

Village of Bellaire

PUBLIC SAFETY COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

David Schulz

COMMITTEE MEETING MINUTES

Thursday, January 15, 2015

1. **Call to Order:** Chairman Bennett called the meeting to order at 10:05 a.m.
2. **Roll Call Attendance**
 - Present:** Chairman Bennett, Trustee Ciganick and President Schulz
 - Absent:** None
 - Staff Present:** Lori Luckett, Clerk
 - Also Present:** Brad Rowe, Police Chief
3. **Approval of Agenda:** The agenda was approved.
 - Motion by President Schulz, seconded by Trustee Ciganick, to approve the agenda as presented. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes were approved after Trustee Ciganick indicated that as the recently appointed member to the committee he could not comment on the minutes.
 - Motion by President Schulz, seconded by Chairman Bennett, to approve the minutes of March 19, 2014 as presented. President Schulz and Trustee Bennett voted in favor; Trustee Ciganick abstained.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business** – None presented.
7. **New Business** – At the request of Chief Rowe, the committee agreed to discuss the new business item, Part-Time Officer before the 2015-2016 Budget.
 - a) **Part-Time Officer** – Chief Rowe explained to the committee that last year the department had a budget based on three full time officers. Because the third officer was not hired, Chief Rowe would like to have two full-time officers and one part-time/seasonal officer, Zack Light, who has worked with the department. According to Chief Rowe, Mr. Light has availability during summer 2015 that will accommodate three shifts per week from June through August, and has additional shift availability in May, September and October 2015. Chief Rowe stated that Mr. Light is currently paid \$15.75 per hour. Given that Mr. Light commutes from Traverse City, already has necessary uniforms and equipment, and has worked in the department for fifteen years, Chief Rowe requested that Mr. Light's wages increase by .50 per hour. There was discussion about determination of the number of full-time police officers; whether officers are reviewed for merit increases; and whether a self performance evaluation was appropriate.
 - b) **2015-2016** – Chief Rowe compared the approved 2014-2015 budget to the actual budget through the end of November 2014 and explained his proposed 2015-2016 budget. Chief Rowe noted that the department was under budget because it did not have the expenses of a third full time officer and added that the proposed budget is

significantly less than last year's approved budget. The committee reviewed each line item in the proposed budget with Chief Rowe providing explanations as needed. President Schulz added that the proposed wage increase for Zack Light will have to be reviewed by the Administration and Personnel Committee with other wages after all budget requests are presented to that committee. After further discussion, Chairman Bennett made a motion to forward to the Administration and Personnel Committee, the Public Safety Committee's recommendations for the proposed 2015-2016 Public Safety budget.

Motion by Chairman Bennett, seconded by President Schulz, to forward to the Administration and Personnel Committee, the Public Safety Committee's recommendations for the proposed 2015-2016 Public Safety budget. Motion carried by unanimous voice vote.

8. Discussion

President Schulz asked Chief Rowe about MDOT's determination that alcohol consumption is permitted on a closed public highway and whether Short's might be approaching MDOT about the road closure for another anniversary party. Chief Rowe explained that he had already met with representatives from Short's about holding another event the last weekend in April. There was discussion about last year's event and proposed changes for future events. Chief Rowe indicated that the event will require Village Council approval annually.

9. Communication/Informational: None presented.

10. Closing Member/Public Comments: None presented.

11. Adjourn: Meeting adjourned at 10:42 a.m.

Compiled by Lori Luckett, Clerk
Minutes are subject to approval.

Approved: _____
Daniel Bennett, Chair

Date: _____