

Village of Bellaire

Zoning Board of Appeals

Board Members:

David Ciganick, Butch Dewey, Robert Massey, Lori Smalley, Colette Stanish

ZONING BOARD OF APPEALS MEETING MINUTES

April 16, 2013

1. **Call to Order:** Chairman Dewey called the meeting to order at 7:04 p.m.
2. **Roll Call Attendance**
 - Present:** Chairman Butch Dewey, Dave Ciganick, Robert Massey, Lori Smalley, Colette Stanish
 - Absent:** None
 - Staff Present:** Janet Koch, Zoning Administrator
 - Also Present:** None
3. **Approval of Agenda:** The agenda was approved as written.
 - Motion by Stanish, seconded by Massey, to approve the agenda as written.**
 - Motion carried by unanimous voice vote.**
4. **Approval of the April 10, 2012 Regular Meeting Minutes:** The minutes were approved as written.
 - Motion by Ciganick, seconded by Stanish, to approve the minutes as written.**
 - Motion carried by unanimous voice vote.**
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business**
 - a) **Election of Officers:** Koch read the Section 3.2 of the ZBA Rules of Procedure, which states that the ZBA officers shall be chosen from its members at the annual meeting. It also states that the term of office for each officer is one year or until his or her successor is chosen and assumes office.
 - Motion by Ciganick, seconded by Smalley, to let the existing positions as filled, stand. Motion carried by unanimous voice vote.**
 - b) **Availability of Training DVDs:** A number of training DVDs, the Planner's Moments series, are available to the ZBA. The DVDs are produced by the Northwest Michigan Council of Government and MSU-Extension. Koch said watching the DVDs would count toward the training hours required by the ZBA Rules of Procedure.

Another training possibility, suggested by Colette Stanish, is to have Leslie Meyers make an on-site presentation. The board agreed that on-site training would work best. Koch is checking into costs.

8. Correspondence/Reports

a) **2012 Annual Zoning & Planning Commission Report:** The report was presented and discussed.

9. Member/Public Comment: None presented.

10. Adjournment: Meeting adjourned at 7:25 p.m.

Minutes compiled by:
Janet Koch, Zoning Administrator & Recording Secretary

Approved: _____
Butch Dewey, Chairman

Date: _____