

Village of Bellaire

PLANNING COMMISSION

Commissioners: Dan Bennett, Butch Dewey, Bill Drollinger, Fred Harris, and Don Seman

PLANNING COMMISSION MEETING MINUTES

June 4, 2019

5:00 p.m.

1. **Call to Order:** Chairman Drollinger called the meeting to order at 5:00 p.m.
2. **Roll Call Attendance:**
 - Present:** Dan Bennett, Butch Dewey, Fred Harris, Don Seman and Bill Drollinger
 - Absent:** None.
 - Staff Present:** None.
 - Also Present:** None.
3. **Approval of Agenda:** The agenda was approved as written.
 - Motion by Commissioner Harris, seconded by Commissioner Seman, to approve the agenda as presented.**
4. **Approval of Minutes:** The minutes of the May 7, 2019 Planning Commission meeting and the May 22, 2019 Master Plan Committee meeting were approved as presented.
 - Motion by Commissioner Bennett, seconded by Commissioner Dewey, to approve the minutes of the May 7, 2019 Planning Commission meeting and the May 22, 2019 Master Plan Committee meeting as written. Motion carried by unanimous voice vote.**
5. **Public Comments:** None presented.
6. **Unfinished Business:** None presented.
7. **New Business:**
 - a) **Draft Master Plan:** Chairman Drollinger reviewed the staff memo regarding corrections to the draft Master Plan noted after the May 22, 2019 Master Plan Committee meeting. Noted corrections included: page 4 under “Zoning in Village of Bellaire”, missing “of” after adoption of master plan; page 12 add “signs” after wayfinding; Planning Commission capitalization made consistent; page 3 under “quality of life” “its” essential made “it’s”; pictures on page 18 and 20 changed; formatting under “General Business” corrected; the removal of reference to 2005 waterfront ordinance under “Water Resources” as the village has a greenbelt provision; page 41, insert “the” between “currently” and “village’s”; the heading for “Upland Forest” is on page 44 is moved to the paragraph on page 45. There were no other corrections. A motion to recommend the release of the draft master plan was made by Commissioner Bennett.

Motion by Commissioner Bennett, seconded by Commissioner Seman, to recommend that the Village Council release the draft plan with changes as discussed at the June 4, 2019 special meeting for the required 63-day review period. Roll call vote was taken: Drollinger – yes; Bennett – yes; Seman – yes; Harris – yes; Dewey- yes. Motion carried unanimously

b) Meeting Per Diem: Chairman Drollinger made the motion to waive the meeting per diem which supported by Commissioner Harris. There was brief discussion about the length of the meeting and plans foregone by members. Commissioner Bennett did not think the fee should be waived. The motion was withdrawn. Chairman Drollinger, Commissioner Seman, Commissioner Dewey and Commissioner Harris agreed to forego payment of the per diem. A second motion was made.

Motion by Chairman Drollinger, supported by Commission Dewey, that four identified members waive their meeting per diem. Motion carried 4 to 1. Commissioner Bennett voting nay.

8. Correspondence/Reports: There were no reports. Chairman Drollinger requested that setbacks within the village be reviewed. He will meet with Zoning Administrator Lockett and have materials for review at the next meeting.

9. Adjournment: Meeting adjourned at 5:19 p.m.

Minutes compiled by:
Lori Lockett, Zoning Administrator & Recording Secretary

Approved: _____
William Drollinger, Chairman

Date: _____