

**Village of Bellaire**  
**PLANNING COMMISSION**

**William Drollinger, Chairman**

**Commissioners: Dan Bennett, Fred Harris, Robert Shumaker and Don Seman**

**PLANNING COMMISSION MEETING MINUTES**

**Tuesday, February 3, 2015**

1. **Call to Order:** Chairman Drollinger called the meeting to order at 5:17 p.m., immediately following the public hearing.
2. **Roll Call Attendance**
  - Present:** Chairman Drollinger, Dan Bennett, Robert Shumaker
  - Absent:** Fred Harris and Don Seman
  - Staff Present:** Lori Luckett, Zoning Administrator
  - Also Present:** None.
3. **Approval of Agenda:** The agenda was approved.
  - Motion by Commissioner Bennett, seconded by Commissioner Shumaker, to approve the agenda as written. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes were approved.
  - Motion by Commissioner Shumaker, seconded by Commissioner Bennett, to approve the minutes of the January 6, 2015 meeting as written. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business**
  - a) **Election of Vice-Chairperson** – Chairman Drollinger nominated Commissioner Bennett to serve as the Vice-Chairman of the Planning Commission.
    - Motion by Chairman Drollinger, seconded by Commissioner Shumaker, to elect Commissioner Bennett as Vice-Chairman of the Planning Commission. Motion carried by unanimous voice vote.**
  - b) **Resolution for 2015-2016 Meeting Dates** – Chairman Drollinger reviewed the proposed quarterly meeting dates for 2015-2016. Members noted that the day and time of meetings has been working well.
    - Motion by Commissioner Shumaker, seconded by Commissioner Bennett to accept the resolution as presented. Motion carried by unanimous voice vote.**
8. **Discussion Items (Non-action):**
  - a) **Zoning Administrator’s Report:** Zoning Administrator Luckett reported on the number and type of permits issued since the January 6, 2015 meeting.

**9. Communications/Informational:** Zoning Administrator Luckett reported that a sidewalk work group meeting will be scheduled.

**10. Member/Public Comment:** None.

**11. Adjournment:** Meeting adjourned at 5:23 p.m.

Minutes compiled by:  
Lori Luckett, Zoning Administrator & Recording Secretary  
Minutes are subject to approval.

Approved: \_\_\_\_\_  
William Drollinger, Chairman

Date: \_\_\_\_\_