

# Village of Bellaire

## PROPERTY & BUILDING COMMITTEE

Butch Dewey, Chairman

Anne Wendling

Helen Schuckel

**MEETING MINUTES**  
April 30, 2012 at 10:00 a.m.

1. **Call to Order:** Chairman Dewey called the meeting to order at 10:00 a.m.
2. **Roll Call Attendance**
  - Present:** Chairman Dewey & Helen Schuckel
  - Absent:** Anne Wendling
  - Staff Present:** Janet Koch, Clerk and Ken Stead, DPW Supervisor
  - Also Present:** None
3. **Approval of Agenda:** The agenda was approved.  
**Motion by Dewey, seconded by Schuckel, to approve the agenda with the deletion of item b) Batting cage repairs. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes were approved.  
**Motion by Dewey, seconded by Schuckel, to approve the minutes of December 28, 2011 as presented. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business**
  - a) **Village Hall – cement pillars:** Dewey said he'd noticed some cracking on the cement on the pillars that flank the entrance to the community hall. The cracks are small hairline cracks, but could grow to be a problem next winter.  

A message had been left for Jeff Kadlec, a contractor who does cement work, but he had not returned the call. Stead said he'd try to contact Bill Wilson, another contractor, to ask for his recommendations.
  - c) **Brush pile:** the brush pile on Court Street is overflowing. Stead says a large part of the problem is commercial landscapers dumping brush. Stead had received an estimate for the purchase and installation of access control security with a 1200lb magnetic lock to the gate at the DPW on Court Street. The estimate is \$3,681.00 from Grand Traverse Mobile Communications. The access control unit is a used unit.  

Committee and staff considered a number of other options to alleviate the problem..

**Motion by Dewey, seconded by Schuckel, to recommend to the Village Council that all brush dumping at the existing site cease, that the existing site be used for the dumping of leaves and grass clippings only, that brush must be dumped near the wastewater treatment plant by the direction of DPW staff during business hours or by arrangement, that the gate to the DPW be locked outside of all business hours, and that no commercial brush dumping be allowed. Motion carried by unanimous voice vote.**

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**8. Discussion**

Koch asked the committee to think about the short-term and long-term future of the community hall. She said it might be a good idea for the committee and the village council to consider developing a formal plan for the hall's future.

**9. Communication/Informational:** None presented.

**10. Closing Member/Public Comments:** None presented.

**11. Adjourn:** Meeting adjourned at 10:49 a.m.

Compiled by Janet Koch, Clerk

Approved: \_\_\_\_\_  
                    Butch Dewey, Chair

Date: \_\_\_\_\_