

Village of Bellaire
STREETS AND MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

COMMITTEE MEETING MINUTES
February 29, 2016

1. **Call to Order:** Chairman Ciganick called the meeting to order at 8:02 a.m.
2. **Attendance**
 - Present:** Chairman Ciganick, Trustee Hardy and Trustee McPherson
 - Absent:** None
 - Staff Present:** Lori Luckett, Clerk; Bill Drollinger, Public Safety; Ken Stead, DPW
 - Also Present:** Tyler Bevier, Director, Downtown Development Authority
3. **Approval of Agenda:** The agenda was approved.

Motion by Trustee McPherson, seconded by Trustee Hardy, to approve the agenda as presented. Motion carried by unanimous voice vote.
4. **Approval of Minutes:** The minutes of the November 19, 2015 meeting were approved as presented.

Motion by Trustee Hardy, seconded by Trustee McPherson to approve the minutes of November 19, 2015 as presented. Motion carried by unanimous voice vote.
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business**
 - a) **Review of Chapter 114, Article IV in Village Code:** At the request of David Schulz, Village President, at the village council meeting on February 3, the committee was reviewing the newly adopted section in the Village Code. Officer Drollinger, as chairman of the planning commission and as a public safety officer, expressed his concerns about the new provision. Officer Drollinger stated that in his personal opinion he did not think such an ordinance was necessary. He noted that food trucks would not be allowed on M-88 anyway without permission from MDOT. His suggestion was to put this issue before the planning commission for its review. He encouraged committee members to ask themselves why this was adopted if there has not been a problem? He noted that if food trucks within the Village of Bellaire were going to be a problem, perhaps there could be a committee to work with them? Officer Drollinger indicated that he had presented a number of food truck ordinances to the planning commission. His recommendation as police officer and planning commission member is to rescind the ordinance. If it becomes a problem the planning commission would work with the committee to address it. Trustee McPherson asked about vendors setting up on Broad Street. Officer Drollinger acknowledged that it was a concern; perhaps it could be restricted in the two blocks off M-88. According to Officer Drollinger mobile vending may be difficult even on private property because of other limitations, such as parking. Chairman Ciganick asked about the food truck in front of Short's. He expressed his concerns about the difficulty of parking within the

village and protecting the brick and mortar businesses. There was discussion about enforcement of the ordinance. Chairman Ciganick expressed his desire to be proactive in addressing vendors, including food trucks, rather than reactive. Trustee McPherson thought that the approved ordinance coupled with allowing mobile vending as a land use in certain districts with address the issue. Officer Drollinger again recommended that the ordinance be sent back for further review. Chairman Ciganick thought that the ordinance should be left as approved. Trustee McPherson thought that it would be detrimental to not have an ordinance. Officer Drollinger asked whether the committee really wanted to stifle business? Chairman Ciganick said the village cannot allow it (food trucks) in public parking spaces that would compete with brick and mortar businesses that pay taxes. Officer Drollinger agreed that the food trucks should not be allowed to set up in spots in front of restaurants. After discussion of various options for the ordinance, Trustee McPherson made a motion to recommend to the village council to continue with the ordinance as approved.

Motion by Trustee McPherson, supported to Trustee Hardy, to recommend to the village council to continue with the ordinance as approved. Motion carried by unanimous voice vote.

- b) **Review one-way streets within the Village :** Clerk Luckett provided a brief synopsis of the origin of Ordinance No. 2 of 2016 that was developed to correct street names in the village code. The proposed ordinance had given rise to the request to review the one way streets within the village. Officer Drollinger explained why Ann Street had been made one way and that the reason no longer existed. There was discussion about Hickory Lane starting at Bridge Street and that it should remain as is. There was also discussion about Hickory Lane between the library and State Street and off of M-88. After discussion concluded a motion was made by Chairman Ciganick to recommend to village council that certain streets be made two way.

Motion by Chairman Ciganick, supported by Trustee McPherson, to recommend to the village council that Hickory Lane become two-way from the library south to State Street; that Ann Street become two-way from Victory Lane to West Forest Avenue; and, that Hickory Lane from M-88 (East Cayuga Street) to the parking lot of L & R Hardware remain one way going southbound only. Motion carried by unanimous voice vote.

- c) **DDA request regarding way-finding signs:** Tyler Bevier., DDA Director, provided a packet identifying the type and location of “Walk Your City” signage he was requesting on behalf of the DDA for the Village. The packet contained photographs depicting 12” x 12” signs that would be zip tied to four Village-owned street lights to be removed when the holiday garland is strung. Mr. Bevier explained that the DDA was requesting the signage to direct pedestrian traffic to certain amenities and locations within or in near proximity to the village. The four locations proposed include the pedestrian walkway exit onto N. Bridge St.; the intersection of E. Broad St. and N. Bridge St.; the intersection of E. Cayuga St. and N. Bridge St.; and the “Riverview” parking lot. It is proposed that each location have three signs. Mr. Bevier explained that he had spoken with MDOT representatives and was informed that because the signs will not face the streets their approval could be included with the annual village permit. He identified applicable provisions in the zoning ordinance and thought that the DDA signs could be authorized as directional signs and noncommercial designation signs. The twelve signs proposed include five commercial for coffee, cinema, bike rental, winery and brewery; four public spaces, namely Richardi Park and Beach; the Walking Path; Glacial Hills at Orchard Hill and Glacial Hills at Vandermark; and three civic, two for public restrooms and one for the historical museum. Committee members asked questions about the sites selected and the cost. Mr. Bevier explained that the codes and stars are located between multiple businesses so as not to favor one over the other. Trustee McPherson expressed concerns about the availability of public restrooms and the security for the historical museum. Trustee Hardy noted that the Property and Buildings Committee can take a look at those issues. Mr. Bevier indicated that he was seeking a recommendation for approval to the village council. If the village council approves the proposed locations and signage, the

DDA board will have final review on its agenda the end of March. Installation will be done by Mr. Bevier or volunteers. A motion was made by Chairman Ciganick to recommend to the village council approval of the DDA signage program presented to the committee.

Motion by Chairman Ciganick, supported by Trustee Hardy, to recommend to the village council approval of the DDA signage program presented to the committee. Motion carried by unanimous voice vote.

8. **Discussion Items:** Trustee McPherson noted that the public restrooms within the Village offices are in poor condition and generally not open after Village office hours. Trustee Hardy, as the chairman of the Property and Buildings Committee, stated that he would schedule a committee meeting to discuss extending hours during which the restrooms are open and replacing the doors to the museum and police department to address security concerns. Chairman Ciganick said his dream was that accessible public restrooms could be constructed on Village-owned property behind the Christmas tree.
9. **Communications/Informational:** Trustee Hardy inquired about the availability of council packets for the meeting on March 2, 2016. Clerk Luckett indicated that they would be going out Monday afternoon. Tyler Bevier provided his email address to members.
10. **Member/Public Comment:** None presented.
11. **Adjournment:** Meeting adjourned at 9:00 a.m.

Compiled by Lori Luckett, Clerk
Minutes Subject to Approval

Approved: _____

Date: _____