

Village of Bellaire

PUBLIC SAFETY COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

David Schulz

COMMITTEE MEETING MINUTES

January 19, 2017 at 8:00 a.m.

1. **Call to Order:** Chairman Bennett called the meeting to order at 8:00 a.m.
2. **Roll Call Attendance**
 - Present:** Chairman Bennett, Dave Ciganick and David Schulz
 - Absent:** None
 - Staff Present:** Lori Luckett, Clerk; William Drollinger, Police Chief; and Cathy Odom, Treasurer
 - Also Present:** None
3. **Approval of Agenda:** The agenda was approved.
 - Motion by President Schulz, seconded by Trustee Ciganick, to approve the agenda as presented. Motion carried by unanimous voice vote.**
4. **Approval of Minutes:** The minutes of the January 20, 2016 meeting were approved.
 - Motion by President Schulz, seconded by Trustee Ciganick, to approve the minutes of January 20, 2016 as presented. Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business:**
 - a) **Public Safety Report:** Before addressing the budget items, Chief Drollinger provided a verbal report to the committee. Chief Drollinger noted that the department was running well with the hiring of Officer McBee and the efforts of Officer Light. He commented that Short's was drawing a lot of traffic and activity to the community. Monday to Wednesday used to be a quiet time; now it is not. Chief Drollinger reported that while parking remains an issue, no vehicles have been towed yet this winter. He explained his approach to contact vehicle owners to resolve most issues. Parking behind the bar is a concern. Chief Drollinger indicated that he is exploring signage options. Chief Drollinger explained that there were larger budget expenditures at the end of the year; the radio "mic" fees have been paid and the new police vehicle has been ordered. He presented the optional 5-year maintenance program available with the new vehicle for the committee's consideration. There was discussion about the amount in the maintenance line item, the length of the program, and the coverage and deductible under the program. The committee agreed that including the program with the purchase of the new vehicle was a good idea. President Schulz asked Treasure Odom about accounting for the cost of the program. Treasurer Odom stated that the cost of the program would be expensed with the vehicle. Before moving on to the budget, Trustee Ciganick asked about the parking enforcement in front of the theatre and the temporary sign for client parking adjacent to the Fischer Building. Chief Drollinger indicated that he would speak with the owner of the sign. Trustee Bennett inquired whether a directional sign for parking needed to be installed for traffic going to the north. President Schulz requested that staff check with MDOT to see what possible signage would be allowed.

b) **2017-2018 Budget Items:** The committee began its review of the Public Safety budget. Chief Drollinger provided explanations for why certain items had been increased and others decreased. He highlighted the reporting software currently used by Bellaire and other local departments. He explained that because the company is no longer in business, the departments using the program have joined in a grant application to cover the cost of joining the Antrim County program. The departments are optimistic about receiving the grant. Chief Drollinger also explained that new guns were being purchased that will be serviced by the armor at the Antrim County Sheriff's Department. Because Chief Drollinger is also the assistant fire chief, the Bellaire District Fire Authority has agreed to reimburse the village one-half the cost, \$25.00 a month, for the telephone expense. There was continued discussion about the vehicle maintenance program and the line item accounting for that program. With the clarifications made, President Schulz made the motion to recommend that the proposed Public Safety budget be forwarded to the Administration and Personnel Committee to be rolled into the 2017-2018 village budget.

Motion by President Schulz, seconded by Trustee Ciganick, to recommend that the proposed Public Safety budget be forwarded to the Administrative and Personnel Committee to be rolled into the 2017-2018 village budget. Motion carried by unanimous voice vote.

8. **Discussion:** Chief Drollinger said that he would be seeking village council's approval to sell the older weapons for market value. President Schulz expressed his appreciation to Chief Drollinger for the level of customer service being provided by the department. Trustee Bennett asked whether Chief Drollinger had received any complaints about the village plow trucks speeding. Trustee Bennett also noted that there were certain streetlights in need of repair. Chief Drollinger stated that he would review the street light repair procedures with Officer McBee.

9. **Communication/Informational:** None presented.

10. **Closing Member/Public Comments:** None presented.

11. **Adjourn:** Meeting was adjourned at 8:37 a.m.

Motion by Trustee Ciganick, seconded by President Schulz, to adjourn. Motion carried by unanimous voice vote.

Compiled by Lori Luckett, Clerk
Minutes are subject to approval.

Approved: _____
Daniel Bennett, Chairman

Date: _____