

Village of Bellaire

PUBLIC SAFETY COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

David Schulz

COMMITTEE MEETING MINUTES

June 27, 2019

7:00 p.m.

1. **Call to Order:** Chairman Bennett called the meeting to order at 7:00 p.m.
2. **Roll Call Attendance**
 - Present:** Chairman Bennett, Dave Ciganick and David Schulz
 - Absent:** None
 - Staff Present:** Lori Luckett, Clerk; Cathy Odom, Treasurer and Police Chief Drollinger
 - Also Present:** George Lassiter
3. **Approval of Agenda:** Chairman Bennett asked if there were any corrections or additions to the agenda. There were none, the agenda was approved as printed.
4. **Approval of Minutes:** The minutes of the December 8, 2017 meeting were approved as presented.
Motion by Trustee Ciganick, seconded by President Schulz, to approve the minutes of the December 8, 2017 meeting as presented. Motion carried by unanimous voice vote.
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business:**
 - a) **Third Full-Time Officer Request** – Chief Drollinger thanked all for coming to the meeting. He noted that the village is growing at a rapid pace. He did not bring the seasonal officer back this year. He has been looking for a third officer per members' request. Mr. Lassiter is a lieutenant with the Charlevoix County Sheriff's Department. Chief Drollinger stated that he would like to bring an officer on to work part-time this year and in 2020 bring on a third full-time officer. This suggested timeline will allow the opportunity to review budgets. Chief Drollinger stated that Mr. Lassiter is fully trained. Chief Drollinger would like permission to start the process of looking for a third person. Trustee Ciganick asked about the structure for the previous seasonal officer, Officer Light. When did he start? When did he finish? What were his hours? Chief Drollinger explained that \$10,000 had been allocated for the seasonal officer. Officer Light worked on a part-time basis, 20 hours a week, and sometimes more. Treasurer Odom added that he was set up for 624 hours. Officer Light worked from the Short's fest through the end of November. Trustee Ciganick noted that there is currently a void in the department. What about bringing an officer on now? Chief Drollinger said he thought this was an opportunity to have an experienced officer work a portion of the summer with an eye towards hiring a full-time officer in 2020. The money currently allocated for the seasonal officer could be used pay for gear should the officer decide to join the village. President Schulz stated that 624 hours divided by 52 would give a 12-hour shift per week beginning in March. There was discussion about the wages allocated, the cost of gear, and shift length that would provide coverage for the village. According to Chief Drollinger, 10-hour shifts would provide better coverage than current. As it stands, there are gaps when officers are not available. President Schulz suggested that based on what was budgeted this year, it would be a wash between replacing the seasonal officer, purchasing equipment and a 10-hour shift per week for the remainder of the fiscal year. This will give Mr. Lassiter an opportunity to learn about the village. In the meantime, the budget would have to be reviewed carefully to see if there are funds for another full-time officer. Chief Drollinger suggested this was more informational for all parties. He believes that the village needs to consider a third officer in the near future. By starting now, he was hoping to avoid a

shock to the treasurer and administration. Mr. Lassiter did not have any questions. Treasurer Odom asked whether the intention was to have an officer work part-time now. Chief Drollinger stated that he had not been authorized to make any offers; if authorized he would like to assign some hours to see what works. The commute may affect Mr. Lassiter's decision. Treasurer Odom indicated that funding for part-time work is covered. The village has a hiring policy that should be reviewed. There was discussion whether the committee should make a recommendation to council. President Schulz made the motion to recommend to village council that it refer the possibility of hiring George Lassiter on a part-time basis through the end of fiscal 2019-2020 to the Administration and Personnel Committee. Chairman Bennett supported the motion. Treasurer Odom asked whether they would review the hiring policy. Trustee Ciganick expressed the same concern noting, while this seems like a logical fit, there is a process to follow. President Schulz requested permission to amend the motion and remove the name. The motion was amended.

Motion by President Schulz, seconded by Chairman Bennett, to recommend to village council that it refer the possibility of hiring a third officer, on a part-time basis through the end of fiscal 2019-2020, to the Administration and Personnel Committee. Motion carried by unanimous voice vote.

There were brief questions about schedule and travel distance and expressed concerns about funding in the future budget. Chairman Bennett stated that a local business owner would be happy with the prospect of having another officer. President Schulz explained the village council's philosophy toward employees.

8. **Discussion:** Trustee Ciganick asked whether the solar powered speed limit sign was in operation. Chief Drollinger reported its current location. Trustee Ciganick requested that it be moved to the Terrace. President Schulz asked whether rubber speed bumps could be placed on the roads. Chief Drollinger will get pricing to bring to council. Chief Drollinger reported that the parking signs at the school are working well; traffic flow has changed.
9. **Communication/Informational:** None presented.
10. **Closing Member/Public Comments:** None presented.
11. **Adjourn:** Chairman Bennett requested a motion to adjourn. Motion to adjourn made by Trustee Ciganick and supported by President Schulz. Meeting adjourned at 7:27 p.m.

Compiled by Lori Lockett, Clerk
Minutes are subject to approval.

Approved: _____
Daniel Bennett, Chairman

Date: _____