

# Village of Bellaire

## PROPERTY & BUILDING COMMITTEE

Butch Dewey, Chairman

Daniel Bennett

Helen Schuckel

### COMMITTEE MEETING MINUTES

July 25, 2013 at 10:00 a.m.

1. **Call to Order:** Chairman Dewey called the meeting to order at 10:00 a.m.
2. **Roll Call Attendance**
  - Present:** Chairman Dewey, Dan Bennett, & Helen Schuckel
  - Absent:** None
  - Staff Present:** Janet Koch, Clerk
  - Also Present:** Mary Ellen Murphy, Rachel Krino and Tom Brown from Parkside Arts Council, Brad Kik from ISLAND.
3. **Approval of Agenda:** The agenda was approved.  
**Motion by Bennett, seconded by Schulz, to approve the agenda as presented. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes were approved.  
**Motion by Dewey, seconded by Bennett, to approve the minutes of January 30, 2013 as presented. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business**
  - a) **Parkside Arts Council** – Krino said that Parkside Arts Council (PAC) hadn't been awarded any of the grants that they'd been hopeful of receiving. She said the PAC board is currently undergoing a revisioning regarding the gallery in the community hall and PAC's mission. She said they have some solutions on deck but nothing has come through at this point and that the gallery isn't generating the income they'd hoped.  
  
Bennett asked when the gallery was open. Krino stated their hours of Tuesday, Thursday, and Friday from 3-7 and Saturday from 12-5. She added that they do a number of workshops. Bennett asked how many docents PAC had; Krino said they're always looking for more, but said the minimal foot traffic is a problem because the docents get bored. Dewey asked about having PAC artists staff the gallery. Murphy and Krino said it's hard for the artists to be in the gallery during the summer because most of them are busy working jobs.  
  
Krino said PAC's question is what should PAC be doing with the gallery. With the gallery not a retail success, their funds are being directed to the gallery instead of programming; that the gallery is draining the energy of the group. Kik said ISLAND doesn't have the staff to function as docents for PAC.

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Krino said their fiscal year ends on September 30 and that they would like to stay in the gallery that long. She added that PAC receives a 30% commission from gallery sales. Bennett asked what sells; Murphy and Krino said the smaller items sell the most. Krino said the raffle ticket sales are slow. They'd hoped to raise \$25,000 but the raffle isn't over until the end of September.

Kik told the committee that there was a possibility that the positions of ISLAND and PAC could be reversed, that ISLAND could be the primary tenant with PAC helping ISLAND with the rent. He added that he'd only known about PAC's imminent financial difficulties for two days so he hadn't had time to approach ISLAND's board regarding this possibility.

Koch said there were almost two weeks until the next council meeting and asked Kik if ISLAND would be any closer to making a proposal to council within that time frame. He said he could get closer to making a commitment, but said that due to other ISLAND projects in hand, it would be a winter project to transform the current PAC gallery space.

The committee will meet again on Thursday, August 1, 2013 at 1:00 pm to continue discussion of the matter.

8. **Discussion:** Bennett said he'd like the brush and scrub cleaned out at the end of Harbor Street. Koch said she would talk to the DPW about it.
9. **Communication/Informational:** Koch told the committee that a copy of the community hall rental policy was included in the committee's packets. She said that the policy might need to be revised considering the situation with Parkside.
10. **Closing Member/Public Comments:** None presented.
11. **Adjourn:** Meeting adjourned at 10:52 p.m.

Compiled by Janet Koch, Clerk

Approved: \_\_\_\_\_  
Butch Dewey, Chair

Date: \_\_\_\_\_