimous voice vote.**
  - Motion by Dewey, seconded by Shumaker, to approve the minutes of the September 11, 2012 public hearing as written. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** Delayed until discussion of Old Business.
6. **Old Business**
  - a) **Review of 2013-2017 Recreation Plan:**

The Planning Commission reviewed the draft version of the Recreation Plan. Mr. Emery, Superintendent of Bellaire Public Schools, asked what type of grant would be applied for using the plan. Koch said that would be a council decision, adding that the next cycle of DNR grant applications will be due on April 2013.

Mr. Emery presented a list of potential field improvements. The list was created by the Bellaire softball and baseball coaches. A priority for the baseball team is a complete regrading of the baseball field.

Dewey suggested that the action program for Craven Park include the project of installing frost-free water service to the restrooms. Koch noted that she would add that to the plan.

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Patti Savant, director of the Bellaire Chamber of Commerce, asked if the Glacial Hills Pathway was mentioned in the plan. Koch said it was. Koch added that a connection between Glacial Hills and the Bellaire walking path is a priority for the vast majority of respondents to the recreation survey mailed with the 2012 summer tax bills.

Shumaker said the Craven Park location described in the plan shouldn't be listed as the northeast corner of Derenzy and East Cayuga Streets. He said Derenzy is Fairgrounds Road from the intersection north to Eddy School Road. Koch will correct this on the plan.

Koch asked the Planning Commission to confirm that the goals and objectives on pages 19-21 reflect all the possible parks and recreation projects that the council might consider in the next five years.

Comments emailed from absent Planning Commission member Ken Fedraw regarding the goals and objectives were read and considered.

**Motion by Dewey, seconded by Shumaker, to approve Planning Commission Resolution #3, a Resolution Recommending Village Council Adoption of the 2013-2017 Recreation Plan. Motion carried by unanimous roll call vote.**

7. **New Business:** None presented.
8. **Discussion Items (Non-action):**
  - a) **Zoning Administrator's Report:** The report was presented. There were no questions.
9. **Communications/Informational:** None presented.
10. **Member/Public Comment:** None presented.
11. **Adjournment: Meeting adjourned at 5:46 p.m.**

Minutes compiled by:  
Janet Koch, Zoning Administrator & Recording Secretary

Approved: \_\_\_\_\_  
William Drollinger, Chair

Date: \_\_\_\_\_