

# Village of Bellaire

## STREETS AND MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

### COMMITTEE MEETING MINUTES

December 18, 2018

7:30 a.m.

1. **Call to Order:** Chairman Ciganick called the meeting to order at 7:31 a.m.
2. **Attendance**
  - Present:** Chairman Ciganick, Trustee Hardy and Trustee McPherson
  - Absent:** None
  - Staff Present:** Lori Luckett, Clerk and Bradley Keiser, DPW Supervisor
3. **Approval of Minutes:** The minutes of the December 10, 2018 meeting were approved as presented.

**Motion by Trustee McPherson, seconded by Trustee Hardy to approve the minutes of December 10, 2018 as presented. Motion carried by voice vote.**

4. **Public Comment on Agenda Items:** None presented.

#### 5. Old Business

- a) **2019-2020:** The committee reviewed the current revenue and expenditure report for Major Streets, Local Streets and Motor Pool. DPW Supervisor Keiser noted that the large amount for routine maintenance was for the recent curb repairs along M-88. The amount will be reimbursed by MDOT. Revenues will be posted at the end of the year. Supervisor Keiser explained the tree trimming expense and Consumers Tree grant reimbursement. Trustee McPherson inquired about additional sidewalk repairs. The committee reviewed budget items for salt and sand under winter maintenance. The price for salt under MiDeal is not available until February 2019 according to Supervisor Keiser. The total amount, \$34,000, is divided between major and local streets. After discussion of the cost for salt and sand in the current fiscal year, the committee decided to carry the same amount budgeted, \$34,000. There was discussion of equipment rental, the amount budgeted, and the equipment rental repayment to Motor Pool. There was discussion about the sidewalk, repaving and striping as part of repair and maintenance. The updated quote for the repavement of E. Broad, Bridge to Maple was \$109,340. \$35,000 has been put away for paving of streets; \$74,000 was added to the repair and maintenance line item. The cost of striping of streets, \$5,606 will be divided between local and major streets under routine maintenance. Replacement of the blue Dodge and the service truck through Signature Ford is \$55,786. The replacement service truck will cost \$26,854. According to blue book, the old truck is worth \$24,000 to \$25,000 and will be sold. \$24,500 was added to revenue for the future sale of the old service truck. Firm quotes for dust control for gravel roads and parking lots have not been received. An estimate of \$5000 was added; \$3500 under local streets, routine maintenance; the balance should be allocated to Park maintenance for the parking lots. An amount for office supplies, including new computer and programs, was added. There was discussion about putting money away for the construction of a new salt barn. The project will be expensive and no money has been put away. The current salt barn is 60' x 90' and 16' tall. The DPW would like to start putting money away for future construction. There is the possibility of grant funding but match dollars are generally required. There was discussion about the type of building with concrete sidewalls that could be constructed. Chairman Ciganick would like to see money put aside for the salt barn rather than making repairs to Broad Street at this time. Supervisor Keiser recounted a recent meeting with a Roeser Contracting employee and the failure of the gas line installation and possible future plans. The amount for paving was removed to include an amount for the salt barn. Supervisor Keiser will get a quote for the salt barn, including labor. Disposal of the current barn will have to be factored in. \$23,700 was included for sidewalks repair and replacement identified in the sidewalk assessment. Trustee McPherson would like to

include the crosswalk engineering for another crosswalk across E. Cayuga. Supervisor Keiser identified S. Bridge and E. Cayuga by the ATM for additional repairs. Trustee Hardy suggested that the amount allocated for sidewalks was a good start; however, it has taken years for any work to be done. There was discussion about plantings in the triangle that obstruct driver's vision. There was discussion about the sidewalk assessment and whether it covered all repairs. Additional funds need to be included for the crosswalk, the sidewalk before the ATM on E. Cayuga, and the sidewalk along the old Moka. Supervisor Keiser explained the problem with the latter sidewalk. Trustee McPherson thought a solution had been addressed at a council meeting. Trustee Hardy has told neighbors that South Bridge is slated for repairs in 2020. Supervisor Keiser would like assurance from MDOT that an engineered crosswalk would be added if the sidewalk was installed. Supervisor Keiser suggested that a French drain could be installed to accommodate drainage on the sidewalk along the old Moka to the alley. Getting rid of the hump on the sidewalk in front of the Starlight may reduce the problem. Supervisor Keiser offered to put a transit up to shoot the sidewalk to determine if removing the hump would help with the drainage. The committee agreed with the suggestion. Supervisor Keiser reported that unused funds may be put away in CDs for future projects and items. There was discussion that the proposed budget be emailed individually for each member to review. Pending that review and member approval, a motion was made to recommend the proposed 2019-2020 budget to the Administration and Personnel Committee for their consideration and approval.

**Motion by Chairman Ciganick, seconded by Trustee McPherson that pending email review and approval by Mr. McPherson, Mr. Hardy, and Mr. Ciganick, they recommend the proposed 2019-2020 budget to the Administration and Personnel Committee for their consideration and approval.**

6. **New Business:** None presented.
7. **Discussion Items:** None presented.
8. **Communications/Informational:** None presented.
9. **Member/Public Comment:** None presented.
10. **Adjournment:** Meeting adjourned at 8:40 a.m.

Compiled by Lori Luckett, Clerk  
Minutes Subject to Approval

Approved: \_\_\_\_\_

Date: \_\_\_\_\_