

***VILLAGE OF BELLAIRE  
RECREATION PLAN 2018-2022***



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## **COMMUNITY DESCRIPTION**

The Village of Bellaire is the county seat of Antrim County. Nestled in northwestern Lower Michigan and situated on the Chain of Lakes, the Village of Bellaire and surrounding area offer a wealth of natural attractions and year round activities.

The Village of Bellaire is located within two townships, Forest Home and Kearney. The Intermediate River flows through the Village separating the townships, Forest Home Township to the north and west, and Kearney Township to the south and east. M-88 meandering through the Village affords residents, tourists and commerce easy access to businesses and services.

The Village works with businesses, other local units of government, and agencies to provide access to services and recreational opportunities.

Whether one enjoys hiking, running, swimming, skiing, peddling or paddling, northwest Lower Michigan offers it all. Maintaining the beauty of its recreation assets while assuring enjoyment and access to the water and scenic vistas are the Village of Bellaire's goals.

## ADMINISTRATIVE STRUCTURE

### *Village Council*

The Village of Bellaire was incorporated in 1891. It is a general law village operating under the General Law Village Act, 1895 PA 3 (MCL 61.1 *et seq*), as amended.

The Village of Bellaire is governed by a village council, consisting of a president and six (6) trustees who are currently elected to four year terms. Village Council members are assigned to committees, including a Parks Committee, made up of three (3) members. These committees are tasked with reviewing operations and services, advising, and making recommendations to the full council at open meetings. The Village Council is vested with legislative and policy-making authority.

### *Parks Committee / Planning Commission*

The Parks Committee and the Planning Commission make recommendations to the Village Council regarding recreation issues. The Planning Commission is an appointed five-member committee with one ex-officio member. Joint meetings of the Parks Committee and Planning Commission are held on an as needed basis.

The Planning Commission, with the assistance of Village staff, prepared the recreation plan and passed a resolution recommending adoption by the Village Council.

### *Parks Staffing*

Oversight of park maintenance and any construction within the Village's parks is the responsibility of the Supervisor of the Department of Public Works. The DPW staff, five full-time employees are involved in the day-to-day park maintenance.

Park security is provided by the Village of Bellaire Police Department. The Clerk and Treasurer serve as support staff.

### *Parks Funding Source / Parks Budgets*

The Parks budget is funded solely from the Village's general fund. Most of the general fund revenues are derived from property taxes. Sales tax revenues contribute the general fund as well. All revenues from campground fees, park rental, and player/team participation fees become part of the general fund.

	FY 2016-2017	FY 2017-2018 Estimated
General fund revenues	\$493,765	\$513,624
Budget for Parks (Arts, Recreation & Culture	\$116,520	\$119,249
Parks Budget as of % general fund	23.6%	23.2%

### ***Volunteer Partnerships / Relationship with Bellaire Public Schools & Others***

Support from the local Rotary Club was essential to the development of the summer ball league fields and soccer fields within the Village. Other volunteer groups playing a role in sustaining local recreation efforts include the Bellaire Summer Ball League, the Antrim County Youth Soccer organization, the Bellaire Community in Action, the Bellaire Youth Initiative, and the Antrim County Fair Board (4-H).

In 2015, the Friends of Glacial Hills was created to manage activities on the 31.5 mile trail system. A village council member serves on this recreation board that provides input and oversight to this regional asset.

Bellaire Public Schools enters into contract annually with the Village for priority use of the softball and baseball diamonds at Craven Park. As of 2017-2018, the soccer club will pay player/participated fees for the use Rotary Soccer Park. This solution addresses the lack of space on school property and provides relief from expensive of facility maintenance costs.

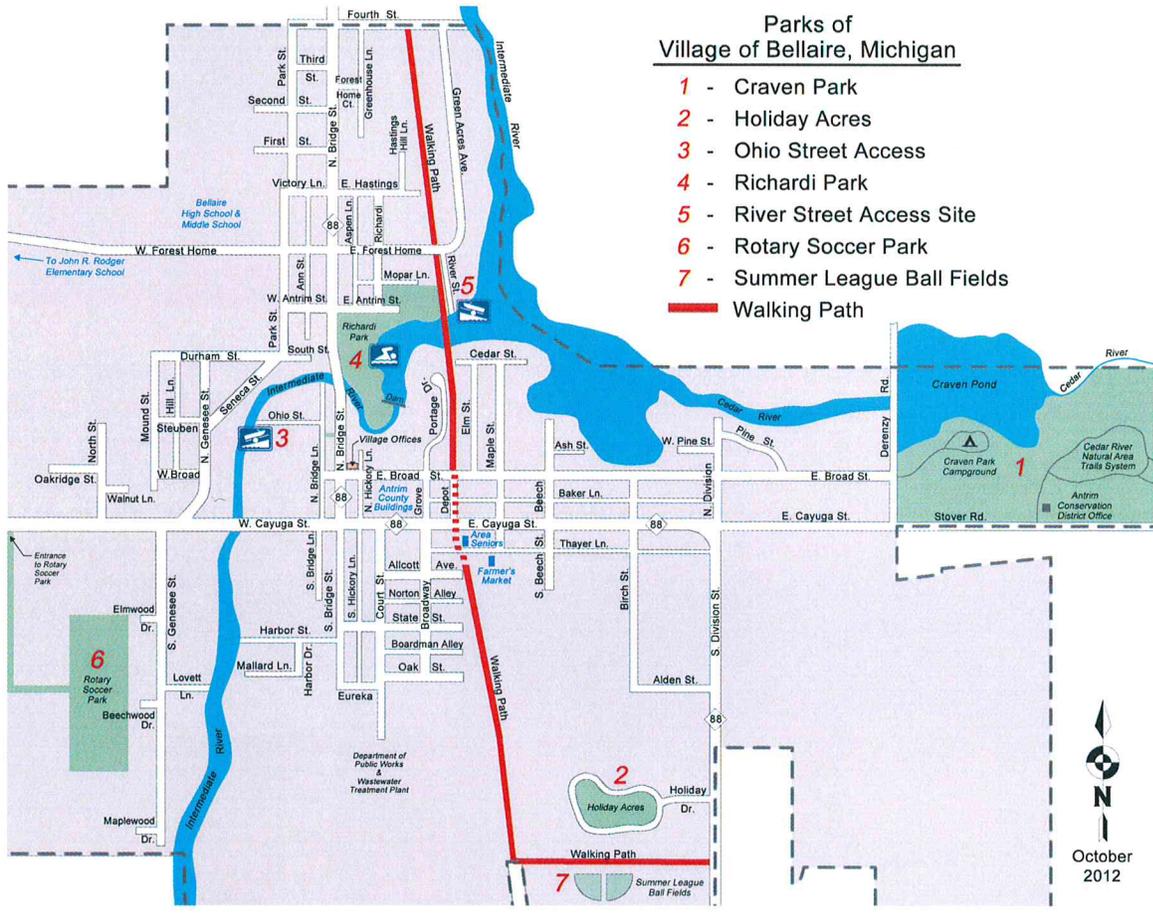
The Village has an agreement with Antrim County for the lease of property upon which Little League-style ball fields have been constructed.

Antrim County Conservation District and CAKE (Charlevoix-Antrim-Kalkaska-Emmet) Cooperative Invasive Species Management Area have provided invaluable assistance in identifying and seeking treatment for invasive species in Craven Park Campground and other public sites. Antrim County Conservation District has recently offered research and writing assistance for grant opportunities appropriate for maintaining and improving Craven Pond.

# RECREATION INVENTORY

Recreational facilities within the Village of Bellaire are identified on the map below. A description of each access point and park is listed including each access point and park's size, type, primary service area, facilities' amenities, and an accessibility survey.

Using the 2010 ADA Standards for Accessible Design, each facility was inspected visually by the Supervisor of the Department of Public Works.



## ***Craven Park***

**Size:** 58 acres

**Park Type:** Special Use / Sports Complex

**Location:** Craven Park is located on the east side of the Village at the northeast corner of Derenzy Road and East Cayuga Street.

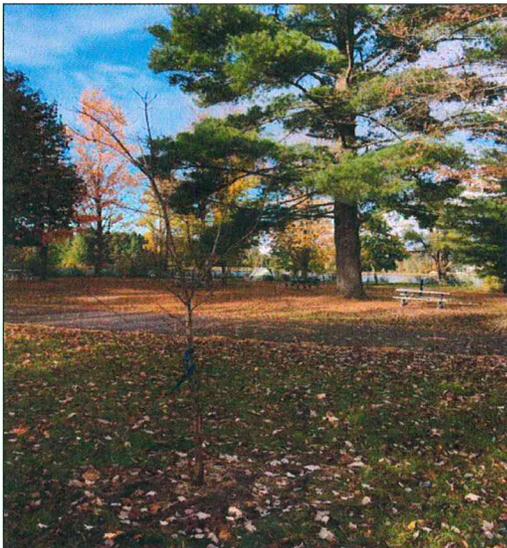
**Service Area:** Craven Park serves the Village, surrounding townships, Antrim County 4-H Fair participants, and visitors wishing to camp.

### **Park Facilities and Amenities:**

- ❖ 35 Campsites – 7 primitive; 7 water/electric; 21 water/sewer/electric
- ❖ Fire rings and picnic tables
- ❖ Day-use parking area
- ❖ Bathhouse with restrooms – renovated in 2016
- ❖ Playground equipment
- ❖ Fishing and boating access
- ❖ Hiking trails
- ❖ 3 Ball diamonds
- ❖ Field lighting
- ❖ Scoreboard
- ❖ Concession stand

### **Accessibility Evaluation: 2**

Craven Park does not have sidewalks or a delineated pedestrian path. While vehicle parking is allowed on each campsite, there are no specifically designated ADA accessible parking spaces. The bathhouse and restrooms are accessible. The showers have limited access.



**Facility Evaluation:** Craven Park is a multi-use park and small gem within the community. The bathhouse has been renovated and upgraded. Campsites are clean and reasonably priced. The ball fields are maintained and there is a community group working to replace the scoreboard. **Future improvements include upgrading playground equipment.**

## ***Holiday Acres***

**Size:** 3.5 acres

**Park Type:** Neighborhood

**Location:** Centered within Holiday Acres Subdivision, west of M-88 in the southeast part of the Village.

**Service Area:** This park serves neighborhood residents and their guests

### **Park Facilities:**

- ❖ Playground equipment
- ❖ Large open space

### **Accessibility Assessment: 1**

Holiday Acres Park has no formal access points or dedicated accessible parking. There are no compliant approaches to the playground equipment.

**Facility Evaluation:** This park is used by neighborhood children and adults. The equipment is older and in need of updating.



## ***Ohio Street Access Site***

**Size:** Less than 1 acre

**Park Type:** Special Use

**Location:** This site is located west of downtown Bellaire, at the end of Ohio Street, off Bridge Lane and Bridge Street.

**Service Area:** This access site serves the Village, surrounding townships, and visitors to the area.

### **Park Facilities:**

- ❖ Paved approach to ramp
- ❖ Concrete boat ramp
- ❖ Dock
- ❖ Paved vehicle and trailer parking close by

### **Accessibility Assessment: 1**

The paved street provides a stable approach to the launch. Access to the pier is not compatible.

**Facility Evaluation:** Residents and visitors use this site for boating and paddling access to Lake Bellaire and the lower Chain of Lakes. Inclusion of this site on a water trail map has emphasized the need for improved accessibility. Signage and amenities, including seasonal portable restrooms at this site have been identified as future projects.



## ***Richardi Park***

**Site:** Approximately 8 acres

**Park Type:** Community Park

**Location:** Richardi Park is located on the Intermediate River just north of downtown Bellaire, on the east side of M-88.

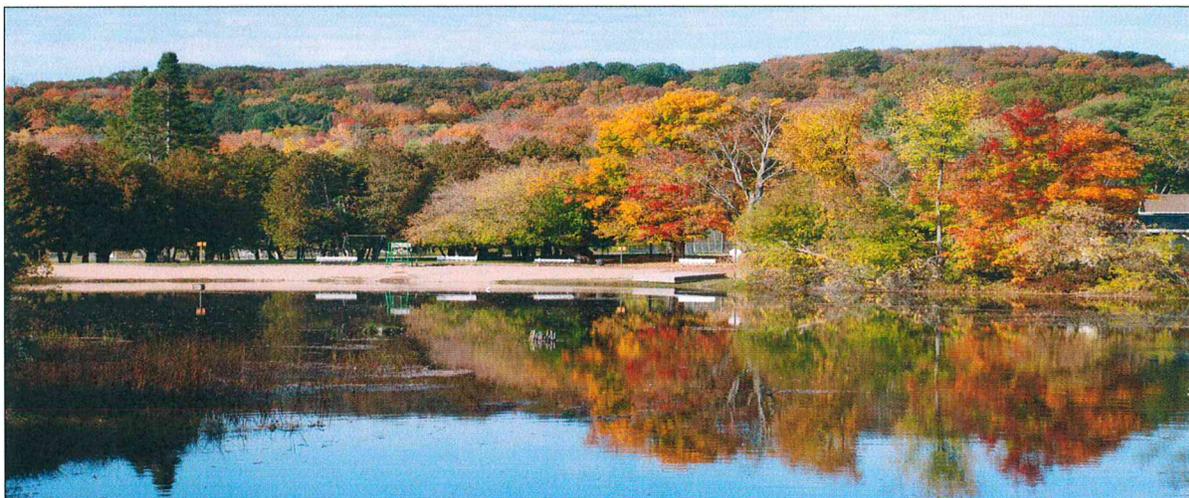
**Service Area:** Richardi Park serves the Village, townships, and visitors to the area.

### **Park Facilities and Amenities:**

- ❖ Restrooms
- ❖ Swimming beach
- ❖ 3 Basketball courts
- ❖ Tennis court
- ❖ 2 Picnic pavilions
- ❖ Gazebo
- ❖ 2 Playground areas
- ❖ Ice rink area
- ❖ Fishing area

**Accessibility Assessment:** 4 for restroom and path; 2 for playground equipment. The restrooms are compliant. Continuous asphalt provides universal access to the Bellaire walking path. Approaches to the playground equipment are clear but are not compliant.

**Facility Evaluation:** Richardi Park enjoys frequent usage because of its on-site amenities and location. Its inclusion on the water trail map and the development of the nearby Glacial Hills Pathway & Natural Area have resulted in additional activity. Funds are being set aside for playground equipment replacement. Annual kayaking events are encouraging efforts to construct an accessible kayak launch and portage station as well as kayak lockers.



## ***River Street Access Site***

**Size:** Less than 1 acre

**Park Type:** Special Use

**Location:** This site provides access to the Intermediate River. It is located at the south end of River Street, off East Forest Home Avenue, east of M-88.

**Service Area:** This access site serves the Village, surrounding townships, and visitors to the area.

### **Park Facilities:**

- ❖ Gravel approach and parking
- ❖ Concrete boat launch
- ❖ Wooden dock

**Accessibility Assessment:** 1. The approach to the ramp is gravel and the ramp too steep for compliance. The wooden dock has a step up and therefore is not accessible.

**Facility Evaluation:** Residents and visitors use this site for boating access to the upper Chain of Lakes. A beaten path connects this access site to the walking path. An extension of the asphalt walking path would afford portaging access for kayakers and pedestrian access for boaters. Signage, parking, and seasonal portable restrooms are potential areas of improvement.



## ***Rotary Soccer Park***

**Size:** 20 acres

**Park Type:** Sports Complex

**Location:** The Rotary Soccer Park is located south of West Cayuga (aka County Road 620, Bellaire Highway) on the west side of Bellaire.

**Service Area:** The soccer park serves the Village and surrounding townships. It is used by the local high school soccer team, Antrim County Youth Soccer organization, as well as youth and other groups.

### **Park Facilities:**

- ❖ Gravel parking area
- ❖ Fertilized and irrigated soccer fields
- ❖ Seasonal portable restrooms
- ❖ Seasonal concession stand

**Accessibility Assessment:** 1. There are no sidewalks or pathways to the park. Restroom facilities are identified as accessible. Parking is not compliant.

**Facility Evaluation:** This park is a dedicated for soccer; however local residents use it as an open space.



## ***Summer League Ball Fields***

**Size:** 6 acres

**Park Type:** Sports complex

**Location:** Located in the southeast part of the Village, directly south of Holiday Acres Subdivision and west of M-88

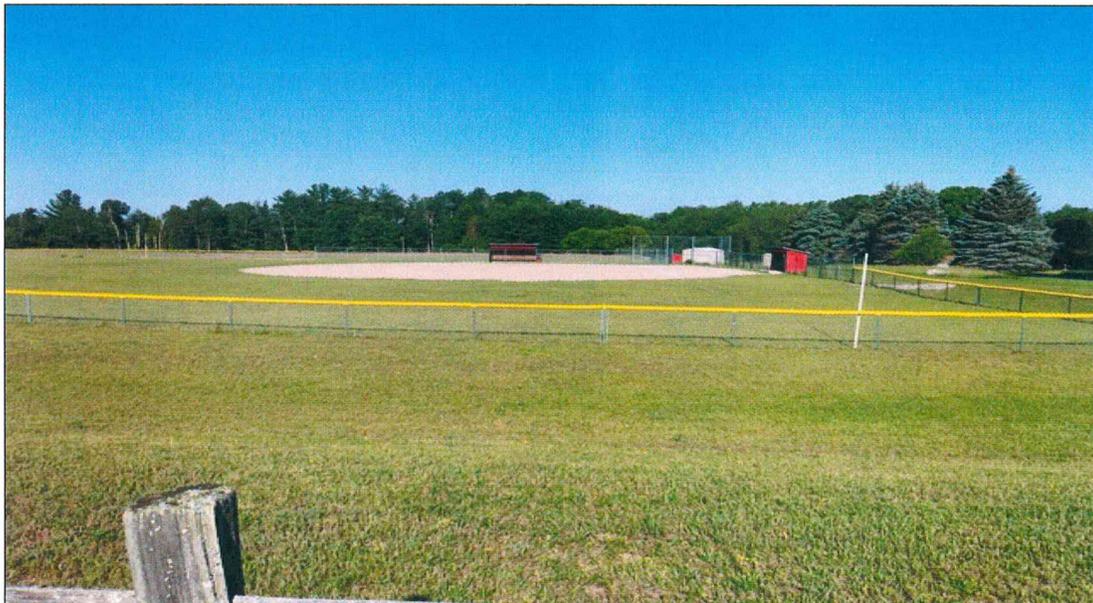
**Service Area:** Home to summer league youth baseball, the fields service Village, surrounding townships, and out-county teams.

**Accessibility Assessment:** 1. There are no sidewalks or formal access points. Neither restroom facilities nor parking is accessible.

### **Park Facilities:**

- ❖ Gravel parking area
- ❖ Seasonal portable restrooms

**Facility Evaluation:** This dedicated sports park is used only in the summer. The property is leased from Antrim County and maintained by the Village DPW. There are no improvements planned.



## ***Walking Path***

**Size:** 1.5 miles

**Park Type:** Park Trail – Type II

**Location:** The Walking Path was constructed primarily on an abandoned railroad right-of-way. It begins at the northern limits of the Village and meanders over an old railroad trestle bridge and beyond to Broad Street where it connects via Village streets to the south side of Cayuga Street at the Antrim County Commission on Aging and the Area Seniors, Inc. The walking path proceeds south to a boardwalk then turns east to M-88 along the Summer League Ball Fields.

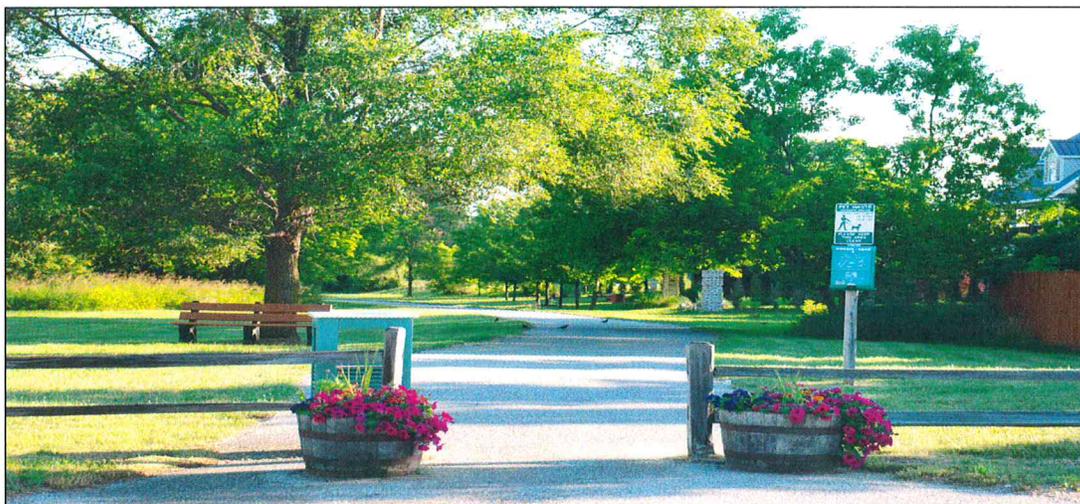
**Service Area:** The Walking Path serves the Village, surrounding townships, tourists and visitors.

### **Park Facilities:**

- ❖ A boardwalk/paved pathway 6' to 8' in width
- ❖ Benches
- ❖ Pet waste stations and trash receptacles

**Accessibility Assessment:** 4. The paved pathway has multiple access points that are universally accessible.

**Facility Evaluation:** The walking path is enjoyed by residents and visitors. Recent improvements include signage identifying points of interest and distance traveled from the start.



## ***Glacial Hills Pathway & Natural Area***

**Size:** 736 acres of public land, ownership held by Forest Home Township and Antrim County with a small portion of the trail on Village-owned property.

**Park Type:** All-Terrain Biking and Hiking Trail

**Location:** Glacial Hills Pathway & Natural Area is located approximately one-half mile northwest of the Village. There are two trailheads; one on Vandermark Road another on Eckhardt Road, each is located roughly 1 mile north of Bellaire Highway.

**Service Area:** Northwest Lower Michigan residents and visitors

### **Park Facilities:**

- ❖ 31.5 miles of professionally designed trails for biking, hiking, and winter sports
- ❖ 4 Gravel parking areas at various access points

### **Accessibility Assessment: 1**

**Facility Evaluation:** This extensive trail system was built and is currently maintained by dedicated volunteers. It offers access to trails for all skill levels of mountain biking enthusiasts. Winding paths for hikers and runners offer beautiful views of surrounding nature. The trails are open throughout the year.



## ***Shanty Creek Resorts***

**Size:** Approximately 4500 acres privately owned

**Park Type:** Recreation Facility

**Location:** Shanty Creek Resorts has facilities within Kearney and Custer Townships.

**Service Area:** All of Michigan and the Midwest region

**Accessibility Assessment:** 1 to 5

### **Park Facilities:**

- ❖ 4 golf courses, 72 holes
- ❖ 53 downhill ski runs
- ❖ 30 km cross country ski and snowshoe trails
- ❖ 6-lane alpine tubing park
- ❖ Wellness spa and fitness center
- ❖ 3 restaurants
- ❖ Hotel and conference center
- ❖ Condominium rentals
- ❖ Transportation shuttle

**Facility Evaluation:** Shanty Creek Resorts is a regional destination offering amenities for the golf and ski enthusiast, conventioner, tourists, and locals who have chosen to settle within its residential communities. Shanty Creek Resorts is a sponsor for local events that have brought participants and guests into the Village.



*Pictures courtesy of Shanty Creek Resorts*

## ***DNR Recreation Grant Inventory***

**Grant Number:** 26-00719

**Year:** 1976

**Grant Amount:** \$20,500

**Project Scope:** Sanitary dump station, Restroom building with utilities and LWCF sign

**Grant Number:** 26-01023P1

**Year:** 1977

**Grant Amount:** \$29,700

**Project Scope:** Craven Park Development - Play equipment, nature trails, 2 baseball diamonds, site preparation and landscaping, parking lot and entrance road renovation, and LWCF sign

**Grant Number:** CM99-261

**Year:** 1999

**Grant Amount:** \$59,200

**Project Scope:** Richardi Park Improvements –Restroom/changing facility with utility line extensions, barrier-free path, and site equipment



## **DESCRIPTION OF THE PLANNING PROCESS**

This plan was created with community effort. A survey was linked to the Village website and Facebook page in January 2017 for public input. A copy of the same survey was delivered to each property tax payer with the summer tax statement. The Planning Commission, Parks Committee and Village Council participated in the survey and public input process.

The Village continues to use the systems approach to assessing the parks, recreation, and open space within the community. Once the survey data was compiled, with guidance from the Planning Commission and Parks Committee, the staff generated a draft plan for presentation to the Village Council and the community.

The draft plan was presented to the Village Council at their October 4, 2017 meeting. Notice of the draft plan was published in the local newspaper. Copies of the draft plan were available for public viewing at the Bellaire Public Library, in the Village offices and on the Village website.

After consideration of all the public comment, the Village Council approved the 2018-2022 Recreation Plan at their December 6, 2017 meeting.

## GOALS AND OBJECTIVES

Survey respondents were asked to circle the three (3) goals in the 2013 - 2017 Recreation Plan that were most important to them and their families. Those goals were derived from a consideration of prior recreation plans, the Village's master plan that had been reviewed and approved by the Planning Commission in 2013, and comments from the public survey.

### ***Goal 1: Maintain and improve public access to the Intermediate & Cedar Rivers.***

Objectives:

Three locations within the Village have been designated as either an access site or a trailhead on the Chain of Lakes Water Trail. The trail head designation for Richardi Park has reinforced the need to clear brush and stabilize the shoreline for improved kayak or canoe access.

A topographical survey for a kayak/canoe landing site north of the swimming beach in Richardi Park has been completed. The long-term objective is the development of a site with an accessible launch system.

Improve recreational activities on the Cedar River with renewed efforts to dredge Craven Pond, construction of a boardwalk around the pond, and improving the launch in Craven Park.

### ***Goal 2: Foster collaborative efforts and relationships with Federal, State, other local governmental units, local businesses, and non-profit organizations.***

Objectives:

Continue to work with Antrim County and the Bellaire Public Schools on property leases and agreements to maximize the best uses of public land.

Support Antrim County Youth Soccer, Paddle Antrim, Bellaire Community in Action, Bellaire Youth Initiative, and other non-profit organizations in their efforts to promote local recreational opportunities and enhance the facilities.

Develop and maintain relationships with non-governmental agencies to improve information sharing and support.

Continue to work with Antrim County and Forest Home Township in support of the Glacial Hills Pathway and Natural Area. Work with Kearney Township and Shanty Creek Resorts in any efforts to expand the trail system eastward.

### ***Goal 3: Provide multigenerational recreational opportunities and activities for people of all ages and abilities.***

Objectives:

Work towards universal accessibility to the Village's parks and amenities.

Support efforts to use the parks for environmental education and extracurricular activities.

The development of an historical walk within the Village continues to receive strong support. To that end, the Village should work with the Bellaire Area Historical Society and Friends of the Library to create an historical walk.

***Goal 4: Improve Village park connections and construct links from the Village parks to the township trail system.***

Objectives:

Pursue a connector pathway on the east side of Bellaire that will connect the walking path east to Craven Park's Cedar River Trail system.

***Goal 5: Market & promote the Village's recreational assets to the community and to the area's tourist economy.***

Objectives:

Recognition that universal accessibility to Village parks and amenities will afford recreational opportunities to a greater number and will benefit the community.

Support local organizations and groups in their efforts to host events on the hiking, biking and water trails.

Update maps on the Village website to identify current business and services within the Village.

***Goal 6: Protect, manage and enhance all existing parks.***

Objectives:

The survey respondents emphasize quality versus quantity by consistently opting to maintain the current parks. There is a need to improve certain amenities i.e. public restrooms that are more accessible and conveniently located.

Maintain and improve the cleanliness of park facilities.

Upgrade playground equipment in Richardi Park. Consider additional equipment at Holiday Acres.

## ACTION PLAN

In previous years, the Parks Committee and Village Council have been mindful of the need to maintain the parks' amenities and make improvements on an as-needed basis. In order to meet the identified goals and objectives, the Village Council is encouraged to use this plan as a baseline for budget discussions with a recognition that the long-term projects to develop universal accessibility will require a combination of general fund revenues and grant dollars.

The Village operates on a fiscal year from March 1 to the end of the following February. As in the previous plan, this list is presented in alphabetical order.

***All of Bellaire's Parks*** – The Village's park system continues to be a tremendous asset to the community. Residents use the parks and paths on a regular basis. The development of the Glacial Hills Pathways and Natural Area and of the Chain of Lakes Water Trail has resulted in organizations' use of the parks for hosting and staging various events.

As park use increases, preventive maintenance of park amenities, weed control, and improvement of access at park entry points will help the Village meet recreation goals 3, 5, and 6.

***Craven Park*** – The Village has worked with Bellaire High School officials and paid for new fencing around the ball fields. The Village has supported Bellaire Community in Action, a local non-profit organization made up of parents, business owners, and community members, in their quest for grant funding to enhance the facilities at the ball fields by installing an electronic score board.

Even though camping is now on a "first come-first serve" basis, camping at Craven Park campground remains steady. The bath house has been refurbished; campsites have been improved with the planting of trees, the installation of new fire rings, and the replacement of picnic tables. Updates to playground equipment are yet to be done.

Dredging at Craven Pond continues to be a concern for some. 44% of the survey respondents did not see a need to dredge Craven Pond; 37% of the respondents did see the need; while 8% of the respondents were not sure. Previous efforts to dredge were not successful. Antrim Country Conservation District has recently offered research and writing assistance for grant opportunities appropriate for maintaining and improving Craven Pond; however, dredging will depend on the financial feasibility.

These projects help the Village meet recreation goals 1, 2, 3, and 6.

***Ohio Street Access Site*** – A site used as a public utility source for fire protection this access serves an important function in the community. With the recent designation as an access site on the Chain of Lakes Water Trail map, signage will direct visitors to the location. Seasonal overnight parking adjacent to the site is now allowed. 67% of the survey respondents would like to see a kayak/canoe portaging station around the dam. The Ohio River Access Site offers the

launch for that portion of water trail. 56% of survey respondents would like to see kayak lockers constructed at the end of Ohio Street while 36% said they would not.

These projects will help the Village meet recreation goals 1, 3, 5, and 6.

**Richardi Park** – Adjacent to M-88 and along the Intermediate River, Richardi Park is the jewel of the Village’s parks. Richardi Park has been designated as a trail head on the Chain of Lakes Water Trail map. This designation is the recent impetus to develop a kayak/canoe launch site north of the existing swimming beach with the long-range goal of installing an accessible launch system. To that end, the Village received a grant and commissioned a topographical survey of the potential site(s). The next steps will include seeking grant funding for the development of a site plan and joint permit application. 56% of survey respondents would like kayak lockers constructed so they could securely lock their watercraft and walk to downtown.

During the past two winters, the Bellaire Youth Initiative has been granted permission to develop and maintain an ice rink and a warming hut. While only 7% of the survey respondents used the ice rink, it represents a collaborative effort to offer a winter recreational sport.

Updates to playground equipment, including the woodenware/transportation station” have been suggested, as have improvements to tennis courts and volleyball area.

These projects will help the Village meet recreation goals 1, 2, 3, 5, and 6.

**River Street Access Site** – Many years ago a conceptual plan for a boardwalk connecting this site to Richardi Park, including docks and boat launch were presented to the Village Council. Comments made during recent Village Council meetings and from survey, respondents reflect the desire to see improvements to this site. A parking area is available. Signage to clearly designate parking and no parking areas is recommended. The conceptual drawing will be presented during discussions of the Village of Bellaire Master Plan.

These projects will help the Village meet recreation goals 1, 3, and 6.

**Walking Path** – 53% of the survey respondents used the Village walking path at least 61 times during the last year. Constructed on an abandoned railroad line, the walking path spans from one end of the Village to the other. Intended for pedestrian and non-motorized bicycle, snowmobiles are allowed on the walking path during the winter. Informational signs have been added along the walking path. Suggested improvements include clearing overgrowth of shrubbery and brush particularly where the path intersects roadways, replacement of boards over the trestle bridge that are prone to warping with nails popping, exploring solar lighting options for the walkway, and clearly marking a route between the Bellaire walking path and the Cedar River Natural Area Trail System.

These projects will help the Village meet recreational goals 3, 4, 5, and 6.

**APPENDIX A**



**Village of Bellaire  
2018 Recreation Plan Survey**

January 2017

The Village’s current five-year recreation plan will expire December 31, 2017. My how time has flown by! Your input matters. We would like to know what is important to you and your family for the Village. To assure that your answers become part of the revised recreation plan, please complete and return this survey to the Village office as soon as possible. All surveys are confidential and anonymous. If you have any questions, please contact the village offices at 231.533.8213.

Are you a resident of the Village of Bellaire? ..... Yes ..... No

If not a resident, how much time do you spend in Bellaire annually? \_\_\_\_\_

About how many times did you or anyone in your family use the following in the last year?

- Boat launch at the end of River St. (east of walking bridge) ..... \_\_\_\_\_ times
- Boat launch at Ohio St. (behind downtown) ..... \_\_\_\_\_ times
- Craven Park ball fields..... \_\_\_\_\_ times
- Craven Park campground ..... \_\_\_\_\_ times
- Ice rink in Richardi Park..... \_\_\_\_\_ times
- Richardi Park ..... \_\_\_\_\_ times
- Rotary Soccer Park ..... \_\_\_\_\_ times
- Summer Ball League fields (across from Meadow Brook) ..... \_\_\_\_\_ times
- Walking path..... \_\_\_\_\_ times

Do you see the need for improved access to the following?

- Boat launch at the end of River St. (east of walking bridge) ..... Yes ..... No
- Boat launch at Ohio St. (behind downtown)..... Yes ..... No
- Craven Park ball fields ..... Yes ..... No
- Craven Park campground ..... Yes ..... No
- Richardi Park ..... Yes ..... No
- Rotary Soccer Park ..... Yes ..... No
- Summer Ball League fields (across from Meadow Brook) ..... Yes ..... No
- Walking path ..... Yes ..... No

**Future Projects**

- Would you like to see the Village work toward universal accessibility of the water trail system? ..... Yes ..... No
- Would you view major improvements at the Craven Park ball fields as an asset to the village?..... Yes ..... No
- Do you see a need to dredge Craven Pond? ..... Yes ..... No

Do you see a need for a kayak/canoe portaging station around the dam in Richardi Park? Yes ..... No

Would you like to see a historical walk in the Village? ..... Yes ..... No

Do you see a need for the construction of kayak lockers at the end of Ohio St.? (These would enable kayakers to secure their watercraft and walk to the downtown area.) ..... Yes ..... No

Do you see a need for the construction of kayak lockers in Richardi Park? (These would enable kayakers to secure their watercraft and walk to the downtown area.) ..... Yes ..... No

The 2013-2017 Recreation Plan included the following goals. Please **circle the three (3) goals** that are most important to you and your family.

**Goals**

Maintain and improve public access to the Intermediate & Cedar Rivers.

Foster collaborative efforts and relationships with Federal, State, other local governmental units, local businesses, and non-profit organizations.

Provide multigenerational recreational opportunities and activities for people of all ages and abilities.

Improve Village park connections and construct links from the Village parks to the township trail system.

Market & promote the Village's recreational assets to the community and to the area's tourist economy.

Protect, manage and enhance all existing parks.

Please use this space to comment about the Village's parks or suggest other recreational opportunities.

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*Thank you for taking the time to complete this survey.  
We look forward to receiving your input!*

**APPENDIX B – Survey Results**

**Approximate number of surveys**                      **600**  
**Percentage of responses as of 9/15/2017**        **13%**

**About how many times did you or anyone in your family uses the following last year?**

	% who used	Avg. # of uses
Boat launch at the end of River St. (east of walking bridge) .....	29%	5.45
Boat launch at Ohio St. (behind downtown) .....	40%	4.03
Craven Park ball fields .....	16%	10.75
Craven Park campground .....	15%	8.4
Ice Rink in Richardi Park.....	7%	2.0
Richardi Park .....	53%	5.7
Rotary Soccer Park .....	17%	10.5
Summer Ball League fields (across from Meadow Brook) .....	16%	7.75
Walking Path .....	77%	60.95

**Do you see the need for improved access to the following?**

	% of Yes	% of No
Boat launch at the end of River St. (east of the walking bridge) .....	27%	55%
Boat launch at Ohio St. (behind downtown) .....	24%	53%
Craven Park ball fields .....	23%	53%
Craven Park campground .....	25%	52%
Richardi Park .....	29%	49%
Rotary Soccer Park.....	7%	64%
Summer Ball Leagues fields (across from Meadow Brook) .....	13%	85%
Walking path .....	39%	47%

**Future Projects**

	% of Yes	% of No	Unknown
Would you like to see the Village work toward universal accessibility of the water trail system? .....	65%	24%	7%
Would you view major improvements at the Craven Park ball field as an asset to the Village? .....	40%	40%	7%

**Appendix B - Survey Results continued**

	% of Yes	% of No	Unknown
Do you see the need to dredge Craven Pond? .....	37%	44%	8%
Do you see the need for a kayak/canoe portaging station around the dam in Richardi Park? .....	67%	28%	
Would you like to see an historical walk in the Village? .....	57%	27%	4%
Do you see the need for the construction of kayak lockers at the end of Ohio St.? (These would enable kayakers to secure their watercraft and walk to the downtown area.) .....	56%	37%	3%
Do you see a need for the construction of kayak lockers in Richardi Park?(These would enable kayakers to secure Their watercraft and walk to the downtown area.) .....	56%	36%	1%

**Goals**

	% of respondents who selected this goal as important
Maintain and improve public access to the Intermediate & Cedar Rivers. ....	35 %
Foster collaborative efforts and relationship with Federal, State, other Local governmental units, local business and non-profit organizations. ....	25%
Provide multigenerational recreational opportunities and activities for people of all ages and abilities. ....	35%
Improve Village park connections and construct links from the Village parks to the township trail system. ....	31%
Market & promote the Village’s recreational assets to the community and to the area’s tourist economy. ....	35%
Protect, manage and enhance all existing parks. ....	49%

## **Appendix B – Survey Results continued**

### **Comments**

I love the ideas about kayak accommodation in downtown Bellaire.

I also wish the old river landing at the end of Harbor Street off South Bridge were useable i.e. cleared away shore line to launch a cone or kayak.

I would like to see Lakeview Cemetery taken care of as another park to be quiet in and enjoy the beauty of the view while we tend our loved ones graves. I would also like to see it planned for expansion in the future.

Begin plans for an upper and lower harbor or maximum 4-8 slips for boaters to dine and shop downtown Bellaire. Docks could be placed near the gazebo. Some marking of the channel and log adjustments might be necessary. Ohio Street would need more docking.

We rented a pavilion in Richardi Park 2-3 years ago. The day of our get-together, we found out the rental did not include the use of the restrooms!!! That's bad for pavilion rentals!! We have since used other venues, because they had working toilets. It look like Bellaire doesn't want these large gatherings of people spending their excess cash at local businesses! Just send them to other communities to gather.

A suggested recreational opportunity: Roller hockey rink and lights.

How about extending bicycle path - particularly to the north?

In response to an historical walk in the Village: Along the river.

Lights at nite (sic) for pickle ball or tennis.

More parking downtown and public bathrooms (downtown) not all the way to the park which would be closed in the winter – cold- are too far away from downtown.

River St. boat launch – big chunks concrete removed, dock, trees trimmed by ramp, better turn around to get trailer (sic) in & out, dredged out.

Dredging of river above dam along Green Acres starting with River St. launch.

Regarding improvements at Craven Park ball fields: More softball leagues would benefit businesses. Add diamond dust, scoreboard and irrigation.

Regarding improvements at Summer Ball League Fields: Add bleachers and diamond dust.

Improve sidewalks.

Pursue improvements for kayaks and other none (sic) motorized craft.

Improvement of residential roads. Trim trees on soccer field and other parks. Pick up debris of tree limbs.

## **Appendix B – Survey Results continued Comments**

Maintain & repair to preserve all recreational venues!

At the train park the weeds need to be pulled and after mowing should be weed whacked around the fences.

Boat slips and launching ramps need to be installed on both sides of the walking path bridge. Concrete ramp presently on the existing ramp needs major repairs.

I think the older equipment (sic) in Richardi Park at corner of Antrim and M-88 (Bridge) be updated.

Make sure Richardi restrooms open May 1<sup>st</sup> to Oct 1<sup>st</sup>.

Blowing snow off the “trestle bridge” once a week would help.

Build pickle ball courts in Richardi Park (fastest growing sport) all ages can play.

I love Bellaire and appreciate all the work that goes into taking care of its assets. You can accomplish more financially through collaboration and partnerships.

I would like to see these things happen without raising my taxes.

Regarding the walking path: It is great! Maintain it well!

Regarding boat launch at Ohio St.: Maybe a port a potty?

Regarding kayak launches at Richardi Park: Better at Ohio St. location.

Extended walking/biking path, possible towards Shanty Creek.

Updated playground equipment for both playgrounds at Ricardi (sic) Park, possibly a splash pad to attract young families for a whole day experience.

I think that we need to do some updates at Craven Park campground to draw business out there and update the playground.

Public restroom downtown that is open past 4:00.

Main street restrooms available 7 days a week and without steps.

Should have 2 tennis courts at Ricardi (sic) Park as in the past, as one will hardly get used because people won't come, because they might have to wait too long if the only one is in use.

\*Also, the backboard should be on the north fence so you are not facing the sun ever. Please move!

Do not remove fence from cemetery.

Matt (sic) for kayaks at Ohio Street boat launch.

Pickleball court in Richardi Park.

## **Appendix B – Survey Results continued**

### **Comments**

WiFi very much need in Craven Park campground

We need to provide more parking for Bellaire.

Would like Richardi Park maintained to high standards for use to all people and ages.

Dredge Intermediate River.

Improve Ohio Street boat launch and docks

Replace Ohio St. as it is full of potholes.

Install kayak lockers at Ohio St. access.

Put donation box at all launch and kayak locker locations to solicit donations for continuous maintenance and improvements.

Central Lake's docks are terrific. Why not Bellaire? Why not? !?!?!?!?

Modernize Richardi Park into 21<sup>st</sup> Century.

The boat launch at River St. needs dredged (sic), as it is very shallow & weedy, making it very difficult for ingress/egress even with my small fishing boat.

In response to improved access to walking path: yes, more so address repair/pruning needs

Work with the Bellaire Historical Group that runs the museum. They have long range plans to make a (sic) historical walk.

Make a guide for M-88 like the one for M-32.

Bellaire is developing a very positive reputation. General improvements are a big part.

Response to need to dredge Craven Pond, "yes but too expensive"

Village council has done an excellent job of promoting tourism in the Village with the capable help of the Chamber!

In response to improved access on the walking path, "lights would be nice".

Fix curbs – the step is not handicap friendly.

Put "new" fence on road side at cemetery

We need a board walk and dockage on shore of Richardi Park from the ramp.

Clean and replace play structure and grounds.

Make the beach volleyball a real beach not the rocks that are in there now.

Would like to see year round maintenance of walking path – snowshoeing, cross country, etc.

Craven Pond – Dredge that swamp that was once a beautiful trout pond! This should have been

**Appendix B – Survey Results continued  
Comments**

been done many years ago.

The golf & ski industry does a great job bringing tourists into discover what other rec (sic) assets we have.

In response to circling three goals: None of above are important to me and family.

**Comments received after recommendation of approval by the Planning Commission.**

In response to improving access to the boat launch at the end of River St.: “Remove bolders” (sic)

Let us know when they will lower the water to the river, so we can get out without damage to our boats. It cost me \$100.00 last year to fix my boat motor. Last year it was too low.

**APPENDIX C - Notice of availability of draft plan for public review and comment**

**AFFIDAVIT OF PUBLICATION**

STATE OF MICHIGAN )

COUNTY OF ANTRIM )

Jacqueline L. Tarrant, Partner/General Manager of the Antrim Review hereby acknowledges that the Public Notice for Village of Bellaire in the above entitled newspaper for the Weeks of October 19, 2017.

  
Jacqueline L. Tarrant

Subscribed and Sworn to on the 19th Day of October 2017.

  
**Jacklyn S. White**  
Notary Public  
Antrim County, Michigan  
My Commission Expires: 01/23/24

**JACKLYN S. WHITE**  
NOTARY PUBLIC - ANTRIM COUNTY  
MY COMMISSION EXPIRES: 01/23/24

**Public Notice**

The Village of Bellaire has drafted its 2018-2022 Recreation Plan. The draft plan is available for public viewing at the Bellaire Public Library, the Village offices, and on the Village website: [www.bellairemichigan.com](http://www.bellairemichigan.com)

If you wish to comment on the draft plan, you may attend the public hearing on Wednesday, December 6, 2017 or you may write the Village of Bellaire at Village of Bellaire, Attention: Village Clerk, P.O. Box 557, Bellaire, Michigan 49615 or email: [vgclerk@bellairemichigan.com](mailto:vgclerk@bellairemichigan.com). All written comments regarding the draft plan must be received by 4:00 p.m. on December 6, 2017 to be considered by the village council.

Lori Luckett  
Village Clerk/Zoning Administrator

**EXHIBIT D – Notice of public meeting at expiration of 30 day comment period**

**AFFIDAVIT OF PUBLICATION**

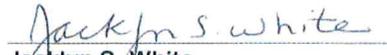
STATE OF MICHIGAN )

COUNTY OF ANTRIM )

Jacqueline L. Tarrant, Partner/General Manager of the Antrim Review hereby acknowledges that the Public Notice for Village of Bellaire in the above entitled newspaper for the Weeks of November 23, 2017.

  
Jacqueline L. Tarrant

Subscribed and Sworn to on the 23rd Day of November, 2017.

  
**Jacklyn S. White**  
Notary Public  
Antrim County, Michigan  
My Commission Expires: 01/23/24

**JACKLYN S. WHITE**  
NOTARY PUBLIC • ANTRIM COUNTY  
MY COMMISSION EXPIRES: 01/23/24

**Village of Bellaire  
Public Notice**

The Village of Bellaire will be holding a public hearing on Wednesday, December 6, 2017 at 6:30 p.m. to solicit public comments regarding the proposed 2018-2022 Recreation Plan. The draft plan is available for viewing at the Bellaire Public Library, the village offices, and on the village website: [www.bellairemichigan.com](http://www.bellairemichigan.com)

If you wish to comment on the draft plan, you may attend the public hearing or you may write the Village of Bellaire at Village of Bellaire, Attention: Village Clerk, P.O. Box 557, Bellaire, Michigan 49615 or email: [vgclerk@bellaire-michigan.com](mailto:vgclerk@bellaire-michigan.com). All written comments regarding the draft plan must be received by 4:00 p.m. on December 6, 2017 to be considered by the village council.

Lori Luckett  
Village Clerk/Zoning Administrator

## EXHIBIT E - Minutes of public meeting at which plan was adopted

### Bellaire Village Council Meeting Minutes December 6, 2017

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Pledge of Allegiance**
3. **Roll Call Attendance:**
  - Present:** President David Schulz, Council Trustees Dan Bennett, David Ciganick, Bryan Hardy, Eldon McPherson, Trish Drollinger and Helen Schuckel.
  - Absent:** N/A
  - Staff Present:** Cathy Odom, Treasurer, Lori Luckett, Clerk, Ken Stead, DPW Supervisor & Bill Drollinger, Chief of Police.
  - Also Present:** Andrew Turner, Brad Keiser, Christy Wilson and Ben Kladder.
4. **Approval of Agenda:** The agenda was approved with the additions of new business item e, Resolution #19 of 2017, Opt Out and item f, Meeting Stipend; the deletion of new business item c, budget amendments and old business item a, Street Presentation will be tabled.  
**Motion by Schuckel, seconded by Ciganick, to approve the agenda with the additions of new business item e, Resolution #19 of 2017, Opt Out and item f, Meeting Stipend; the deletion of new business item c, budget amendments and old business item a, Street Presentation will be tabled. Motion carried by voice vote.**
5. **Conflict of Interest:** None presented.
6. **Consent Agenda:** The consent agenda was approved.  
**Motion by Hardy, seconded by Bennett, to approve the consent agenda as presented. Motion carried by voice vote.**
7. **Public Comment on Agenda Items:** None presented.
8. **Old Business**
  - a) **Street Presentation:** This item was tabled.
  - b) **Ordinance #07 of 2017, Street Name Amendment:** Due to Hickory Lane's name change, the village code has to be amended.  
**Motion by Drollinger, seconded by Schuckel, to approve Ordinance #07 of 2017, amending Chapter 108 of the Village code. Motion carried by roll call vote. Ayes: Drollinger, Schuckel, Bennett, Ciganick, Hardy, McPherson & Schulz. Nays: None.**
  - c) **Resolution #18 of 2017, 2018-2022 Recreation Plan:** The plan was amended to correctly reflect the actual number of pavilions and bathhouses at Richardi Park. With this change the following motion was made.  
**Motion by Hardy, seconded by McPherson, to approve Resolution #18 of 2017, the Village of Bellaire Recreation Plan. Motion carried by roll call vote. Ayes: Hardy, McPherson, Bennett, Ciganick, Drollinger, Schuckel & Schulz. Nays: None.**
  - d) **USDA Loan-Pre-Closing Costs:** With the USDA Loan project, there are costs associated with the application process and these costs will be needed prior to closing. They will be reimbursed to us when we close on the loan. One option previously discussed was the engineers taking out a loan for pre-closing costs and we would in turn pay them the interest on the loan until we were reimbursed at closing. However, this option was not available through the engineers due to issues with previous loans. In speaking with Umbaugh, their fees and bond counsel fees will not be invoiced until after closing so these would not have to be available before hand. Another option would be to place these

## EXHIBIT E - Minutes of public meeting at which plan was adopted continued

repairs in normal budget cycles and not go through the USDA loan process at all. However, with Council discussion, it would be effective to get all of the repairs completed at once. Treasurer Odom explained that the estimated pre-closing costs would be about \$162,000. Another option to pay for these costs is to take out a bond anticipation note. The cost for this bond would be an additional \$7,000 between bond counsel and Umbaugh. This would also require a resolution or notice of intent providing for a 45-day referendum which would allow 45 days for residents to respond to the bond issue. This would have to be completed as soon as possible. This notice of intent will be required for the bond issue anyway; it will just have to be completed sooner if we move forward with the anticipation note. Mr. Kladder said he would have to check but believes the fees for this note would be covered by the loan if there is room in the loan budget. Mr. Kladder explained that part of the pre-closing procedures requires us to receive bids for the projects prior to closing. This will allow us to know how much we will need to borrow. Mr. Stead would like to see more detail of the costs associated with each of the repairs. With more detail we will be able to see what is actually being covered and the costs associated with it.

**Motion by Schulz, seconded by Bennett, to pursue acquisition of a bond anticipation note with the related time frames as noted in the email to cover the pre-closing costs of the USDA loan with funds available to pay off the bond anticipation note upon closing and receipt of the funds for the loan. Motion carried by voice vote.**

- e) **Engineering Agreement-USDA Loan:** This agreement, between the Village of Bellaire and the engineers for the sewer project, has been reviewed by legal counsel and the suggested changes have been put in place.

**Motion by Schulz, seconded by Hardy, to have the Village Council approve the Village President to sign the engineering agreement associated with the USDA Loan. Motion carried by voice vote.**

- f) **DDA Appointment:** With Mr. Fifelski's resignation, a seat on the DDA board needs to be filled and President Schulz would like Council to approve the appointment of Christy Wilson. Her term would expire February 14, 2021.

**Motion by Bennett, seconded by McPherson, to approve the appointment of Christy Wilson to the DDA Board. Motion carried by voice vote.**

- g) **ZO #2 of 2017, Zoning Ordinance Amendment:** This is an amendment to the zoning ordinance to allow personal services to be located in the manufacturing district and to decrease the acreage requirement for that. President Schulz noted one correction in language changing the word "us" to "use" in Section 1 of the amended ordinance.

**Motion by Hardy, seconded by Schuckel, to approve zoning ordinance #2 of 2017. Motion carried by roll call vote. Ayes: Hardy, Schuckel, Bennett, Ciganick, Drollinger, McPherson & Schulz. Nays: None.**

### 9. New Business:

- a. **Overnight Parking Enforcement:** Mr. Stead explained that drivers are not parking their vehicles in the parking lot behind the Bellaire Bar in the designated spaces allowed, making it difficult to plow when it snows. He would like permission for the DPW staff to take care of these vehicles. He said they get to that lot about 5:00 am. He said by the time we contact an officer and he gets them removed, it doesn't allow for enough time to plow before drivers can park there again at 6:00 am. It was noted that most of the violators are random vehicles and not the tenants in the apartments above the businesses. Chief Drollinger agreed that there needs to be some avenue to take care of these vehicles. We have two officers, and neither one is on duty at this time of the morning. Chief Drollinger, with Council permission, would like to take the ordinance to legal counsel, to see what options we have available. Trustee Drollinger asked about using the reserve officers, but it was noted that they are not certified. Chief Drollinger noted that it doesn't say vehicles will be towed, which we may have to consider some signage to that effect. The sign would post which tow company is used so drivers would know where to locate their vehicles if towed. Towing them to the DPW grounds was

## EXHIBIT E - Minutes of public meeting at which plan was adopted continued

discussed, but it was noted that some people will use a second set up keys, pick up their vehicle and not pay the towing bill. The Chief noted that it might be better to use a specific company. He also noted that it will be a short-lived problem once a few vehicles get towed.

**Motion by Schulz, seconded by Ciganick, authorizing the DPW Supervisor and the Chief of Police to talk with legal counsel about this issue. Motion carried by voice vote.**

- b. **DDA Lease Agreement:** It is time to renew the lease agreement between the DDA and the Village. There are no changes except the dates.
- c. **Motion by Bennett, seconded by McPherson, to approve the lease agreement between the Village of Bellaire and the Bellaire Downtown Development Authority. Motion carried by voice vote.**
- d. **Budget Amendments:** This was deleted from the agenda
- e. **New Construction Addressing:** Bantry Bay Development is building a two-unit structure facing W. Cayuga St. There will be garage access on S. Genessee. The owner would prefer a W. Cayuga St. address. Chief Drollinger noted that emergency services (911) uses guidelines that address new construction based on driveway access. Discussion occurred about whether this is an absolute requirement with Chief Drollinger stating that there is an ordinance. Trustee Drollinger said that in cases of an emergency, you do not want any confusion in finding a location. Chief Drollinger noted the ordinance was #1 of 1991 and titled, Antrim County Street and Road Numbering Ordinance. Council reviewed the ordinance online. Clerk Luckett noted that according to Julie Weston, we are the only Village that still addresses our properties exclusively. With the other Villages, depending on who the Treasurer is, she has been tasked with assigning addresses. Treasurer Odom informed Council that she spoke with the Chief, Officer Gank at the County and Julie Weston from Equalization and all said the same, access should be on S. Genessee. Other addressing hypotheticals were discussed.

**Motion by Drollinger, seconded by McPherson, to deny his request to have a W. Cayuga St. address and that he needs a S. Genessee address if that is where his driveway will be located. Motion carried by voice vote.**

Currently we are the only Village that addresses our own properties. Does Council want to continue to do this or do we want to allow equalization to provide the addressing? Trustee Drollinger wondered if we were charged fees to receive an address. President Schulz noted that if we allow the County to provide this service for us their ordinance would have to be amended. No further action was taken.

- f. **Resolution #19 of 2017, Opt Out:** President Schulz explained this is an annual resolution in response to PA 152 of 2011, allowing the Village Council to exercise our option to opt out under the act and to make our own decisions in providing employee health care.

**Motion by Schulz, seconded by Bennett, to approve Resolution #19 of 2017, opting out of PA 152 of 2011. Motion carried by roll call vote with one abstention from Trustee Drollinger. Ayes: Bennett, Ciganick, Hardy, McPherson, Schuckel & Schulz. Nays: None. Abstention: Drollinger.**

- g. **Meeting Stipend:** We have had two meetings tonight and are entitled to two stipends. In the interest of being fiscally responsible, this is added to the agenda each time for Council to consider the public hearing and the regular meeting as one.

**Motion by Schulz, seconded by Drollinger, to consider the two meetings tonight as one and receive one stipend. Motion carried by voice vote.**

### 10. Discussion Items:

- a) **Community In Action-Scoreboard Status:** The CIA provided an update about the scoreboards at Craven Park. They did receive a \$2,500 grant from the Great Lakes Energy People Fund. The Tribal Grant process has been delayed and they will update that as soon as they hear something.
- b) **DOT Drug Testing Changes:** The DOT is making some guideline changes to our testing by adding the opiates class. The company who does our testing will inform the Village if these additional testing

## EXHIBIT E - Minutes of public meeting at which plan was adopted continued

requirements create an issue during normal testing procedures. Treasurer Odom noted that if an employee is prescribed these, they should technically not be driving with Trustee Drollinger noting that they should not even be working.

- c) **TCE Plume Information:** There is an informational meeting at Shanty Creek Resort on December 7, 2017 at 7:00 pm. that will provide an update on the status of the plume for anyone who is interested in attending.
- d) **Budgets:** This is a reminder that it is budget time and if committees need to meet to discuss this year's needs and wants, now is the time to schedule those meetings.

### 11. Department/Committee Reports:

- a) **Committee Reports:** Committee minutes were included in packets for review for those committees that have met. Trustee Ciganick noted the Streets and Motor Pool committee met to discuss budget items, noting that the biggest thing was to save funds for the resurfacing of Broad St. The other thing they addressed was the alley behind the smokehouse and the use of it by bigger trucks. The committee agreed that we would ask the smokehouse to provide delivery from M-88. If that could not be done, then any issues from drivers hitting telephone poles are an issue for the drivers and are technically not a concern for the Village.
- b) **Clerk/Planner:** None presented.
- c) **Treasurer/Deputy Clerk:** None presented.
- d) **Department of Public Works:** None presented.
- e) **Police Department:** None presented.

### 12. Closing Member/Public Comment:

- **Trustee Bennett:** Trustee Bennett said he was approached by the 4H Group who asked about using some of the fence we took down at the cemetery for use at the park. He explained that they had to provide insurance, which was quite costly, because they didn't have a fence down by the river during the County Fair event. Trustee Drollinger stated that she would not like to see a fence by the river. She said that a white picket fence might look nice but suggested if they want to discuss further, they can bring it to the Parks Committee.

### 13. Adjourn:

Meeting adjourned at 8:02 P.M.

Compiled by Cathy Odom  
Minutes are subject to approval.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT F - Official resolution of adoption by village council**

**VILLAGE OF BELLAIRE**  
Resolution #18 of 2017

**VILLAGE OF BELLAIRE**  
**RECREATION PLAN**  
**RESOLUTION OF ADOPTION**

At a regular meeting of the Bellaire Village Council, Antrim County, Michigan held in the Village Hall, located at 202 N. Bridge Street, Bellaire, Michigan on December 6, 2017.

**PRESENT:** Bennett, Ciganick, Drollinger, Hardy, McPherson, Schuckel & Schulz

**ABSENT:** None

The following resolution was made by Hardy and seconded by McPherson to-wit:

**RECITALS**

**WHEREAS**, the Village of Bellaire has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2018 through 2022, and

**WHEREAS**, the Village of Bellaire began the process of development a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

**WHEREAS**, a public hearing was held on December 6, 2017 at the village offices to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Village of Bellaire Recreation Plan 2018-2022, and

**WHEREAS**, the Village of Bellaire has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Village of Bellaire, and

**WHEREAS**, after the public meeting, the Village Council for the Village of Bellaire voted to adopt the Village of Bellaire Recreation Plan 2018-2022.

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** the Village Council for the Village of Bellaire hereby adopts the Village of Bellaire Recreation Plan 2018-2022.

**YEAS:** Hardy, McPherson, Bennett, Ciganick, Drollinger, Schuckel & Schulz

**NAYS:** None

**ABSTAIN:** None

**EXHIBIT F - Official resolution of adoption by village council continued**

**VILLAGE OF BELLAIRE**  
**Resolution #18 of 2017**

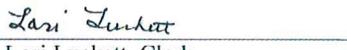
**RESOLUTION DULY ADOPTED.**

**CERTIFICATION:**

This Resolution has been certified as being officially adopted.

**VILLAGE OF BELLAIRE**

By:   
David Schulz, President

By:   
Lori Lockett, Clerk

Date of Action: December 6, 2017

**EXHIBIT F - Official resolution of adoption by village council continued**



**VILLAGE OF BELLAIRE**  
202 N. BRIDGE STREET  
PO BOX 557  
BELLAIRE, MI 49615

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Village of Bellaire  
Bellaire, Michigan  
Antrim County, State of Michigan

I, Lori Lockett, Clerk of the Village of Bellaire, do hereby certify that the attached Resolution No. 18 of 2017 is a true and exact copy of the original resolution adopted by the Village Council at a Regular Meeting thereof held on the 6<sup>th</sup> day of December, 2017.

In testimony whereof, I have hereunto set my hand and official seal of the Village of Bellaire in said County this 7<sup>th</sup> day of December, 2017.

*Lori Lockett*

---

Lori Lockett, Clerk

Phone: (231) 533-8213

[vgbellaire@charterinternet.com](mailto:vgbellaire@charterinternet.com)

Fax: (231) 533-4183

**EXHIBIT G - Official resolution from planning commission recommending adoption**

**VILLAGE OF BELLAIRE PLANNING COMMISSION**

**RESOLUTION #08**

**A RESOLUTION RECOMMENDING VILLAGE COUNCIL ADOPTION  
OF THE 2018-2022 RECREATION PLAN**

At a special meeting of the Village of Bellaire Planning Commission, Michigan held at the Village Hall on September 19, 2017, the following Resolution was offered by Commissioner Dewey and supported by Commissioner Bennett.

**WHEREAS**, the Village of Bellaire Planning Commission has undertaken a Five Year Recreation Plan which describes the existing Village recreation facilities and the desired actions to be taken to improve and maintain the recreation facilities during the period between January 2018 and December 2022, and

**WHEREAS**, in January 2017 a public survey was placed on the village website and Facebook page and in June 2017 the same survey was mailed with property tax bills, to solicit input from citizens regarding usage of the Village's recreation facilities, future recreation projects, and the importance of the goals of the 2013 Recreation Plan, and

**WHEREAS**, the Village of Bellaire Planning Commission held public meetings on February 7, 2017, May 2, 2017, August 1, 2017, and September 19, 2017, during which the Recreation Plan was an item on the publicly posted agenda, and during said meetings citizens had the opportunity to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

**WHEREAS**, the Village of Bellaire Planning Commission has developed the plan for the benefit of the entire community.

**NOW, THEREFORE BE IT RESOLVED** that the Village of Bellaire Planning Commission recommends that the Village Council of Bellaire, Michigan adopt the 2018-2022 Recreation Plan as a guideline for improving recreation for the residents of the Village of Bellaire.

**YEAS: Dewey, Bennett, Harris, Seman and Drollinger**

**NAYS: None**

**ABSENT: None**

**RESOLUTION DULY ADOPTED.**

**CERTIFICATION:**

I, Lori Luckett, Village of Bellaire Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Bellaire Planning Commission at a special meeting thereof held on the 19<sup>th</sup> day of September 2017.

**VILLAGE OF BELLAIRE PLANNING COMMISSION**

By:   
William Drollinger, Chairman  
Village of Bellaire Planning Commission

By:   
Lori Luckett, Clerk  
Village of Bellaire

## EXHIBIT H – Letter of transmission to county planning office



VILLAGE OF  
BELLAIRE

EST. 1891

VILLAGE OF BELLAIRE

202 N. BRIDGE STREET  
P.O. BOX 557  
BELLAIRE, MI 49615

December 21, 2017

Mr. Peter Garwood  
Antrim County Administration/Planning Department  
P.O. Box 187  
Bellaire, MI 49615

RE: Village of Bellaire Recreation Plan 2018-2022

Dear Mr. Garwood:

Enclosed please find a copy of the Village of Bellaire's new Recreation Plan. This plan was adopted by the village council at their December 6, 2017 meeting for the 2018-2022 period. Guidelines established by the Michigan Department of Natural Resources require that a copy of the adopted plan must be transmitted to the County Planning Agency.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Lori Lockett  
Clerk/Zoning Administrator

Enclosure

Phone: (231) 533-8213

[vlgclerk@bellairemichigan.com](mailto:vlgclerk@bellairemichigan.com)

Fax: (231) 533-4183

**EXHIBIT I – Letter of transmission to regional planning agency**



**VILLAGE OF BELLAIRE**  
202 N. BRIDGE STREET  
P.O. BOX 557  
BELLAIRE, MI 49615

December 21, 2017

Ms. Elaine Woods  
Networks Northwest  
P.O. Box 506  
Traverse City, MI 49685-0506

RE: Village of Bellaire Recreation Plan 2018-2022

Dear Ms. Woods:

Enclosed please find a copy of the Village of Bellaire's new Recreation Plan. This plan was adopted by the village council at their December 6, 2017 meeting for the 2018-2022 period. Guidelines established by the Michigan Department of Natural Resources require that a copy of the adopted plan must be transmitted to the Regional Planning Agency.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Lori Lockett  
Clerk/Zoning Administrator

Enclosure

Phone: (231) 533-8213

[vgclerk@bellairemichigan.com](mailto:vgclerk@bellairemichigan.com)

Fax: (231) 533-4183

## EXHIBIT J - Community Demographics

<https://factfinder.census.gov/rest/dnldController/deliver? ts=531147565778>

Updated; copy rendered 12-12-2017



AMERICAN  
FactFinder



DP05

ACS DEMOGRAPHIC AND HOUSING ESTIMATES

2012-2016 American Community Survey 5-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

**Tell us what you think.** Provide feedback to help make American Community Survey data more useful for you.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.

Subject	Bellaire village, Michigan			
	Estimate	Margin of Error	Percent	Percent Margin of Error
<b>SEX AND AGE</b>				
Total population	877	+/-139	877	(X)
Male	410	+/-70	46.8%	+/-3.9
Female	467	+/-85	53.2%	+/-3.9
Under 5 years	32	+/-19	3.6%	+/-2.0
5 to 9 years	35	+/-17	4.0%	+/-1.9
10 to 14 years	59	+/-34	6.7%	+/-3.3
15 to 19 years	82	+/-45	9.4%	+/-4.4
20 to 24 years	45	+/-31	5.1%	+/-3.4
25 to 34 years	64	+/-34	7.3%	+/-3.6
35 to 44 years	124	+/-55	14.1%	+/-4.9
45 to 54 years	110	+/-34	12.5%	+/-3.9
55 to 59 years	65	+/-26	7.4%	+/-3.1
60 to 64 years	54	+/-19	6.2%	+/-2.4
65 to 74 years	103	+/-38	11.7%	+/-4.7
75 to 84 years	73	+/-33	8.3%	+/-3.9
85 years and over	31	+/-18	3.5%	+/-2.2
Median age (years)	44.6	+/-7.0	(X)	(X)
18 years and over	708	+/-99	80.7%	+/-5.6
21 years and over	660	+/-91	75.3%	+/-6.2
62 years and over	235	+/-54	26.8%	+/-7.1
65 years and over	207	+/-50	23.6%	+/-6.6
18 years and over	708	+/-99	708	(X)
Male	355	+/-61	50.1%	+/-3.7
Female	353	+/-51	49.9%	+/-3.7
65 years and over	207	+/-50	207	(X)
Male	97	+/-30	46.9%	+/-8.6

## EXHIBIT J - Community Demographics - continued

Subject	Bellaire village, Michigan			
	Estimate	Margin of Error	Percent	Percent Margin of Error
Female	110	+/-31	53.1%	+/-8.6
<b>RACE</b>				
Total population	877	+/-139	877	(X)
One race	832	+/-132	94.9%	+/-3.4
Two or more races	45	+/-31	5.1%	+/-3.4
One race	832	+/-132	94.9%	+/-3.4
White	794	+/-130	90.5%	+/-4.3
Black or African American	10	+/-16	1.1%	+/-1.8
American Indian and Alaska Native	13	+/-18	1.5%	+/-2.1
Cherokee tribal grouping	0	+/-10	0.0%	+/-2.5
Chippewa tribal grouping	9	+/-17	1.0%	+/-2.0
Navajo tribal grouping	0	+/-10	0.0%	+/-2.5
Sioux tribal grouping	0	+/-10	0.0%	+/-2.5
Asian	15	+/-13	1.7%	+/-1.6
Asian Indian	9	+/-12	1.0%	+/-1.3
Chinese	6	+/-9	0.7%	+/-1.1
Filipino	0	+/-10	0.0%	+/-2.5
Japanese	0	+/-10	0.0%	+/-2.5
Korean	0	+/-10	0.0%	+/-2.5
Vietnamese	0	+/-10	0.0%	+/-2.5
Other Asian	0	+/-10	0.0%	+/-2.5
Native Hawaiian and Other Pacific Islander	0	+/-10	0.0%	+/-2.5
Native Hawaiian	0	+/-10	0.0%	+/-2.5
Guamanian or Chamorro	0	+/-10	0.0%	+/-2.5
Samoan	0	+/-10	0.0%	+/-2.5
Other Pacific Islander	0	+/-10	0.0%	+/-2.5
Some other race	0	+/-10	0.0%	+/-2.5
Two or more races	45	+/-31	5.1%	+/-3.4
White and Black or African American	0	+/-10	0.0%	+/-2.5
White and American Indian and Alaska Native	30	+/-30	3.4%	+/-3.3
White and Asian	15	+/-12	1.7%	+/-1.3
Black or African American and American Indian and Alaska Native	0	+/-10	0.0%	+/-2.5
<b>Race alone or in combination with one or more other races</b>				
Total population	877	+/-139	877	(X)
White	839	+/-138	95.7%	+/-3.3
Black or African American	10	+/-16	1.1%	+/-1.8
American Indian and Alaska Native	43	+/-34	4.9%	+/-3.7
Asian	30	+/-19	3.4%	+/-2.2
Native Hawaiian and Other Pacific Islander	0	+/-10	0.0%	+/-2.5
Some other race	0	+/-10	0.0%	+/-2.5
<b>HISPANIC OR LATINO AND RACE</b>				
Total population	877	+/-139	877	(X)
Hispanic or Latino (of any race)	9	+/-9	1.0%	+/-1.0
Mexican	9	+/-9	1.0%	+/-1.0
Puerto Rican	0	+/-10	0.0%	+/-2.5
Cuban	0	+/-10	0.0%	+/-2.5
Other Hispanic or Latino	0	+/-10	0.0%	+/-2.5
Not Hispanic or Latino	868	+/-136	99.0%	+/-1.0
White alone	785	+/-127	89.5%	+/-4.4
Black or African American alone	10	+/-16	1.1%	+/-1.8
American Indian and Alaska Native alone	13	+/-18	1.5%	+/-2.1
Asian alone	15	+/-13	1.7%	+/-1.6
Native Hawaiian and Other Pacific Islander alone	0	+/-10	0.0%	+/-2.5

## EXHIBIT J - Community Demographics - continued

Subject	Bellaire village, Michigan			
	Estimate	Margin of Error	Percent	Percent Margin of Error
Some other race alone	0	+/-10	0.0%	+/-2.5
Two or more races	45	+/-31	5.1%	+/-3.4
Two races including Some other race	0	+/-10	0.0%	+/-2.5
Two races excluding Some other race, and Three or more races	45	+/-31	5.1%	+/-3.4
Total housing units	485	+/-64	(X)	(X)
CITIZEN, VOTING AGE POPULATION				
Citizen, 18 and over population	699	+/-99	699	(X)
Male	355	+/-61	50.8%	+/-3.6
Female	344	+/-50	49.2%	+/-3.6

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data). The effect of nonsampling error is not represented in these tables.

For more information on understanding race and Hispanic origin data, please see the Census 2010 Brief entitled, Overview of Race and Hispanic Origin: 2010, issued March 2011. (pdf format)

While the 2012-2016 American Community Survey (ACS) data generally reflect the February 2013 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

### Explanation of Symbols:

1. An '\*\*\*' entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An '-' entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An '-' following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An '+' following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An '\*\*\*' entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An '\*\*\*\*\*' entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An 'N' entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An '(X)' means that the estimate is not applicable or not available.

# EXHIBIT K – Post – Completion Self-Certification Report (26-00719)



Michigan Department of Natural Resources - Grants Management

## PUBLIC OUTDOOR RECREATION GRANT POST-COMPLETION SELF-CERTIFICATION REPORT

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND  CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: Village of Bellaire

PROJECT NUMBER: 26-00719

PROJECT TYPE: Development

PROJECT TITLE: Craven Park

PROJECT SCOPE: Sanitary dump station, restroom building with utilities and LWCF sign

### TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) <b>Village of Bellaire</b>	Contact Person <b>David L. Schulz</b>	Title <b>Village President</b>
Address <b>202 N. Bridge St., P.O. Box 557</b>	Telephone <b>231-533-8213</b>	
City, State, ZIP <b>Bellaire, MI 49615-0557</b>	Email <b>vlgpres.dschulz@bellairemichigan.com</b>	

### SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?  Yes  No  
If yes, please describe change(s).  
\_\_\_\_\_

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)  Yes  No  
\_\_\_\_\_

Are any of the facilities obsolete? If yes, please explain.  Yes  No  
\_\_\_\_\_

### SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?  Yes  No  
If yes, please provide a photograph of the sign. If no, please explain.  
Please see attached.  
\_\_\_\_\_

Are the facilities and the site being properly maintained? If no, please explain.  Yes  No  
\_\_\_\_\_

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.  Yes  No  
\_\_\_\_\_

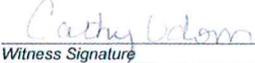
**EXHIBIT K – Post – Completion Self-Certification Report (26-00719 continued)**

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

<p>Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. <input checked="" type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p> <p>Maintenance is performed as needed. The dump station is connected to the municipal sanitary sewer.</p>
<p><b>GENERAL</b></p>
<p>Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) <input checked="" type="checkbox"/>Yes <input type="checkbox"/>No <input type="checkbox"/>N/A</p>
<p>Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>Is a fee charged for use of the site or facilities? If yes, please provide fee structure. <input checked="" type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>Showers within the restroom are coin operated. There is a \$5 fee per use of the sanitary dump station.</p>
<p>What are the hours and seasons for availability of the site?</p> <p>The facilities are open the last week in April through October 31.</p>
<p><b>COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)</b></p>

**EXHIBIT K – Post – Completion Self-Certification Report (26-00719 continued)**

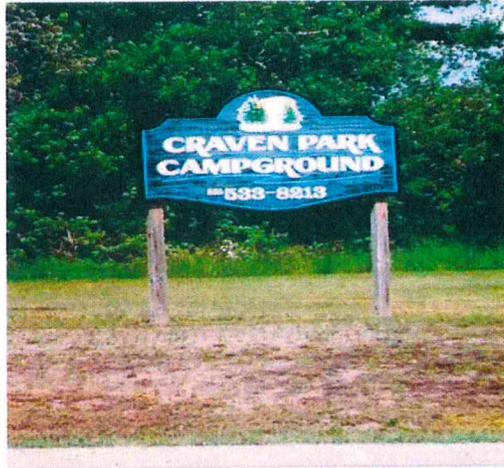
**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

CERTIFICATION		
<i>I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.</i>		
David L. Schulz Please print	 Grantee Authorized Signature	12/14/17 Date
Cathy Odom Please print	 Witness Signature	12/14/17 Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**

**EXHIBIT K – Post – Completion Self-Certification Report (26-00719 continued)**

**Photographs of Craven Park Signage**



# EXHIBIT K – Post – Completion Self-Certification Report (26-01023P1)



Michigan Department of Natural Resources - Grants Management

## PUBLIC OUTDOOR RECREATION GRANT POST-COMPLETION SELF-CERTIFICATION REPORT

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND  CLEAN MICHIGAN INITIATIVE  
 (Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: Village of Bellaire

PROJECT NUMBER: 26-01023P1

PROJECT TYPE: Development

PROJECT TITLE: Craven Park Development

PROJECT SCOPE: Play equipment/trails/baseball diamonds/site prep/parking lot/LWCF sign

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee) <u>Village of Bellaire</u>	Contact Person <u>David L. Schulz</u>	Title <u>Village President</u>
Address <u>202 N. Bridge St., P.O. Box 557</u>	Telephone <u>231-533-8213</u>	
City, State, ZIP <u>Bellaire, MI 49615-0557</u>	Email <u>vlgpres.dschulz@bellairemichigan.com</u>	
SITE DEVELOPMENT		
Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s).		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>		
Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>		
Are any of the facilities obsolete? If yes, please explain.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>		
SITE QUALITY		
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Please see attached.</u>		
<hr/>		
Are the facilities and the site being properly maintained? If no, please explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>		
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>		

**EXHIBIT K – Post – Completion Self-Certification Report (26-01023P1 continued)**

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No  
Maintenance is performed as needed.

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No  
 \_\_\_\_\_  
 \_\_\_\_\_

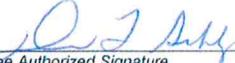
Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No  
There is a fee of \$5 per player; maximum of \$50 per team for use of the ball diamonds.

What are the hours and seasons for availability of the site?  
Weather permitting, early morning to midnight, March through October 31.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

**EXHIBIT K – Post – Completion Self-Certification Report (26-01023P1 continued)**

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

CERTIFICATION		
<i>I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.</i>		
David L. Schulz Please print	 Grantee Authorized Signature	12/14/17 Date
Cathy Odom Please print	 Witness Signature	12/14/17 Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**

**EXHIBIT K – Post – Completion Self-Certification Report (26-01023P1 continued)**

**Photographs of Craven Park Signage**



# EXHIBIT K – Post – Completion Self-Certification Report (CM99-261)



Michigan Department of Natural Resources - Grants Management

## PUBLIC OUTDOOR RECREATION GRANT POST-COMPLETION SELF-CERTIFICATION REPORT

*This information required under authority of Part 19, PA 451 of 1994, as amended,  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND  CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND  RECREATION PASSPORT  BOND FUND

GRANTEE: Village of Bellaire

PROJECT NUMBER: CM99-261

PROJECT TYPE: Development

PROJECT TITLE: Richardi Park Improvements

PROJECT SCOPE: Restroom/changing area/utilities/barrier-free path/site equipment

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee) Village of Bellaire	Contact Person David L. Schulz	Title Village President
Address 202 N. Bridge St., P.O. Box 557	Telephone 231-533-8213	
City, State, ZIP Bellaire, MI 49615-0557	Email vlgpres.dschulz@bellairemichigan.com	
SITE DEVELOPMENT		
Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s).		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are any of the facilities obsolete? If yes, please explain.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SITE QUALITY		
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. <u>Please see attached.</u>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are the facilities and the site being properly maintained? If no, please explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



# EXHIBIT K – Post – Completion Self-Certification Report (CM99-261 continued)

## POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

### CERTIFICATION

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

David L. Schulz  
Please print

*David L. Schulz*  
Grantee Authorized Signature

12/17/17  
Date

Cathy Odom  
Please print

*Cathy Odom*  
Witness Signature

12/14/17  
Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925

**EXHIBIT K – Post – Completion Self-Certification Report (CM99-261 continued)**

**Photographs of Richardi Park**



**Restroom/Changing Area**



**Richardi Park Signage**



**Mounted CMI Plaque**

# EXHIBIT L – Recreation Plan Checklist



Michigan Department of Natural Resources-Grants Management

## COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than March 1 of the year the local unit of government is applying for grants.

PLAN INFORMATION		
Name of Plan: Village of Bellaire 2018-2022		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
Village of Bellaire	Antrim	December 2017
Bellaire Public Schools	Antrim	December 2017
PLAN CONTENT		
<b>INSTRUCTIONS:</b> Please check <u>each</u> box to certify that the listed information is included in the <u>final</u> plan.		
<input checked="" type="checkbox"/> <b>1. COMMUNITY DESCRIPTION</b>		
<input checked="" type="checkbox"/> <b>2. ADMINISTRATIVE STRUCTURE</b>		
<input checked="" type="checkbox"/> Roles of Commission(s) or Advisory Board(s)		
<input checked="" type="checkbox"/> Department, Authority and/or Staff Description and Organizational Chart		
<input checked="" type="checkbox"/> Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming		
<input checked="" type="checkbox"/> Current Funding Sources		
<input checked="" type="checkbox"/> Role of Volunteers		
<input checked="" type="checkbox"/> Relationship(s) with School Districts, Other Public Agencies or Private Organizations		
<b>Regional Authorities or Trailway Commissions Only:</b>		
<input type="checkbox"/> Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities		
<input type="checkbox"/> Articles of Incorporation		
<input checked="" type="checkbox"/> <b>3. RECREATION INVENTORY</b>		
<input checked="" type="checkbox"/> Description of Methods Used to Conduct the Inventory		
<input checked="" type="checkbox"/> Inventory of all Community Owned Parks and Recreation Facilities		
<input checked="" type="checkbox"/> Location Maps (site development plans recommended but not required)		
<input checked="" type="checkbox"/> Accessibility Assessment		
<input checked="" type="checkbox"/> Status Report for all Grant-Assisted Parks and Recreation Facilities		
<input type="checkbox"/> Waterways Inventory (if applicable)		
<input type="checkbox"/> <b>4. RESOURCE INVENTORY (OPTIONAL)</b>		
<input checked="" type="checkbox"/> <b>5. DESCRIPTION OF THE PLANNING PROCESS</b>		

**EXHIBIT L – Recreation Plan Checklist continued**

<input checked="" type="checkbox"/> <b>6. DESCRIPTION OF THE PUBLIC INPUT PROCESS</b>	
<input checked="" type="checkbox"/> Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received	
<input checked="" type="checkbox"/> Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment	
Date of the Notice	<u>October 19, 2017</u>
Type of Notice	<u>Newspaper and Village website</u>
Plan Location	<u>Library, village office, website</u>
Duration of Draft Plan Public Review Period (Must be at Least 30 Days)	<u>48</u>
<input checked="" type="checkbox"/> Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)	
Date of Notice	<u>November 23, 2017</u>
Name of Newspaper	<u>The Antrim Review</u>
Date of Meeting	<u>December 6, 2017</u>
<input checked="" type="checkbox"/> Copy of the Minutes from the Public Meeting	
<input checked="" type="checkbox"/> <b>7. GOALS AND OBJECTIVES</b>	
<input checked="" type="checkbox"/> <b>8. ACTION PROGRAM</b>	
<input checked="" type="checkbox"/> <b>9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)</b>	
<b>PLAN ADOPTION DOCUMENTATION</b>	
<b>APPROVAL DOCUMENTATION:</b> For multi-jurisdictional plans, <b>each</b> local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.	
<input checked="" type="checkbox"/>	1. Official resolution of adoption by the governing body dated: <u>December 6, 2017</u>
<input checked="" type="checkbox"/>	2. Official resolution of the <u>Planning</u> Commission or Board, recommending adoption of the plan by the governing body, dated: <u>September 19, 2017</u>
<input checked="" type="checkbox"/>	3. Copy of letter transmitting adopted plan to County Planning Agency dated: <u>December 21, 2017</u>
<input checked="" type="checkbox"/>	4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: <u>December 21, 2017</u>
<b>OVERALL CERTIFICATION</b>	
<b>NOTE:</b> For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.	
<i>I hereby certify that the recreation plan for</i> <u>Village of Bellaire</u> <i>includes the required content, as indicated</i> <small>(Local Unit of Government)</small> <i>above and as set forth by the DNR.</i>	
 Authorized Official for the Local Unit of Government	<u>12/21/17</u> Date

**This completed checklist must be uploaded in MiRecGrants.**