

# Village of Bellaire

## STREETS AND MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

### COMMITTEE MEETING MINUTES November 28, 2017 at 7:30 a.m.

1. **Call to Order:** Chairman Ciganick called the meeting to order at 7:30 a.m.
2. **Attendance**
  - Present:** Chairman Ciganick, Trustee Hardy and Trustee McPherson
  - Absent:** None
  - Staff Present:** Cathy Odom, Treasurer and Ken Stead, DPW Supervisor
3. **Approval of Agenda:** The agenda was approved.
  - Motion by Trustee McPherson, seconded by Trustee Hardy, to approve the agenda as presented. Motion carried by voice vote.**
4. **Approval of Minutes:** The minutes of the April 6, 2017 meeting were approved as presented.
  - Motion by Trustee McPherson, seconded by Trustee Hardy to approve the minutes of the April 6, 2017 meeting as presented. Motion carried by voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business:**
  - a) **Semi-truck traffic on Aspen Lane:** Chairman Ciganick asked how this matter came to surface. Treasurer Odom informed the committee that a complaint had been made to Chief Drollinger. Delivery trucks to the smokehouse have been hitting a telephone pole on the corner of Aspen Lane. Chairman Ciganick expressed his opinion that the village was not responsible for the poles or the driving capabilities of the truck drivers. Use of the alley gets the deliveries off North Bridge. He wondered if the truck traffic was causing damage to Aspen Lane. Chairman Ciganick noted that he had inspected the alley and it does not appear to be breaking up on the edges. Neighbors may not want the truck on the alley; should the village be involved. Trustee McPherson suggested that there is access to deliver in the front if use of the alley presents a safety issue. Trustee McPherson noted that there is a large rock on the north end of the alley. Supervisor Stead indicated that the DPW had placed the rock there three or four years ago at the request of a neighbor. There have been no issues with the rock. Chairman Ciganick did not see the use of the alley as an issue. After discussion, it was suggested that Chief Drollinger speak with the owner of the smokehouse and request that drivers be careful with deliveries, especially around the utility poles. It was also suggested that North Bridge/M-88 be used for deliveries as much as possible. Trustee McPherson noted that the smokehouse closes during the winter.
  - b) **2018-2019 Budget Items:** Supervisor Stead was asked if any items that would cause a significant change to the budget. Treasurer Odom explained that budget worksheets recently became available. She noted that depending on the item, departments try to get estimated costs. That is what we base numbers on. Supervisor Stead reported that motor pool is looking good. A new vehicle has been purchased. An air compressor was purchased with water funds.

There will be some minor items this year. Chairman Ciganick asked about the line item “Chg. For Service (County Contracts)”. Treasurer Odom explained that it is the revenue for plowing and sweeping M-88. The village receives up to maximum amounts from the county for street sweeping, snowplowing and snow removal. There was discussion about funds necessary to repave Broad Street. Treasurer Odom indicated that major streets is always tight. \$60,000 was inserted in the repair and maintenance line item. Sidewalk repair and removal expenses will be addressed under local streets. There was brief discussion of other line items and unused amounts returning to fund balance. It was noted that there is money in local streets that may be reallocated to major streets. Treasurer Odom briefly explained the requirements for Act 51 reporting and the new budget line item for reporting winter maintenance. The committee agreed that funds for sidewalks and Broad Street would need to be included in the proposed budget.

- 8. **Discussion Items:** None presented.
- 9. **Communications/Informational:** None presented.
- 10. **Member/Public Comment:** None presented.
- 11. **Adjournment:** Meeting adjourned at 7:54 a.m.

Compiled by Lori Lockett, Clerk  
Minutes Subject to Approval

Approved: \_\_\_\_\_

Date: \_\_\_\_\_