

Village of Bellaire

PUBLIC SAFETY COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

David Schulz

COMMITTEE MEETING MINUTES

Friday, December 18, 2015

1. **Call to Order:** Chairman Bennett called the meeting to order at 8:10 a.m.
2. **Roll Call Attendance**
 - Present:** Chairman Bennett and President Schulz
 - Absent:** Trustee Ciganick
 - Staff Present:** Lori Lockett, Clerk
 - Also Present:** Brad Rowe, Police Chief
3. **Approval of Agenda:** The agenda was approved.
 - Motion by President Schulz, seconded by Chairman Bennett, to approve the agenda as presented. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes of the November 17, 2015 meeting were approved.
 - Motion by President Schulz, seconded by Chairman Bennett, to approve the minutes of the November 17, 2015 meeting as presented. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business:**
 - a) **Chief Vacancy and Recruitment:** Chief Rowe indicated that March 9, 2016 will be his last day. There was discussion of the process for finding a replacement for the open position, including the advertising of the position, the length of posting of the position and the proposed time line for hiring. The position description is in place. The committee expressed a desire to have the police department fully staffed by Memorial Day. After discussion, a motion was made by Chairman Bennett to recommend to the village council that the Police Chief position be advertised internally for five days, if there was not a qualified candidate, the vacancy will be advertised externally.
 - Motion by Chairman Bennett, seconded by to President Schulz, to recommend to the village council that the Police Chief position be posted internally for 5 days; if committee determines there is not a qualified candidate, then the vacancy will be advertised externally. Motion carried by unanimous voice vote.**
8. **Discussion:** Chief Rowe stated that he would be clarifying certain budget items with Treasure Odom. President Schulz informed Chief Rowe that the Administration and Personnel Committee had recently reviewed the Public Safety budget and had made adjustments to certain line items. There was brief discussion about authorized use of police vehicles and village liability. Chairman Bennett asked about police equipment issued to

officers, what was personal and what was village-provided? Chief Rowe indicated that the Village does not supply boots or gloves to officers; other gear is provided and both vehicles are fully equipped and operational. According to Chief Rowe, a new vehicle that will replace the vehicle he currently drives is scheduled to be purchased in March 2017. Work-related use of department computers and internet access was discussed.

9. Communication/Informational: None presented.

10. Closing Member/Public Comments: None presented.

11. Adjourn: Meeting adjourned at 8:55 a.m.

Compiled by Lori Lockett, Clerk
Minutes are subject to approval.

Approved: _____
Daniel Bennett, Chairman

Date: _____