

Village of Bellaire

STREETS AND MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

COMMITTEE MEETING MINUTES

January 6, 2015

8:30 a.m.

1. **Call to Order:** Chairman Ciganick called the meeting to order at 8:38 a.m.

2. **Attendance**

Present: Chairman Ciganick, Trustee Hardy, Trustee McPherson

Absent: None

Staff Present: Lori Luckett, Clerk, Cathy Odom, Treasurer, Ken Stead, DPW Superintendent

Others Present: Burt Thompson, Antrim County Road Commission; Jeff Hunt, MDOT Regional Maintenance

3. **Approval of Agenda:** The agenda was approved.

Motion by Trustee Hardy, seconded by Trustee McPherson, to approve the agenda as presented. Motion carried by unanimous voice vote.

4. **Approval of Minutes:** The minutes of the September 12, 2014 meeting were approved as presented.

Motion by Trustee McPherson, seconded by Trustee Hardy to approve the minutes of September 12, 2014 as presented. Motion carried by unanimous voice vote.

5. **Public Comment on Agenda Items:** None presented.

6. **Old Business**

- a) **2014-2015 Contracts with Antrim County Road Commission:** Mr. Hunt explained to the committee that he had received the September 12, 2014 letter from the Streets and Motor Pool Committee requesting a review of snow removal, snow hauling and sweeping contracts. He stated that MDOT would be willing to pay more for the Village services but wanted to make sure that best practices were being followed and that adequate information for accountings and invoices was being provided to the Antrim County Road Commission. Mr. Hunt suggested that the Village and County continue with the current contract terms; as spring approaches if there are budget shortfalls the Village could ask for more. There was discussion about the information contained in, and the frequency of, invoices the Village submits to the County Road Commission. Mr. Hunt expressed a willingness to work cooperatively with the Village and County Road Commission. Mr. Stead explained current Village practices for salting and snow removal. The Village and Antrim County Road Commission have cooperated in maintaining the state highway and county roads. The increased cost of salt has affected maintenance expenses. Mr. Hunt suggested that cost savings measures could be explored. Chairman Ciganick asked about reporting requirements and best maintenance practices. Mr. Hunt explained that MDOT puts on training sessions where best maintenance practices are presented in order to conserve the use of sand and salt but still maintain the roads. Mr. Hunt explained that he collects and receives data showing

maintenance costs per mile. He indicated that there are benefits to local maintenance. Chairman Ciganick requested clarification about how the contract amounts are paid. There was further discussion between Mr. Thompson and Mr. Stead about cooperative efforts for snow plowing and salting of county roads and portions of M-88 through the Village limits. It was agreed that the Village would submit itemized invoices for payment at the end of each month rather than wait until the end of the season. Mr. Thompson provided the 2014-2015 contracts for signature.

7. New Business

- a) **MDOT- crosswalk pads for the visually impaired:** Mr. Stead advised those in attendance that two of the crosswalk pads had become a pedestrian hazard and were removed. Burt Thompson informed the committee that these pads are formally called “truncated domes” . Jeff Hunt stated that he had been made aware that the pads needed to be replaced and that the contract for replacement was coming up this year. According to Mr. Hunt the damaged or missing pads are not replaced every year. Mr. Thompson stated that if a list of the damaged crosswalk pads was provided to him, he would forward it to MDOT. Chairman Ciganick raised the question about the liability if someone tripped on a crosswalk pad. DPW removes the damaged pads in an effort to avoid injury.
- b) **MDOT – maintenance and repairs of curbs along M-88:** Mr. Hunt stated that he had inspected and taken pictures of three areas of curbing that needed repairs. He advised that MDOT had wanted to repair these sites in the fall but the weather did not cooperate. Mr. Hunt informed the committee that the curb repairs are on the list to be done this summer. Chairman Ciganick asked about liability for injury if the curbs are not repaired. Mr. Hunt indicated that any maintenance issues with the curbs along M-88 within the Village may be called into him.

8. Discussion Items: None reported

9. Communications/Informational: Reminder that the Committee will be meeting on January 22, 2015 at 8:30 a.m. There was general discussion about snowplowing within the Village and the crosswalks on M-88 within the Village.

10. Member/Public Comment: None presented.

11. Adjournment: Meeting adjourned at 9:21 a.m.

Compiled by Lori Luckett, Clerk
Minutes Subject to Approval

Approved: _____

Date: _____